

## Trempealeau County Human Services Board Meeting

Meeting called to order by Curtis Skoyen at 3:34 p.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, March 7, 2016.

**Board Members Present:** Richard Frey, Jeanne Nutter, Curtis Skoyen, Karen Sepich, Wade Britzius

**Staff Present:** Deb Suchla, Erin Hilleshiem, Kathy Gauger, Mary Manka

Notice was posted according to open meeting law requirements.

**Adoption of Agenda – Motion** by Mr. Frey to adopt the presented agenda; **seconded** by Mr. Britzius. **Motion carried.**

**Minutes of Prior Human Services Board Meeting – Motion** by Mr. Britzius to accept the minutes from the February 1, 2016 meeting; **seconded** by Ms. Nutter. **Motion carried.**

**Public Comments –** Ms. Gauger noted that she will be attending a Family Care and IRIS hearing in Eau Claire. Ms. Suchla spoke with Rob Reichwein, Supreme Graphics, and there is a possibility of working with them to design our new logo.

### 6. ADRC Wait List Policy

Ms. Gauger stated that GWAAR would like us to have a nutrition policy wait list. Ms. Gauger discussed this issue at the last Advisory Council meeting. After much discussion at that meeting, it was decided to bring this to the Human Services Board. The feeling came out that no one should go hungry. **Motion** by Mr. Frey to table for one to two months; **seconded** by Ms. Nutter. **Motion carried.**

### 7. ADRC by the Numbers

Ms. Gauger discussed the 2013-2015 three- year aging plan. She reviewed the completed 2015 Self Assessment. **Motion** by Ms. Nutter to approve the Self-Assessment and ADRC by the Numbers; **seconded** by Mr. Britzius. **Motion carried.**

### 8. Adjusted Work Schedule Policy Continuation Approval

Ms. Suchla handed out the results from the survey. Thirty-four employees responded. Discussion followed. A policy of proposed changes was handed out and discussed. **Motion** was made by Mr. Frey to approve the continuation of the Adjusted Work Schedule with the revised changes as presented today; **seconded** by Mr. Britzius. **Motion carried.**

### 9. Consider/Approve CSP Staffing Models

Ms. Suchla and Erin Hilleshiem met with staff from MCHS Behavioral Health/Arcadia last week regarding CSP. MCHS/Behavioral Health is willing to continue working with us in the same capacity as now thru June of 2017, which will allow us time to get certified in CSP. We are hoping we will be able to work with Dr. Persing, who is currently seeing some of our participants on CSP. Ms. Suchla handed out three proposed CSP Staffing models for the Board to consider: No. 1 is Current Model/Contract Model; No. 2 All Staff Model; No. 3 Contract MD/Nurse and Staff Case Workers. After some discussion, a **motion** was made by Ms. Nutter to approve Model No. 3 for CSP Staff model and bring it in home; **seconded** by Ms. Sepich. **Motion carried.**

**10. Personnel Update**

Economic Support has made some changes in how they are serving the client. The plan is to change to a “one touch model” what would enable the caller to do their review immediately. No scheduling of another time for review, which would be good for consumers. There are a few hiccups to iron out.

Interviews have been held for Family & Children’s Supervisor. We had four internal and two external. Good variety of qualities in candidates. Erin Herber was hired.

We will be interviewing six candidates for the Social Worker in Child Protection position. We will be interviewing on March 24 for Economic Support position. CLTS position is open until March 21.

Ms. Suchla noted that it would be very beneficial to contract with Melissa Jenneman to help train Erin Herber, the new FCS Supervisor. **Motion** was made by Mr. Britzius to have Ms. Jenneman available to help in training purposes for the newly hired FCS Supervisor; **seconded** by Ms. Nutter. **Motion carried.**

**11. Financial Report**

Ms. Suchla distributed handouts and discussion followed. The Crown Vic has been sold.

**12. Next Meeting will be Monday, April 4, 2016 at 3:30 p.m.**

**13. Adjourned at 5:35 p.m.**

**Respectfully Submitted,**

**Rob Reichwein**  
**Secretary**