

Trempealeau County Human Services Board Meeting

Meeting called to order by Hensel Vold at 4:02 p.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Tuesday, October 2, 2012.

Board Members Present: Arild Engelién, Hensel Vold, Curtis Skoyen, Kathy Johnson, Rob Reichwein, Dora Jean Blaha

Staff Present: Kathy Gauger, Mary Manka

Notice was posted according to open meeting law requirements.

Adoption of Agenda – Motion by Mr. Reichwein to adopt the presented agenda; **seconded** by Mr. Engelién. **Motion carried.**

Minutes of Prior Human Services Board Meeting – Motion by Mr. Engelién to accept the minutes from the September 4, 2012 meeting; **seconded** by Mr. Vold. **Motion carried.**

Public Comments – None

6. ADRC/Senior Services Supervisor Report

The Aging Plan was submitted September 1, 2012. Yesterday we received it back with very few comments with a few changes. Ms. Gauger will bring the final plan back for approval next month. It is due back on November 15, 2012.

Ms. Gauger noted that they were not going to apply for the Dementia Specialist grant. They had wanted the person on board by mid-October. There wasn't enough time to hire and send the Specialist to the scheduled training by that time. We will still be requesting a half-time Nursing Home Specialist. No county levy is involved and the position would be starting in January of 2013.

7. Emergency Freezer Purchase

Senior Services is currently renting a walk-in freezer from the Trempealeau County Health Care Center (TCHCC). Due to the fact that it is about to quit running at any time, it is considered an emergency and the Human Services Board Chair can approve the purchase. Northwest Refrigeration Services was the lowest bidder at a cost of \$13,365. Bob Gunderson from TCHCC will do the installing and the electrical work by the end of November.

8. Report On Single Audit Findings

Mr. McIntyre will discuss at the November meeting

9. Meeting Minutes & Agendas via email

A resolution was passed by the Trempealeau County Board of Supervisors to conserve the use of paper by emailing minutes. All standing committee members will still receive paper copies. If you want a paper copy of minutes, other than your standing committees, you may request them at any time. All minutes are available on the web once they are approved.

10. Family & Children's Designated Fund

Designated funds that began in 2004 thru 2010 have been used. There is no longer a designated fund for Family & Children's Services.

11. **Motor Vehicle Use Policy**
Mr. McIntyre will discuss at the November meeting
12. **2012 Human Services & Senior Services Budget Update**
Ms. Gauger passed out the updated budget for the Board's information. All programs seem to be doing well.
13. **2013 Human Services Budget Changes**
Ms. Gauger did inform the Board that under the Justice Coordinator position the levy is now zero, due to Jackson County's contribution which will offset the county levy.
14. **Justice Coordinator Position Wage Approval**
Since this is a new position it will go through Personnel & Bargaining, Exec Finance and then the full County Board. This position is currently in the DA's office and was funded by grant dollars that have run out. Putting this position into Human Services seems to be the best fit. In order to proceed we need approval for the salary (\$48,947 including fringe). **Motion** made by Mr. Vold to approve the salary for the Justice Coordinator position; **seconded** by Ms. Johnson. **Motion carried.**
15. **Director's Report**
Mr. McIntyre will discuss at the November meeting
16. **Review Voucher Summaries**
 - a. **Human Services - \$229,423.03**
 - b. **Senior Services - \$51,353.38****Motion** by Ms. Blaha to approve the vouchers; **seconded** by Mr. Reichwein. **Motion carried.**
17. **Next Meeting** will be Monday, November 5, 2012
18. **Motion** by Mr. Reichwein to adjourn at 4:33 p.m.; **seconded** by Ms. Blaha. **Motion carried.**

Respectfully submitted,

Rob Reichwein
Secretary