

Trempealeau County Human Services Board Meeting

Meeting called to order by Curtis Skoyen at 4:05 p.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Tuesday, September 8, 2015.

Board Members Present: Curtis Skoyen, Dora Jean Blaha, Wade Britzius, Richard Frey, Karen Sepich

Staff Present: Deb Suchla, Kathy Gauger, Melissa Jenneman, Mary Manka

Notice was posted according to open meeting law requirements.

Adoption of Agenda – Motion by Mr. Frey to adopt the presented agenda; **seconded** by Mr. Britzius. **Motion carried.**

Minutes of Prior Human Services Board Meeting – Motion by Mr. Frey to accept the minutes from the August 11, 2015 meeting as amended (agenda item #11); **seconded** by Ms. Sepich. **Motion carried.**

Public Comments – None

6. FoodShare Award to Western Region for Economic Assistance

Rescheduled for October 5 meeting.

7. ADRC 2016 State Contract Changes

A handout was distributed and discussed. Ms. Suchla explained the new requirements and clarification of requirements. Ms. Gauger pointed out that the signage will need to be changed to blue and white. A date as to when we have to be in compliance has not been set.

The Management Information System was discussed. Possibility our IT department could be our designated resource database lead. Switch over to Sams IR early in 2016. We have 24,000 contacts that cannot be added to the new system, but will keep the old system to access those contacts.

A committee is already in place to study the space issue.

Other requirements were discussed.

8. ADRC by the Numbers Report

A handout was distributed and discussed. The number of intake calls is increasing. Functional screens have greatly increased.

We are in the process of hiring a new APS Social Worker to replace Yolanda Garber.

9. Approve Changes to Vehicle Project Request

Last month had briefly discussed the Vehicle Project Request. A new handout was passed out with some changes. Plan would be to replace in November, 2015, the Crown Vic and one Ford Fusion with the most miles. If approved, would like to then move forward with a two year vehicle replacement plan. At the end of two years the average miles per vehicle would be between 60,000 to 70,000 and allow for good trade-in value. Approval is needed to set aside \$60,154.00 out of our

unspent funds to purchase two vehicles. **Motion** made by Mr. Frey to use \$60,154.00 out of our unspent funds to purchase two new vehicles; **seconded** by Ms. Blaha. **Motion carried.**

10. Review of Strategic Plan Progress – Priority 2

Ms. Suchla reported on Priority 2 - How can the Department of Human Services demonstrate a health life-work balance – Strategy 1 & 2 of the Strategic Plan and the progress that was being made.

11. Consider/Approve Adjusted Work Schedule Policy

The Policy & Procedure for Adjusted Work Schedule Policy was handed out and discussed. There will be two enrollment periods, October and April. Must be on the job six months before could be considered. Possible days to flex are Tuesday, Wednesday or Thursday. If a holiday or personal day are taken the employee would be responsible for coming up with 2 hours. This does not change anything in the county handbook. A back-up plan would be put in place. A **motion** was made by Mr. Frey to approved the adjusted work schedule policy with reviewing in six months; **seconded** by Ms. Sepich to have a back-up plan. **Motion carried.**

12. Approve Resolution to Support Social Worker Safety Legislation

A resolution to Support Social Worker Safety Legislation handed out. After some discussion, Mr. Frey made a **motion** to approve the resolution to Support Social Worker Safety Legislation; **seconded** by Ms. Blaha. **Motion carried** with one member in opposition.

13. Financial Report

Ms. Suchla gave a brief financial report and noting there were very few changes.

14. Adjourned at 5:35 pm – next meeting will be Monday, October 5, 2015 at 3:30 p.m.

Respectfully Submitted,

Rob Reichwein
Secretary