

Trempealeau County Human Services Board Meeting

Meeting called to order by Michelle Haines at 4:01 p.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, January 7, 2013.

Board Members Present: Curtis Skoyen, Rob Reichwein, Arild Engelién, Dora Jean Blaha, Michelle Haines, Kathy Johnson

Staff Present: Jeff McIntyre, Mary Manka

Notice was posted according to open meeting law requirements.

Adoption of Agenda – Motion by Mr. Reichwein to adopt the presented agenda; **seconded** by Ms. Haines. **Motion carried.**

Minutes of Prior Human Services Board Meeting – Motion by Mr. Engelién to accept the minutes from the December 3, 2012 meeting; **seconded** by Mr. Reichwein. **Motion carried.**

Public Comments – None

6. ADRC/Senior Services Supervisor Report

In Ms. Gauger's absence, Mr. McIntyre reported on the 2012 Senior Services budget. It looks really good.

7. 2013 Contracts

All of 2013 basic county allocation contracts are in. We will be working on the provider contracts soon.

8. 2012 Budget Update

Mr. McIntyre distributed updated copies of the 2012 budget. Discussion followed.

9. Private Pay Policy

A private pay policy was distributed. Discussion followed. **Motion** by Ms. Johnson to approve the private pay policy; **seconded** by Ms. Blaha. **Motion approved.**

10. Drug Testing Policy Revision

A revised drug testing policy was handed out and reviewed. Presently, jail personnel are performing the drug testing on our court ordered clients. Jail staff felt a liability issue. The revised policy has our Justice Coordinator performing the testing on male clients and a couple of our staff members for female clients. **Motion** by Mr. Engelién to approve the drug testing policy revision; **seconded** by Mr. Skoyen. **Motion carried.**

11. Vehicle Use Policy Revision

No. 12 of the Vehicle Use Policy is the revision. Senior Services/ADRC staff will be reimbursed \$.30/mile (State Statute) in the event a department vehicle is available when they are going to an appointment /attending training or conference/leaving for an appointment at the end of the day. They can choose to use their own vehicle but will be paid the shortest distance. Motion by Ms. Johnson to approve the Vehicle Use Policy Revision; **seconded** by Ms. Blaha. **Motion carried.**

12. Director's Report

- Delivery on our third Ford Fusion should be soon
- We will be sub-contracting for home energy and child care through Buffalo County. She will be in Trempealeau County at least one day/week. In October/November would probably be two days/week
- New grievance policy passed in October. Since bargaining rights have been taken away, the HR Director is now involved. If the grievance can't be solved by them, it moves on to an impartial hearing officer selected by the Corporation Counsel and County Board Chair. Staff person pays a \$50 fee. This practice eliminates the department heads completely.
- IM Consortia funds were discussed

13. Review Voucher Summaries

- a. **Human Services - \$231,125.40**
- b. **Senior Services - \$60,965.50**

Motion by Mr. Reichwein to approve the vouchers; **seconded** by Ms. Johnson. **Motion carried.**

14. Next Meeting will be Monday, February 4, 2013 at 4:00 p.m.

15. Motion to adjourn at 4:50 p.m. by Mr. Reichwein; **seconded** by Ms. Johnson. **Motion carried.**

Respectfully submitted,

Rob Reichwein
Secretary