

## Trempealeau County Human Services Board Meeting

Meeting called to order by Curtis Skoyen at 4:01 p.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, November 3, 2014.

**Board Members Present:** Wade Britzius, Jeanne Nutter, Curtis Skoyen, Richard Frey, Diane Schroeder, Karen Sepich, Dora Jean Blaha

**Staff Present:** Deb Suchla, Kathy Gauger, Sandy Palkowski, Melissa Jenneman, Chuck Arneson, Mary Manka

Notice was posted according to open meeting law requirements.

**Adoption of Agenda – Motion** by Mr. Frey to adopt the presented agenda; **seconded** by Ms. Schroeder. **Motion carried.**

**Minutes of Prior Human Services Board Meeting – Motion** by Mr. Britzius to accept the minutes from the September 22, 2014 meeting; **seconded** by Ms. Nutter. **Motion carried.**

**Public Comments – None**

**6. Approve Resolution to Accept Donation of Handicap Accessible Van**

Ms. Suchla introduced Mr. Arneson, Bus Driver/Vehicle Coordinator for ADRC, who routed pictures of the van to be donated. Ms. Gauger explained how we acquired a fully equipped handicapped van at no cost and what our plans are for it if approved. It is mandatory that the full County Board approve all donations. Motion was made by Mr. Frey to approve to accept the donation of a handicapped accessible van and to move on to the County Board for their approval; seconded by Ms. Nutter. Motion carried. There will be no county cost to operate the vehicle.

**7. Review Results from Recent Economic Support Program State Monitoring Visits**

Ms. Palkowski, Economic Support Supervisor for Buffalo, Pepin and Trempealeau Counties, spoke on the state monitoring visit. Discussion centered on FoodShare compliance issues, FSET, Web sites as well as the pilot Child Care Program, which was very successful. The Pilot is completed. We are the only consortium in the State to continue to process the same. We share all the work. Call Center Any Where is used.

**8. Review Bids for the Nutrition Program**

Ms. Suchla and Ms. Gauger reviewed the bids received for Home Delivered Meals and Congregate meals. There was one new for Blair. Handouts were distributed and discussion followed with recommending approval for the bids. **Motion** by Ms. Blaha to approve all bids for Congregate and Home Delivered Meals; **seconded** by Ms. Nutter. **Motion carried.**

**9. Approve 2015 Human Services Budget Modification**

Ms. Suchla noted that we are now in the fourth year of a five year contract for Coordinated Services Team (CST). Effective in 2015 it will be regular ongoing program. We could receive \$60,000 permanent funding which would allow us to hire a full time employee if the Board approves. **Motion** by Mr. Frey to approve hiring a full time position instead of part time contract position; **seconded** by Ms. Nutter. **Motion carried.**

**10. Nominate Comprehensive Community Support Advisory Committee Members**

Ms. Suchla distributed a job description handout for the Advisory Committee. We are in the process of writing our plan and need a Coordinating Committee (five members from Clark County and Trempealeau County) to approve the plan before mailed to the State. Committee will meeting in December, January and February and then do quarterly meetings. **Motion** by Mr. Britzius to approve the names Ms. Suchla listed as well as Karen Sepich; **seconded** by Ms. Nutter. **Motion carried.**

**11. Review 2013 Audit Results for Human Services**

Ms. Suchla handed out select pages from our recent audit. Discussion followed regarding the three findings.

**12. August and September Financial Reports**

Ms. Suchla distributed financial reports for August & September. She gave us an idea of how we are going to end up at the end of the year; looks good.

**13.** Next Meeting will be Monday, December 1, 2014 at 4:00 p.m. in the Wisconsin Room.

**14.** The meeting adjourned at 5:18 pm

**Respectfully Submitted,**

**Secretary  
Rob Reichwein**