

## Trempealeau County Human Services Board Meeting

Meeting called to order by Dick Frey at 3:30 p.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, July 11, 2016.

**Board Members Present: Jeanne Nutter, John Aasen, Wade Britzius, Dora Jean Blaha, Dick Frey, Michelle Haines, Karen Sepich, Diane Schroeder**

**Staff Present: Deb Suchla, Erin Herber, Mark Ryskoski, Elsa Kulig, Judy Fredrickson, Mary Manka**

Notice was posted according to open meeting law requirements.

**Adoption of Agenda – Motion** by Mr. Britzius to adopt the presented agenda with moving up agenda item #14 before #6; **seconded** by Mr. Aasen. **Motion carried.**

**Minutes of Prior Human Services Board Meeting – Motion** by Mr. Aasen to accept the minutes from the June 2, 2016 meeting; **seconded** by Mr. Britzius. **Motion carried.**

**Public Comments** - No comments. No one attended the Public Hearing held today at 3:00 p.m.

### **6. Drug Endangered Children Presentation**

Drug Endangered Children is a methodology by which Family & Children's department work with law enforcement as explained by Mark Ryskoski and Erin Herber. Protocol establishes how cases are going to be handled by Human Services, Sheriff's Department and the Health Department. The District Attorney's Office is on board and agreed to do it. The Department of Justice is still involved. The main objective now is to establish protocol to know who is responsible for what.

### **7. Approve Purchasing Meals for Family Meetings for Permanency Planning**

Ms. Suchla and Ms. Herber were asking for approval to purchase meals for the training of foster parents as well as parent meetings. After some discussion a **motion** was made by Mr. Britzius to approve up to \$250; **seconded** by Ms. Sepich. **Motion carried.**

### **8. Approval of Equity Compensation Adjustment**

A handout explaining a recent Federal Government ruling on overtime regulations was distributed. Ms. Suchla noted that Human Services has four Social Work positions that are paid less than the new salary threshold. If we do not adjust the pay for these four Social Workers we will have to pay them time and a half for overtime. Discussion followed. A **motion** was made by Ms. Nutter to accept the proposal to adjust the pay for these social workers, effective August 1, 2016; **seconded** by Ms. Sepich. **Motion carried.**

### **9. Approve Reclassification for WREA Training Supervisor**

A reclassification form and a job description was handed out and discussed. Ms. Suchla explained why the current system is not working and the advantages of having a Training Supervisor with three lead workers would be more advantageous. The salary is covered by the eight county consortium. A **motion** was made by Ms. Nutter to approve the reclassifications; **seconded** by Mr. Britzius. **Motion carried.**

**10. Budget Resolution for Van Purchase**

Ms. Gauger had written a grant to purchase two new vans. It was approved to purchase one van. Unbudgeted needs have to go to Human Services Board and Exec Finance committee. **Motion** by Ms. Blaha to approve the local match portion of a new van; **seconded** by Ms. Nutter. **Motion carried.**

**11. Report on Status of Family Care Changes**

There is a big change in Family Care for us. Community Care Connections of Wisconsin (CCCW), ContinuUs, and Western Wisconsin Cares (WWC) intend to join forces as three MCOs become one. A movement toward privatization of the market and increased competition within the long term care industry boosted the opportunity to consider a merger. A merger date of January 1, 2017 is anticipated. Also discussed PHS's letter to Joint Finance to withdraw their proposal for Family Care 2.0.

**12. Review ADA Assessment of ADRC Report – Access to Building**

In the middle of May, two representatives from Independent Living Resources (ILR) were here to conduct a comprehensive assessment of the Whitehall ADRC. A handout was distributed that noted the areas that we were in compliance with and recommendations of what needed to be corrected. Discussion followed.

**13. HIPAA Update**

The email issues for Economic Support have been resolved by Information Systems personnel, but the rest of the staff are waiting to use secure email. We are now looking at computer policy, personally owned devices, I-pads, tablets and cell phones.

**14. Personnel Update**

Ms. Suchla stated that she is down two Supervisors for a month/three months (Erin Hilleshiem and Kathy Gauger are out on leave) and she will be filling in until they return.

**15. Financial Reports**

A year to date financial report was distributed. Ms. Suchla explained the projections.

**16. Next Meeting** – Effective August, 2016 Human Services Board meetings will now be held the second Monday of every month ... Monday, August 8 at 3:30 p.m.

**17. Adjourn at 5:09 p.m.**

**Respectfully Submitted,**

**Jeanne Nutter**  
**Secretary**