

Trempealeau County Human Services Board Meeting

Meeting called to order by Curtis Skoyen at 4:04 p.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, August 11, 2014.

Board Members Present: Richard Frey, Dora Jean Blaha, Curtis Skoyen, Jeanne Nutter, Rob Reichwein, Wade Britzius, Diane Schroeder, Karen Sepich

Staff Present: Deb Suchla, Kathy Gauger, Mary Manka, Jami Kabus

Notice was posted according to open meeting law requirements.

Adoption of Agenda – Motion by Mr. Reichwein to adopt the presented agenda; **seconded** by Ms. Nutter. **Motion carried.**

Minutes of Prior Human Services Board Meeting – Motion by Mr. Frey to accept the minutes from the July 7, 2014 meeting; **seconded** by Ms. Nutter. **Motion carried.**

Public Comments – One local citizen attend the Public Hearing as well as several Board members. The citizen expressed concerns regarding the Energy Assistance program and the increase in cost of Home Delivered Meals (which hasn't been increased since 2008).

6. Approve 53.10 Grant Application

Ms. Gauger explained what the grant application includes. We are requesting five buses. One bus for the regularly scheduled routes to and from Eau Claire and La Crosse and three buses for transporting individuals to and from sheltered workshops. Vehicle five is for the Trempealeau County Health Care Center. **Motion** by Mr. Reichwein to approve the 53.10 Grant Application which provides 20 percent match from Trempealeau County; **seconded** by Ms. Nutter. **Motion carried.**

7. Blair Congregate Nutrition Site Services Through 2014

Ms. Gauger informed the group that after speaking with the owner of Poor Richards Congregate Meal site in Blair, he confirmed that it will not be reopening. Ms. Gauger was advised from GWAAR to get direction from this Board as to whether we should open RFP's for the Blair area right away or to wait until the current RFP's come in and open January 2015. This was discussed at the last ADRC Advisory Committee meeting and they recommended waiting until January 2015. It was agreed to wait until January 2015.

8. May 2014 Financial Report

Ms. Suchla distributed copies of the monthly financial report for January-May 2014. A short discussion followed.

9. 2015 Budget Presentation and Approval

The 2015 budget documents were distributed as well as a summary of the budget highlights. Ms. Suchla explained that the budget includes a \$20,518 increase as departments were asked to bring in reasonable budgets. This budget includes the compensation increases from 2014 and 2015. Ms. Suchla explained that the levy increase is due to the costs to place children and adults in residential care. She emphasized that this is a very volatile expense and is difficult to accurately predict from year to year. We have budgeted based on the average of the past years expenses. Based on the

number of individuals placed in care we underspent in this area in 2013. However, we are seeing an increase in 2014. Most of the changes in 2015 budget proposal are a result of the 2014-2017 Human Services Strategic Plan. There is a slight increase in professional development expenses, a reorganization of Behavioral Health staffing including the addition of two staff that will be funded by increased revenues, and anticipated increase in technology utilization. Ms. Suchla explained that it will be important for the IT Department to get additional staff to support us in achieving our Strategic Plan priorities. **Motion** by Mr. Frey to approve the \$20,518 increase for 2015 budget; **seconded** by Mr. Reichwein. **Motion carried.**

10. Recommend Mississippi Valley Health Commission Board Representative

Ms. Suchla noted that Mississippi Valley Health Commission currently does not have a representative from our county. Chairman Miller needs to appoint a new representative to their Board. The Board meets quarterly in West Salem. Mr. Frey volunteered to represent Trempealeau County with Ms. Nutter as his backup.

11. Recruitment Policy Review with Human Resources

At the July, 2014 Human Services meeting the recruitment practice was discussed. Ms. Suchla asked our Human Resource Director to come speak to this Board to clarify the proper procedure. A handout explaining the procedure for replacing a budgeted existing position, as well as the recruitment process for a new, unbudgeted position was discussed. Mr. Reichwein, chair of the Personnel & Bargaining Committee, will take this back to that committee for review.

12. Determine September Board Meeting Date

We will meet Monday, September 15 around 5:30 or 6:00 p.m., just before the regularly scheduled County Board of Supervisors meeting.

13. Closed Session per Wis. Stats. 19.85 (1)(c) to Consider Employment, Promotion, Compensation or Evaluation of a Public Employee

Motion to go into closed session by Mr. Reichwein at 5:30 p.m.; **seconded** by Mr. Frey. **Motion carried.**

14. Reconvene to Open Session

Motion by Mr. Frey to reconvene into open session at 5:49 p.m.; **seconded** by Mr. Reichwein. **Motion carried.**

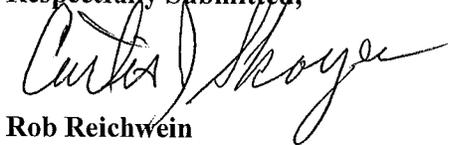
15. Any Action Deemed Necessary from Closed Session

No action was deemed necessary

16. Next Meeting is pending on CCS agreement

17. Adjourned at 5:52 pm

Respectfully Submitted,



Rob Reichwein
Secretary