

Trempealeau County Human Services Board Meeting

Meeting called to order by Vice Chair, Wade Britzius at 3:33 p.m. in the Packer Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Thursday, June 2, 2016.

Board Members Present: Michelle Haines, Dora Jean Blaha, Wade Britzius, Karen Sepich, John Aasen, Jeanne Nutter

Staff Present: Deb Suchla, Kathy Gauger, Sandy Palkowski, Dana Lee, Erin Herber, Mary Manka

Notice was posted according to open meeting law requirements.

Adoption of Agenda – Motion by Mr. Aasen to adopt the presented agenda with tabling item #6 and moving up item #11; **seconded** by Ms. Haines. **Motion carried.**

Minutes of Prior Human Services Board Meeting – Motion by Ms. Haines to accept the minutes from the May 2, 2016 meeting; **seconded** by Ms. Blaha. **Motion carried.**

Public Comments – Ms. Suchla commented on the nice article in the Trempealeau County Times regarding the 10th anniversary celebration of Recovery Court. The Girl Scout Troop from Trempealeau has put together 30 backpacks for our foster care children.

6. Drug Endangered Children Program Presentation
Tabled

7. Approve Application for Treatment Court Grant

Ms. Suchla informed the Board that a grant application is about to be released by the State for Recovery Court Treatment and Diversion (TAD). Three years ago the application was for \$58,000; this year it is completely new and competitive. The grant writing team would be Deb Suchla, Ann Bechard and Pat Bell. After some discussion, a **motion** was made by Ms. Sepich to approve writing of a grant for Treatment Court; **seconded** by Ms. Blaha. **Motion carried.**

8. Review ADRC Request from Jackson County

The Aging & Disability Resource Center (ADRC) of Trempealeau County is one of 27 stand-alone ADRC's in the state. Jackson County has asked us to merge with them if they leave the ADRC of Western Wisconsin. After some discussion, a **motion** was made by Ms. Nutter for the ADRC of Trempealeau County to remain as a stand-alone and not partner with any ADRC; **seconded** by Ms. Blaha. **Motion carried.**

9. Review/Approve Nutrition Program Funding Resolution

Ms. Suchla distributed a draft resolution to establish a separate reserve account for the program. After a short explanation, discussion followed. **Motion** was made by Ms. Haines to edit the document as discussed and bring to Mr. Radtke, Corporation Counsel; **seconded** by Ms. Nutter. **Motion carried.**

10. Report on Referral Rates

A handout on referrals for CPS, Out of Home Child Placements, Guardianships and Elder Abuse Investigations was explained and discussed. Cases have doubled since last year.

Ms. Gauger explained Guardianships and detailed all the steps involved. All elder abuse reports require someone to go out to investigate. Might have to refer on to guardianship or provide more services at the home. Elder Abuse cases have increased as well. There will be an Elder Abuse Awareness Forum, Wednesday, June 15, 2016 from 1:00 to 4:00 p.m. at the Whitehall High School.

11. HIPAA Update

Rian Radtke, HIPAA Security Officer, recently held two sessions for Human Services and the Public Health Department to update the employees of the policies that need to be implemented as soon as possible.

The training created some confusion which is being resolved through implementing policies. Some issues are faxing and emailing. Our emails at the present time are not encrypted, but diligently being worked on by our competent IT staff.

This is seriously affecting our Income Maintenance department. The majority of their correspondence is done through emails.

12. Personnel Update

We are now fully staffed.

13. Financial Reports

A financial report through April, 2016 was handed out and discussed.

14. Next Meeting will be Monday, July 11, 2016 at 3:00 p.m. public hearing – meeting at 3:30 p.m.

15. Meeting Adjourned at 4:59 p.m.

Respectfully Submitted,

Jeanne Nutter
Secretary