

## **Trempealeau County Human Services Board Meeting**

Meeting called to order by Michelle Haines at 5:00 p.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, October 3, 2011.

**Board Members Present:** Dora Jean Blaha, Arild Engelién, Hensel Vold, Michelle Haines  
Rod Severson

**Staff Present:** Jeff McIntyre, Kathy Gauger, Judy Fredrickson, Mary Manka

Notice was posted according to open meeting law requirements.

**Adoption of Agenda – Motion** by Mr. Vold to adopt the presented agenda; **seconded** by Ms. Blaha. **Motion carried.**

**Minutes of Prior Health & Human Services Board Meeting – Motion** by Mr. Engelién to accept the minutes from the September 6, 2011 meeting; **seconded** by Mr. Vold. **Motion carried.**

**Public Comments – None**

### **6. Disability Benefits Specialist Position Approval**

Ms. Gauger stated that a year ago there had been an attempt to bring the DBS position in-house. A job description with a break down of how much it would cost us if this position was brought in-house and what we are currently paying through Kelly Services. There is a potential savings up to \$12,500 if brought in-house. If approved, this position would have to go through the whole county system for hiring. No county levy. Motion made by Mr. Engelién to move on to the Personnel Committee; **seconded** by Mr. Vold. **Motion carried.**

### **7. Bus Driver Position Approval**

Ms. Gauger noted that our current bus driver, Marci Lovette, is retiring. This is a courthouse union position. We can advertise in-house as well as outside. It is a 32-40 hour/week budgeted position. The cost is \$4.00/round trip. Can be used for scheduled doctor appointments as well as shopping.

### **8. Secretary Bookkeeper Position Update**

Ms. Gauger informed the group that we have hired a LTE for Senior Services until the end of December. Megan Wineski started on Tuesday, September 27.

### **9. ADRC/Senior Services Report**

Ms. Gauger stated that she has been busy working on the budget for GWAAR, DOT as well as the budget for ADRC/Senior Services.

Brookside grand opening was held on Tuesday, September 27, with 41 people in attendance. They are now averaging 20 to 25 people coming on a regular basis. Suggested rate per meal is \$3.50.

**10. Senior Services Budget Resolution**

Mr. McIntyre passed out a copy of the resolution. Discussion followed. **Motion** by Mr. Vold to approve the resolution; **seconded by** Ms. Haines. **Motion approved.**

**11. Hiring Procedure Request**

Mr. McIntyre gave a follow-up on the County Board meeting from last month. When interviewing it would be nice to have at least one Human Services Board member participate in the interviews. Ms. Kabus and Ms. Gauger put the questions together. Scoring is done on how well the questions are answered.

**12. Trempealeau County Truancy**

Mr. McIntyre noted that there were two cases of habitual truancy (when some misses more than five days of school in a row). We had four referrals in the first 15 days of school this year. The schools have a number of things they have to do before moving on to Human Services. Mr. McIntyre had met with the Judge and he had suggested taking their driver's license away as well as hunting privileges, home arrest, electronic monitoring rather than sending them to secure detention. We will be working with the schools to monitor this situation.

**13. Income Maintenance Consortia Update**

Mr. McIntyre will continue to give updates. The consortium is working to keep the services local. This would not be costing the county any more. What would happen is we would be providing services to the other seven counties and the other counties would be providing services for us. The State will let us know if the plan is approved by Monday, October 31, 2011. The anticipated start is January 1, 2012.

**14. 2011 Budget Preliminary Projections**

Mr. McIntyre informed the group that the out-of-home care budget is over by \$219,000 for Family & Children's Services. We are down to three people on the IMD. This has potential savings from \$50,000 to \$60,000 per person. Dr. Roberts has to approve the discharge and have to be safe for the community and themselves. The Court does the order.

**15. Human Services Budget Resolution**

Mr. McIntyre passed out the resolution for signatures and explained the budget changes. **Motion** by Ms. Blaha to approve the Human Services Budget Resolution; **seconded by** Mr. Engeliem. **Motion carried.**

**16. 2012 Budget**

Mr. McIntyre stated that at the last Human Services Board meeting this Board approved to go forward with the 2012 budget. This morning the Exec Finance Committee recommended that Mr. McIntyre go back to the Human Services Board and to come back with a zero percent increase. A new budget proposal was passed out with Mr. McIntyre explaining the changes. No adjustments were made to Administration and Economic Support. **Motion** by Mr. Engeliem to move forward with the proposed budget, **seconded by** Mr. Vold. **Motion carried.**

**17. Review Voucher Summaries**

- a. **Human Services – \$373,402.43**
- b. **Senior Services - \$35,515.71**

**Motion by Mr. Vold to approve the voucher summaries; seconded by Ms. Blaha. Motion carried.**

Motion by Mr. Engelién to move into closed session; seconded by Mr. Severson.

**18. Closed Session per Wis. Stats. 19.85(1)(c) to Consider Employment, Promotion, Compensation or Evaluation of a Public Employee.**

**19. Motion by Mr. Vold to reconvene into open session; seconded by Ms. Blaha. Motion carried.**

**20.** The next meeting will be Monday, November 7, 2011

**21.** Meeting adjourned at 6:36 p.m.