

## Trempealeau County Human Services Board Meeting

Meeting called to order by Mr. Skoyen at 3:35 p.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, November 2, 2015.

**Board Members Present:** Jeanne Nutter, Richard Frey, Curt Skoyen, Dora Jean Blaha, Diane Schroeder, Wade Britzius

**Staff Present:** Deb Suchla, Kathy Gauger, Chuck Arneson, Wayne Opichka, Mary Manka

Notice was posted according to open meeting law requirements.

**Adoption of Agenda – Motion** by Mr. Frey to adopt the presented agenda; **seconded** by Ms. Schroeder. **Motion carried.**

**Minutes of Prior Human Services Board Meeting – Motion** by Mr. Frey to accept the minutes from the October 5, 2015 meeting; **seconded** by Ms. Nutter. **Motion carried.**

**Public Comments – None**

### 6. Staff Presentation

Wayne Opichka, Social Worker in the Family & Children's unit, gave a quick overview of Juvenile Justice Program. Mr. Opichka explained the delinquency, juvenile court intake and referral processes, the differences in Juvenile System versus the Adult System, the disposition of juveniles adjudged delinquent as well as the statutes pertaining to juveniles and taking into custody, statutes pertaining to secure and non-secure. Discussion followed.

### 7. Approval to Dispose of Buses

Ms. Suchla introduced Chuck Arneson who maintains Human Services and ADRC vehicles. Ms. Gauger reported that we have received four new vehicles since May of this year. These vehicles replaced three 2010's and one 2001 bus. The Department of Transportation has retired these vehicles and we are now requesting approval to dispose of the four vehicles through competitive bids. Motion was made by Mr. Frey to approve getting bids to sell these vehicles; seconded by Ms. Nutter. Motion carried.

### 8. Approve Bid to Purchase New Cars

Ms. Suchla distributed a handed out showing auto quotes for four different vehicles. Included was the actual cost, rebates if any, the average three year resale, average mileage as well as the annual fuel cost at 28,000 miles annually. The quotes were from Arcadia and Osseo car dealers. Discussion followed listing the pros and cons of each vehicle. **Motion** was made by Mr. Frey to purchase two 2016 Ford Fusions from Osseo Ford and accept the bid of \$9,000 to sell the black Fusion to Schneider's Automotive and Collision Center; **seconded** by Mr. Britzius. **Motion carried.**

### 9. Revise Non-MA Policy for CCS/CSP

Ms. Suchla explained the need to revise the Non-MA Policy for CCS/CSP to accommodate consumers obtaining employment. After some discussion Ms. Nutter made a **motion** to approve the revision on Non-MA policy; **seconded** by Mr. Britzius. Motion carried.

**10. Approve Fee Setting Policy**

A handout for a proposed Fee Setting Policy was distributed. Ms. Suchla noted that in order to charge any fee we have to have a policy. It needs to be done correctly and consistently. Some fees are based on client's ability to pay. After the fee schedule was explained and discussed, a **motion** was made by Mr. Frey to approve the policy with changes; **seconded** by Ms. Blaha. **Motion carried.**

**11. Review Priority 4 Strategic Plan**

**Priority 4 – *How do we balance demand for services and limited resources*** of the Strategic Plan was reviewed. Ms. Suchla informed the Board as to what has been done on each the three strategies and what remained. The completion timeframe is either ongoing or to be completed sometime in 2016.

**12. State and Legislative Issues Update**

Ms. Suchla briefed the board on what is happening at the State level. We received a letter from State Representative, Chris Danau, thanking the Board for input in opposition to a bill that would require Human Services to contact law enforcement of child welfare referrals. Family Support monies have been eliminated. Children's COP has been created. The ADRC contract is a little worry-some. The State has been consulting with the counties.

**13. Staffing Update**

Ms. Suchla noted that we are now fully staffed, but three Social Workers in the Family & Children's Unit are either on family leave or will be working part time for a while, which means FCS will be short staffed for about three to four months. We are working with the Trempealeau County Health Care Center to hire Limited Term Employees.

**14. Financial Report**

A handout was distributed and discussed. We are projecting \$100,000 to the good and would use \$60,000 of that to purchase the new vehicles.

**15. Adjourned** at 5:17 p.m. Next meeting will be Monday, December 7, 2015 at 3:30 p.m.

**Respectfully Submitted,**

**Rob Reichwein**  
**Secretary**