

Trempealeau County Human Services Board Meeting

Meeting called to order by Michelle Haines at 5:01 p.m. in the Packer Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Tuesday, July 5, 2011.

Board Members Present: Hensel Vold, Rob Reichwein, Arild Engelién, Rod Severson, Michelle Haines, Dora Jean Blaha, Kathy Johnson

Staff Present: Jeff McIntyre, Judy Fredrickson, Kathy Gauger, Mary Manka

Notice was posted according to open meeting law requirements.

Adoption of Agenda – Motion by Mr. Reichwein to adopt the presented agenda; **seconded** by Mr. Engelién. **Motion carried.**

Minutes of Prior Health & Human Services Board Meeting – Motion by Mr. Engelién to accept the minutes from the June 6, 2011 meeting; **seconded** by Mr. Vold. **Motion carried.**

Public Comments – None

6. Unit Clarification

Mr. McIntyre noted that when Social Services merged with Unified Board back in 2008, Unified Board employees were in the courthouse union and then later became members of the Human Services union. It is his hope to do the same with the four Senior Services employees. It would avoid crossover issues within the unions. Ms. Kabus, Human Resources Director, has already sent a letter to both unions with the request. **Motion** by Mr. Vold to send back to the Personnel Committee; **seconded** by Ms. Johnson. **Motion carried.**

7. Senior Services Budget Resolution

Ms. Gauger stated that Senior Services has received an additional \$9,873 from Medicaid Improvements for Patients & Providers Act (MIPPA) and \$1,186 from State Health Insurance and Assistance Program (SHIP) and is requesting another budget resolution to use these funds for a Legal Benefit Specialist to educate people on Medicare. **Motion** by Mr. Reichwein to move it forward; **seconded** by Ms. Blaha. **Motion carried.** This resolution will be brought to the full County Board.

8. ADRC/Senior Services Supervisor Report

Ms. Gauger updated the group on what was happening during a very busy month of July. Community Connections at the Trempealeau Library on July 27 with displays from ADRC, Benefit Specialists, Farmer's Market vouchers for \$25.00, Economic Support, Veteran's Office and the Health Department. On Wednesday, July 13 a volunteer recognition dinner at Holy Family Church in Arcadia will be held for about 125 volunteers. It is being combined with Western Dairyland's RSVP. A representative from Greater Wisconsin Aging on Agency Resources (GWAAR) will be here on July 25 to review the Nutrition Program.

Ms. Gauger will be revising job duties in Senior Services and budgets are due by July 29.

9. Approval of Whitehall Senior Meal Site

Ms. Gauger announced that a meal site will be opening soon at Brookside in Whitehall. She shared with the Board the Trempealeau County Health Care Center's proposal with hopes of starting August 1 with a suggested meal donation of \$3.50. Press releases and posters will need to be distributed. **Motion** by Ms. Blaha to accept this proposal and to continue with the planning; **seconded** by Mr. Engeliem. **Motion carried.**

10. IM Consortia of Western Wisconsin

Mr. McIntyre has previously spoken with this Board of the Governor's plan to centralize IM. The Joint Finance Committee would like to keep the local presence in the county. To do this we would be required to form a consortia of no less than seven counties. Mr. McIntyre and Ms. Palkowski will be attending a meeting in Stevens Point on Thursday, July 7, 2011. Mr. McIntyre is potentially looking one layoff.

11. Use of Compensatory Time Department Policy

Mr. McIntyre passed out a policy that he and Ms. Kabus, HR Director, had written. It explains the use of Comp Time, how it can be taken and when. **Motion** by Mr. Severson to approve this policy; **seconded** by Mr. Reichwein. **Motion approved.**

12. Foster Care Licensing Contract to Another County

Mr. McIntyre stated that since the last Human Services Board meeting, we have had another Social Worker in the FCS unit resign. Concern is that we are now down two Social Workers and another leaving on maternity leave within a month. Mr. McIntyre would like to request contracting out for foster care licensing until we can replace the position we have vacant. Presently, we do not have staff with a background on foster care licensing. We would need three to five hours/week at \$37/hr. **Motion** by Mr. Engeliem to approve contracting with another county for two to three months; **seconded** by Ms. Haines. **Motion carried.**

13. Approval to Hire Social Worker – Family & Children's Unit

Mr. McIntyre informed the Board Ms. Beth Sleep has resigned. Mr. McIntyre is asking for permission to hire. Next step will be Personnel Committee that meets on July 11 and then the full County Board on July 18. **Motion** by Mr. Vold to move on; **seconded** by Mr. Reichwein. **Motion carried.**

14. Approval to hire LTE Social Worker –Family & Children's Unit

Mr. McIntyre pulled back his request to hire a LTE Social Worker due to changes of getting approval to hire.

15. Governor's 2011-2013 Biennium Budget – Human Services

Mr. McIntyre informed the group on how the 2011-2013 Biennium Budget will affect Human Services.

- Family & Children's did very well – fully funded except for a 10 percent cut in YA funding
- ADRC fully funded
- Long Term Support – biggest issue is AODA and Mental Health
- Senior Services looks good
- Income Maintenance – planning that we will have personal face to face, but if no consortia we could look at possibly laying off six people

Will update as more information is received.

16. Department Vehicles for 2012

Mr. McIntyre informed the group that he will be going to the Exec. Finance Committee in August requesting to set up a non-lapsing vehicle fund. It has been approved by the Human Services Board and Property Committee. Our vehicles are getting old and repairs have become costly, purchasing new vehicles makes financial sense. The resale of these vehicles is good. He will present another update next month.

17. Review Voucher Summaries

- a. **Human Services** - \$545,681.41
- b. **Senior Services** - \$43,953.46

Motion by Mr. Vold to accept the voucher summaries; **seconded** by Mr. Engelian.
Motion carried.

Motion to go into closed session by Mr. Reichwein; **seconded** by Mr. Engelian.
Motion carried.

18. Closed Session Per Wis. Stats. 19.85(1)(c) to Consider Employment, Promotion, Compensation or Evaluation of a Public Employee

19. Motion to return to open session by Mr. Vold; **seconded** by Ms. Blaha. **Motion carried**

20. Next Meeting will be Monday, August 1, 2011

21. Motion to adjourn by Ms. Haines at 6:19 p.m.; **seconded** by Mr. Reichwein. **Motion carried.**

Respectfully submitted,

Rob Reichwein
Secretary