

Trempealeau County Human Services Board Meeting

Meeting called to order by Curtis Skoyen at 4:14 p.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, April 7, 2014.

Board Members Present: Diane Schroeder, Karen Sepich, Dora Jean Blaha, Arild Engelién, Curtis Skoyen, Michelle Haines

Staff Present: Deb Suchla, Kathy Gauger, Shelly Rue, Melissa Jenneman, Jami Kabus, Mary Manka

Notice was posted according to open meeting law requirements.

Adoption of Agenda – Motion by Ms. Blaha to adopt the presented agenda; **seconded** by Mr. Engelién. **Motion carried.**

Minutes of Prior Human Services Board Meeting – Motion by Mr. Engelién to accept the minutes from the March 3, 2014 meeting; **seconded** by Ms. Schroeder. **Motion carried.**

Public Comments – Ms. Suchla read an anonymous letter received in the mail from a concerned citizen.

6. Recognition of Retiring Board Members

Ms. Suchla recognized Arild Engelién and Michelle Haines with a framed certificate for their dedicated service to Human Services.

7. Staff Presentation on Adults and Elder Adults-At-Risk Investigations

Shelly Rue, Elder Abuse Investigator/ Elder Adults at Risk gave information on Elder At Risk Investigations. Elder at Risk brochures and statistic sheets were distributed. Ms. Rue spoke briefly on:

- People 60 and over are considered Elder Adults At Risk; 18-59 are Adults At Risk
- Clients are referred by mandatory reporters, doctors, physical therapists, chiropractors, dentists, eye doctors as well as the Aging & Disability Resource Center callers
- Must respond within 24 hours (not including weekends and holidays)
- We also deal with financial abuse
- We do make cold calls (don't let them know we are coming) along with law enforcement or another Social Worker if there is any safety concern for the investigating social worker
- People can make their own decision unless they are determined to be incompetent by the court

8. Title 6 Plan Approval

Ms. Gauger stated that the Title VI Plan is a new Federal Government policy dealing with people when English is not their first language. A handout was distributed and discussed. This is a three year plan and will be reviewed annually to see if it is up-to-date. **Motion** by Ms. Blaha for approval of the Title VI Plan; **seconded** by Mr. Skoyen. **Motion carried.**

9. ADRC by the Numbers

Ms. Gauger updated the Human Services on enrollments into WWC, Care Wisconsin, IRIS and dis-enrollments. She listed the number of functional screens completed; WWC members, IRIS members as well as Care Wisconsin in Trempealeau County, number of meals served and bus passengers. Each month she will keep the Board up-to-date.

10. Advisory Board Communications

The question was asked to see if this Board would like the agenda and minutes of the Advisory Board mailed to them. This committee meets the first Tuesday of each month. The response was in favor of receiving the information.

11. Request to Refill Vacancy – ADRC Lead Worker & CPS Social Worker

Ms. Suchla stated that we recently had two resignations, both taking on promotions, and would like a motion to refill these vacancies as soon as possible. **Motion** by Ms. Sepich to refill both vacancies; **seconded** by Ms. Blaha. **Motion carried.**

12. Position Request – Children’s Long Term Waiver Case Coordinator

Ms. Suchla postponed this agenda item until the next meeting.

13. Adoption of 2014-2017 Strategic Plan

Ms. Suchla distributed a copy of the Strategic Plan for 2014-2017. The first step is for Board approval. **Motion** by Ms. Haines to approve the 2014-2017 Strategic Plans; **seconded** by Mr. Engeliem. **Motion carried.**

14. December 2013 Preliminary Financial Projections

Ms. Suchla handed out preliminary financial projections. We will not have final numbers until June, 2014.

15. Request to Earmark Funds for Comprehensive Client Data System

Ms. Suchla had talked a little bit about this the previous month. Today she spoke with Exec Finance to get things rolling. Exec Finance set aside \$150,000 for us to work with Cindy Currier in the IT department. Next step is to go back to the full Board of Supervisors to request it once needs have been identified and a system is about to be selected. By year end we will see progress.

16. Review Voucher Summaries

- a. Human Services \$174,002.80
- b. Aging Services \$ 35,809.11

Motion by Ms. Blaha to accept the voucher summaries; **seconded** by Ms. Schroeder.
Motion carried.

17. Next Meeting will be on Monday, May 5, 2014 at 4:00 p.m.

18. Meeting adjourned at 5:07 pm

Respectfully Submitted,

Rob Reichwein
Secretary