

## Trempealeau County Human Services Board Meeting

Meeting called to order by Curtis Skoyen at 3:33 p.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, July 6, 2015.

**Board Members Present:** Curtis Skoyen, Jeanne Nutter, Diane Schroeder, Wade Britzius, Richard Frey, Dora Jean Blaha

**Staff Present:** Deb Suchla, Kathy Gauger, Ann Bechard, Erin Hilleshiem, Mary Manka

Notice was posted according to open meeting law requirements.

**Adoption of Agenda – Motion** by Mr. Britzius to adopt the presented agenda; **seconded** by Mr. Frey. **Motion carried.**

**Minutes of Prior Human Services Board Meeting – Motion** by Mr. Britzius to accept the minutes from the June 1, 2015 meeting; **seconded** by Ms. Schroeder. **Motion carried.**

**Public Comments – Deb –** public hearing was held at 3:00 p.m. - no public comments received.

### 6. Small Claims Mediation Volunteer Lunch Request

Ann Bechard, Judge's Office, explained Small Claims Mediation. Claims are held twice a month. If in dispute it goes to Mediator to encourage the parties to come to an agreement. We have six volunteer mediators. Ms. Bechard was requesting approval to host a luncheon in August and December for the volunteer Mediators. The money is budgeted in their recognition fund. **Motion** made by Mr. Frey to approve the two luncheons and Christmas gifts for the volunteer Mediators; **seconded** by Ms. Nutter. **Motion carried.**

### 7. ADRC by the Numbers Report

Ms. Gauger will report at the August meeting.

### 8. Nutrition Program Updates

Handouts were distributed on Congregate Cost Analysis, Home Delivered Meals and a graph on Nutrition Program Comparison. Some Congregate sites are doing well but others are struggling. The drivers are the biggest expense for the three Home Delivered Meal sites. Ms. Gauger is seeking ideas from this committee on how to handle financial losses in the Home Delivered Meal Program fund. The Sequester will not affect our program this year.

A new incentive program, Dementia Care Specialist, is only funded until 2015. New funding will start in July 2016.

In August the Three-Year Aging Plan Draft will be done, will have a public hearing and be complete in November.

### 9. Approval to Change Vehicle Policy to Procedure

A copy of the proposed Vehicle Use Procedure was handed out and discussed. **Motion** was made by Ms. Nutter to approve the change from Vehicle Policy to Procedure; **seconded** by Mr. Britzius. **Motion carried.**

**10. IDP Program Conflict of Interest Policy Approval**

An Assessment of Drivers with Alcohol or Controlled Substance Problems handout was distributed and discussed in DHS 62.12. We would like to support item (4) client choice and not exclude any provider. After a lengthy discussion, a **motion** was made by Mr. Britzius to approve condition (4) in DHS 62.12(1)(a) exists and that the person who gives out the information about the choices be a non-therapist rather than the assessor; **seconded** by Mr. Frey. **Motion carried.**

**11. Complete Priority 1 Review of Strategic Plan**

**\*Bring Strategic Plan document from previous meetings**

Ms. Suchla asked the Board for permission to be able to move the Strategic Plan Priority 1, Strategy 4: “Develop and Implement Comprehensive Client Data Systems” back nine months to allow her time to get Comprehensive Community Services (CCS) off the ground. **Motion** by Ms. Nutter to move back the Strategic Plan nine months; **seconded** by Mr. Frey. **Motion carried.**

**12. Substance Abuse Report**

Trempealeau County –Our Changing Demographics handout was distributed and discussed.

**13. State Budget Update (if any)**

The Aging & Disability Resource Center (ADRC) should remain the same. Family Care will be changing and have concerns regarding that.

Work has begun on the 2016 budget. A Mobile Crisis Grant is being applied for.

**14. Financial Reports**

A recent article in the Eau Claire Leader stated that a local Human Services agency found out in June that they were overspent last year. Ms. Suchla assured our Board that this would not happen here because of our reporting systems.

A handout regarding the January thru April 2015 budget projects was distributed and discussed.

**15. Date for Next Meeting (please bring your calendars)**

The next Human Services Board meeting will be **Tuesday, August 11 at 4:00 p.m.**

**16. Meeting adjourned at 5:26 pm**

**Respectfully Submitted,**

**Rob Reichwein**  
**Secretary**