

Trempealeau County Human Services Board Meeting

Meeting called to order by Hensel Vold at 5:00 p.m. in the Packer Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, May 2, 2011.

Board Members Present: Rob Reichwein, Hensel Vold, Arild Engelién, Dora Jean Blaha, Kathy Johnson, Rod Severson

Staff Present: Jeff McIntyre, Judy Fredrickson, Kathy Gauger, Mary Manka

Notice was posted according to open meeting law requirements.

Adoption of Agenda – Motion by Mr. Engelién to adopt the presented agenda; **seconded** by Mr. Reichwein. **Motion carried.**

Minutes of Prior Health & Human Services Board Meeting – Motion by Mr. Reichwein to accept the minutes from the April 4, 2011 meeting; **seconded** by Mr. Engelién. **Motion carried.**

Public Comments – None

6. Closed Session Per Wis. Stats. 19.85(1)(c) to Consider Employment, Promotion, Compensation or Performance of a Public Employee.

Not necessary to go into closed session. See agenda item number 8.

7. Reconvene into Open Session

8. Approval to Hire Social Worker – Family & Children’s Unit

Mr. McIntyre explained the reason for the closed session and why it was no longer needed. Family & Children’s Services Worker, Ms. Deavers, turned in her resignation due to family reasons. Her last day of work will be Monday, May 9, 2011. Mr. McIntyre passed out a job description. **Motion** by Mr. Vold to move on to Personnel/Bargaining to approve hiring a Social Worker, **seconded** by Mr. Engelién. **Motion carried.**

9. Opening of Sealed Bids for Trempealeau Meal Sites

Ms. Gauger noted that no bids were received for the Trempealeau Meal Site, but there was one party interested in doing it. Ms. Gauger will be working with the owner of the Coffee Attic, whose café is too small to use as a meal site, but are looking at other locations that are larger and would have a commercial kitchen

10. ADRC/Senior Services Supervisor Report

One of Ms. Gauger’s priorities is to get a congregate meal site in Whitehall by summer. There is a definite interest in this area. Ms. Gauger is working with the Housing Authority to locate a congregate meal site.

Ms. Gauger shared a copy of the new Volunteer Driver handbook. This will help prepare for the on-site program inspection in the fall.

A Community Outreach Session scheduled was passed out. May is the first one this year. We will be celebrating Older Americans on Wednesday, May 18 from 1:00 to 3:00 p.m. at the courthouse in Whitehall.

The Site Manager in Blair has resigned. It is a 2 hr/day job working with seniors. The Site Manager in Centerville has been substituting and is interested in the position.

Ms. Gauger gave an update on the MA Transportation Broker, LogistiCare, who will be taking over on July 1, 2011 in Wisconsin. Any one that has a MA number will be able to call and a ride will be provided. The State started talking about this program back in 2005 under the Doyle Administration. The State is hoping to save \$15 million a year.

11. 2011-2013 Proposed Biennium Budget

Mr. McIntyre gave an update on the Governor's Repair Bill. Judge in Madison will have to make a decision soon. The centralization of Income Maintenance could eliminate six of our seven IM employees. WCHSA has voted to create regional centers which could retain three or four staff here. Negotiations are going on for union contracts. Coming before the full County Board on May 17.

12. Economic Support Call Change Center MOU

Mr. McIntyre stated that he had talked about the ES Call Change Center previously. Last June we became a part of the Economic Support Change Center, funded by stimulus dollars that end in May, 2011. Would like to continue this center by contracting with the other seven counties to pay a portion of the cost. We would charge the other counties \$38/hr. for Maria's time. Up to this Board to decide what they want to do. The Call Center freed up time for our workers and were less errors if that is all they do. Mr. McIntyre stated that in-house or contract is our only option. We do have to have at least six counties involved to contract. **Motion** by Mr. Engeliem that we are interested in staying in, **seconded** by Ms. Johnson. **Motion carried.**

13. Motor Pool Feasibility Study Update

Mr. Vold updated the committee on what was happening with the motor pool study. A true motor pool is not economically feasible; it needs to go back to the departments to maintain their own vehicles. There are government programs available. Trucks have more value than cars. It was recommended that this be brought back to the Human Services Committee and Health Department Committee for further discussion. The Health Department is looking at purchasing one vehicle and Human Services possibly four (three Focus and one Fusion because of child car seats). We could charge \$.44 per mile for other departments using the vehicles. Will bring back to the Property Committee after the audit is completed in mid-June.

14. Transitions Study Group Update

Mr. McIntyre updated the committee on some suggestions that are being discussed for an employee handbook if there is no longer collective bargaining.

- A PTO program with potential carryover of 360 hours
- Retirement – option of cashing one-half the value on retirement or convert to health insurance premiums

- What is probationary period & use of sick & vacation time during this period
- Flexible scheduling
- Require direct deposit of payroll checks – go on-line to get pay stub

When complete will go the Personnel Committee.

15. Department Invoice Processes

Mr. McIntyre, Ms. Gauger and Ms. Fredrickson have discussed the invoice process between Senior Services and Human Services and feel that it would be beneficial to centralize our billing under one area. **Motion** by Mr. Reichwein to centralize the invoice process; **seconded by** Mr. Engeli. **Motion carried.**

16. Video Conferencing Capabilities

Mr. McIntyre informed the group that the video conferencing is up and running for over a month now and has been used numerous times. With the price of gas, this is sure to save mileage costs as well as staff travel time. Thanks to Board Member, Mr. Severson, who helped expedite the installation.

17. Proclamation – Foster Parent Appreciation Month

Mr. McIntyre distributed a copy of the Foster Parent Appreciation Month proclamation. **Motion** by Mr. Reichwein to carry this forward to Mr. Geske, County Board Chair, for approval at the May 16 full County Board meeting; **seconded by** Mr. Severson. **Motion carried.**

18. Review Voucher Summaries – Human Services 2010 & 2011

a. **Human Services - \$166,394.65**

b. **Senior Services - \$52,193.44**

Motion by Ms. Blaha to accept the voucher summaries; **seconded by** Mr. Reichwein. **Motion carried.**

19. Next Meeting will be Monday, June 6, 2011

20. Motion to adjourn at 6:23 p.m. by Ms. Blaha; **seconded by** Ms. Johnson. Motion carried.

Respectfully submitted,

Rob Reichwein
Secretary