

Trempealeau County Human Services Board Meeting

Meeting called to order by Dick Frey at 4:03 p.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, October 10, 2016.

Board Members Present: Karen Seipel, Michelle Haines, Dick Frey, Dora Jean Blaha, Jeanne Nutter, John Aasen

Staff Present: Deb Suchla, Mary Manka

Guest: Shirley Roberts

Notice was posted according to open meeting law requirements.

Adoption of Agenda – Motion by Ms. Nutter to adopt the presented agenda; **seconded** by Ms. Seipel. **Motion carried.**

Minutes of Prior Human Services Board Meeting – Motion by Ms. Nutter to accept the minutes from the September 12, 2016 meeting; **seconded** by Ms. Blaha. **Motion carried.**

Public Comments - None

6. Lease Option for Former Mattka Law Office Space

Ms. Suchla explained why Human Services/ADRC was looking at leasing the former Mattka Law Office space located across the street from the courthouse. The request for funding is being considered in 2017 budget. **Motion** made by Ms. Nutter to move forward in negotiating a lease for the former Mattka office space; **seconded** by Ms. Blaha. **Motion carried.**

7. Review Strategic Plan

The April 2014 Strategic Plan was reviewed and discussed. Deb Suchla presented a report on work that has been completed in the plan and plans for the remaining goals.

8. Report on Child Out of Home Placement Numbers

A handout was distributed showing the rise in Out of Home Placements. The increase in out of home placements is due to drugs. Meth is the biggest problem in our county.

9. HIPAA Update

With the HIPAA policies, Ms. Suchla discussed issues around use of personally owned devices and the need to keep staff mobile. Discussion followed.

10. Budget Update

Mr. Aasen informed the Board on the 2017 budget as a whole. The CPS Investigator position was not included in the published budget but the remainder of our requests are in the proposed budget.

11. Personnel Update

Ms. Suchla was happy to report we are full staff.

12. Financial Report

The monthly financial report was distributed and discussed.

13. Next Meeting will be Monday, November 14, 2016.

14. Meeting adjourn at 5:18 pm

Minutes prepared by Mary Manka on behalf of...

**Jeanne Nutter, Recording Secretary
Human Services Committee**