

Trempealeau County Human Services Board Meeting

Meeting called to order by Wade Britzius at 3:30 p.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, May 2, 2016.

Board Members Present: Michelle Haines, Wade Britzius, John Aasen, Karen Sepich, Dick Frey, Dora Jean Blaha, Jeanne Nutter, Diane Schroeder

Staff Present: Deb Suchla, Kathy Gauger, Mary Manka

Notice was posted according to open meeting law requirements.

Adoption of Agenda – Motion by Mr. Frey to adopt the presented agenda with agenda item No. 14 scheduled for next month’s meeting; **seconded** by Ms. Nutter. **Motion carried.**

Minutes of Prior Human Services Board Meeting – Motion by Ms. Nutter to accept the minutes from the April 4, 2016 meeting; **seconded** by Ms. Sepich. **Motion carried.**

Public Comments – introduction of Human Services Board

6. Election of Officers

After nominations and votes cast, our new Human Services Board Officers are:

Chairman	Dick Frey
Vice-Chair	Wade Britzius
Secretary	Jeanne Nutter

7. Future Meeting Schedule

After discussion of what which day of the week would be best to meet, it was decided to meet the first Thursday of each month at 3:30 p.m.

8. Appointments to CCOP Committee

Ms. Suchla explained the merger between programs to create CCOP. A proposed CCOP membership list was distributed. **Motion** was made by Mr. Aasen to accept the membership list; **seconded** by Mr. Britzius. **Motion carried.**

9. Approval of Meal Expenses for: Small Claims Mediators Appreciation Events ADRC Meetings

Ann Bechard is in charge of the small claims mediators. Two times a year she likes to do something for the volunteers, summer/fall and Christmas time. Budgeted \$200 for 2016.

Ms. Gauger has monthly aging meetings and is requesting permission to purchase treats for these aging meetings. There is \$200 in the ADRC budget.

Motion by Ms. Blaha to approve the meal expenses for both Small Claims events as well as the ADRC aging meetings; **seconded** by Ms. Nutter. **Motion carried.**

10. Act 55 – Review of ADRC Governing Board Report: Input Process

Ms. Suchla passed out a handout and discussion followed. Every ADRC runs a little bit differently. They have set up two teleconferences to talk to each of the counties and governing boards (May 20 and May 24) to gather information. There are 17 to 20 stand-alone agencies.

11. Approve Policy for Nutrition Waiting List Policy

Ms. Suchla distributed a handout to review the policy and discussion followed. It was decided that it would not become policy unless we really needed it . No action needed.

12. Report from Nutrition Funding Committee

Ms. Suchla had handout for everyone. Committee is meeting once a month. Discussion has been centered around how to make the nutrition program financially sustainable. Many ideas have been discussed. Next meeting is May 9 at 10:00 a.m. at Brookside. The committee will bring recommendations back to this board in June.

13. Discuss/Approve Resolution to Move Unspent and Undesignated Funds to a Nutrition Reserve Account

Mr. Frey suggested maybe creating a fund for meal reserves. A resolution would have to be set up with the full County Board of Supervisors to approve. The Home Delivered Meal program is expensive to run, but the program delivers more than food. The program reaches out to some isolated people who at times need to be checked on. After more discussion, the question was if they should create a resolution. The Nutrition Committee was going to meet and come up with ideas this month and bring back to the Human Services Board in June.

14. Child Protection Intake Volume Report

Agenda item for June meeting

15. Personnel Report

Ms. Suchla was happy to report that we are now fully staffed. Clarissa Ahlquist, FCS Social Worker, will be starting on Monday, May 16.

16. Financials

Ms. Suchla distributed a handout and discussion followed. Biggest challenge has been placements at State facilities.

17. Next Meeting will be Thursday, June 2 at 3:30 p.m.

18. Meeting adjourned at 4:40 p.m.

Respectfully Submitted,

**Jeanne Nutter
Secretary**