

## Trempealeau County Human Services Board Meeting

Meeting called to order by Curtis Skoyen at 4:00 p.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, December 1, 2014.

**Board Members Present:** Curtis Skoyen, Karen Sepich, Richard Frey, Jeanne Nutter, Wade Britzius, Dora Jean Blaha

**Staff Present:** Deb Suchla, Kathy Gauger, Melissa Frank, Mary Manka

Notice was posted according to open meeting law requirements.

**Adoption of Agenda – Motion** by Mr. Frey to adopt the presented agenda; **seconded** by Ms. Blaha. **Motion carried.**

**Minutes of Prior Human Services Board Meeting – Motion** by Mr. Britzius to accept the minutes from the November 3, 2014 meeting; **seconded** by Ms. Sepich. **Motion carried.**

**Public Comments – None**

### **6. Staff Program Update – Birth to Three**

Melissa Frank, Birth to Three Services Coordinator, gave the Board an update on what was going on with the program. The State review went well with really good comments and results. A brochure was handed out and discussed. Referrals are received from numerous sources such as the Health Department, schools, neighbors, Family & Children's unit, etc. There is diversity in the program as well as income diversity; we serve all and everyone is served equally. Ms. Frank explained the cost of the program. A Parenting class conducted by The Parent Place will be coming up; series of four sessions and is free. Mentioned the Diaper Closet, located at the Lutheran Church in Whitehall, will be opening after Christmas for families in need.

### **7. 85.21 Grant Application**

Ms. Gauger spoke briefly on the 85.21 Grant Application. A copy of the application was handed out and discussion followed. The grant application has to be sent in by the end of the month.

### **8. Update on 53.10 Grant re: ADRC Buses**

Ms. Gauger explained that the ADRC was awarded money to purchase two mini buses. We will use the 85.21 trust money to match 20 percent. There is currently \$78,000 in the fund.

### **9. ADRC by the Numbers**

A handout was distributed for the Board's convenience to read on their own. An invitation was extended to the Board to attend the Advisory Council meeting on December 2 at 11:00 am.

### **10. 2014 Staff Survey Results**

Ms. Suchla distributed the results of the Staff Climate Survey. Pat Malone, UW Extension, tabulated the results and compared them to the same survey taken last year, but to keep in mind that we have eight new staff this year. Ms. Malone commented on the positive comments on respecting your supervisor, areas that changed dramatically, improvement issues were looked at and summarized the comment section. Ms. Suchla informed the Board about the possibility of forming an Advisory/Activity Committee.

**11. Staffing Update**

There are three positions open at the present time: Social Worker for Children's Waiver, CST Social Worker and a Behavioral Health Services Supervisor all as part of the 2015 budget. Job descriptions have been taken to Human Resources.

**12. October Financials**

Ms. Suchla distributed a handout on our October financials. Despite some expensive placements to pay for, we are holding our own.

**13. Next Meeting** will be Monday, January 5, 2015

**14. Adjourn at 5:14 pm.**

**Respectfully Submitted,**

**Secretary**  
**Rob Reichwein**