

Trempealeau County Human Services Board Meeting

Meeting called to order by Curtis Skoyen at 4:04 p.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, July 7, 2014.

Board Members Present: Curtis Skoyen, Dora Jean Blaha, Jeanne Nutter, Diane Schroeder, Richard Frey, Karen Sepich, Wade Britzius

Staff Present: Deb Suchla, Kathy Gauger, Paul Syverson, Mary Manka, Jami Kabus

Notice was posted according to open meeting law requirements.

Adoption of Agenda – Motion by Ms. Nutter to adopt the presented agenda; **seconded** by Ms. Blaha. **Motion carried.**

Minutes of Prior Human Services Board Meeting – Motion by Mr. Frey to accept the minutes from the June 2, 2014 meeting; **seconded** by Ms. Sepich. **Motion carried.**

Public Comments – None

6. Staff Presentation – Congregate and Home Delivered Meals Report

Ms. Gauger brought the Board up to date on numbers with home delivered meals and congregate meals. We average 2,300 meals a month; two thirds of the meals are home delivered with one third being congregate. She noted that the three year contract with providers is up at the end of 2014. A request for bids will go out in August.

7. Does Human Services Board Have to Sign Vouchers?

Paul Syverson was present to address any questions. Mr. Syverson stated that other committees have assigned the responsibility of reviewing the vouchers to the department head rather than the committees signing them. **Motion** by Mr. Frey to have the director sign the vouchers; **seconded** by Ms. Nutter. **Motion carried.**

8. Approval to Fill ADRC Staff Vacancy

Ms. Suchla informed the Board that Becky Severson, ADRC, will be retiring on July 14, 2014. After some discussion, a **motion** was made by Mr. Frey to approve filling the vacancy as well as back filling any positions in the event someone on staff takes the position and filling any budgeted positions that come up; **seconded** by Ms. Nutter. **Motion carried.**

9. Approval to Modify the Aging Fund Budget Due to Changes in State Contract

Ms. Gauger explained how the Federal budgets change frequently and how this affects our budgeting. Originally it was based on previous year's funding, then we got the sequester cuts. Now any extra money we had in 2012, we will be receiving in 2014. Need to make adjustments. Requesting resolution that will notate these changes. **Motion** by Mr. Britzius for approval to modify the Aging Fund Budget due to state budget changes; **seconded** by Ms. Blaha. **Motion carried.**

10. ADRC by the Numbers Report

A handout was distributed and summarized by Ms. Gauger.

11. Approval of Comp Time Policy Changes

The proposed Comp Time Policy revision was explained by Ms. Suchla. On-call Comp Time, Exempt positions as well as Non-Exempt positions were clarified. **Motion** to approve the revised Compensation Time Policy by Ms. Sepich; **seconded** by Ms. Nutter. **Motion carried.**

12. Follow Up From Regional Discussion at Last Meeting

- **Comprehensive Community Services Regional Partnership with Clark County**
- **Child Protection Access and Screening**

A handout summarizing the Regionalization discussion from the previous meeting was provided by Ms. Suchla. She also updated them on the potential partnership with Clark County to provide CCS services. After some discussion, Ms. Sepich made a **motion** to proceed with CCS planning with Clark County; **seconded** by Ms. Nutter. **Motion carried.** The Board concurred to watch regionalization planning for CPS access and screening, but not to participate at this time.²

13. Children's Long Term Support Waiver Capacity Building Funding Application

It was noted by Ms. Suchla that the State has put out some short term funding to help counties with staff to expend their allocations and to serve more children. After some discussion, the Board agreed that we apply for funding for a social work position and add this position to the 2015 budget planning.

14. Budget Planning and Schedule Annual Public Hearing

The Board agreed to have their August meeting on Monday, August 11 instead of Monday, August 4 to allow staff more time to work on the 2015 budget. The annual public hearing will be at 3:30 p.m. on Monday, August 11, 2014.

15. Director's Work Plan

Ms. Suchla provided a detail summary of what she has accomplished this past year, as well as her next year goals.

16. Financial Reports

The April financial report showed that nothing significantly has changed since last month; still ahead of budget.

17. Review Voucher Summaries

Approval from the Human Services Board no longer needed. Human Services Board authorized the Director of Human Services to approve vouchers.

18. Closed Session per Wis. Stats. 19.85 (1)(c) to Consider Employment, Promotion, Compensation or Evaluation of a Public Employee

At 5:46 p.m. **motion** was made by Mr. Frey to go into closed session; **seconded** by Ms. Nutter. **Motion carried.**

19. Reconvene to Open Session

At 6:41 p.m. **motion** was made to reconvene into open session by Mr. Frey; **seconded** by Ms. Nutter. **Motion carried.**

20. Any Action Deemed Necessary from Closed Session

21. Next Meeting will be Monday, August 11, 2014

22. Adjourn at 6:43 p.m.

Respectfully Submitted,

Rob Reichwein
Secretary