

Trempealeau County Human Services Board Meeting

Meeting called to order by Michelle Haines at 5:02 p.m. in the Packer Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, December 6, 2010.

Board Members Present: Rob Reichwein, Hensel Vold, Arild Engelién, Michelle Haines, Rod Severson, Dora Jean Blaha

Staff Present: Jeff McIntyre, Judy Fredrickson, Kathy Gauger, Mary Manka, Jeri Marsolek, District Attorney; Bill Nemer, Assistant District Attorney

Notice was posted according to open meeting law requirements.

Adoption of Agenda – Motion by Mr. Vold to adopt the presented agenda; **seconded** by Mr. Engelién. **Motion carried.**

Minutes of Prior Health & Human Services Board Meeting – Motion by Mr. Reichwein to accept the minutes from the November 1, 2010 meeting; **seconded** by Mr. Vold. **Motion carried.**

Public Comments –

6. CFS Social Worker Position

Dory Marshall, from Osseo, started her position with Trempealeau County on Monday, November 29, 2010. She replaced Courtney Dingfelder.

7. Disability Benefit Specialist Contracted Position

Stephanie Paulson, contracted through Kelly Services, started her position on Monday, November 29, 2010. She has started her on-going training with the State and will have six months of intense training including 30 hours of on-line training. Stephanie's previous position was working for a contract agency for the U.S. Army in Fort McCoy. Stephanie lives in La Crosse.

8. Volunteer Drivers Meal Reimbursement Policy

Ms. Gauger stated that the Senior Services Advisory Council had drafted a Meal Reimbursement Policy and distributed copies to members. The Council wanted a policy that would reimburse when required to be out of Trempealeau County at meal time with no perimeter for meal time. They suggested Breakfast at \$8; Lunch at \$10; Dinner at \$15. Ms. Gauger wanted the Human Services Board input on this draft policy. **Motion** was made by Mr. Reichwein to approve a Volunteer Driver Meal Reimbursement Policy that was similar to present policy, but would allow for reimbursement of up to \$7.00 if trip lasted six hours or longer. There would be no increase in the amount of reimbursement; **seconded** by Mr. Severson. **Motion carried.**

9. 85.21 Public Hearing

Ms. Gauger stated that every year we apply for 85.21 monies. She presented the information that is in the application. She stated that the budget has already been approved by the County Board which includes a 20 percent match. A public hearing is scheduled for Friday, December 10. Information was distributed and discussed.

Motion by Ms. Haines to approve submitting the 85.21 application; **seconded** by Mr. Reichwein. **Motion carried.**

10. Senior Services Restricted Fund Account

Ms. Gauger explained that Senior Services has a CD at RCU which is presently \$214,493. This is a compilation of excess program income and interest for the past 20 years. GWAAR has instructed our department to submit a three year plan to spend the money that would expand or maintain Senior Services Nutrition and Transportations Programs. Ms. Gauger shared the plan with the Board.

Motion by Mr. Vold to allow transfer of funds; **seconded** by Ms. Blaha. **Motion carried.**

11. Senior Services Office Re-modeling

Ms. Gauger noted that confidentiality is a concern in Senior Services. Carol Anderson, Nutrition/Transportation Coordinator, is on the phone quite often. With customers coming in and out of the small office, there is very little privacy. We are suggesting that two full walls and a door be put around Ms. Anderson's work area. If approved, to move forward with this, Mr. Cheline, Chief Custodian of Maintenance, will be contacted to see what can be done. Mr. Severson noted that sound-proof dividers will soon be able to be purchased from a school in the Eau Claire area that recently closed. We will explore this. **Motion** made by Mr. Engeliem to go ahead with proposed proposition and to move on to the Property Committee; **seconded** by Ms. Blaha. **Motion carried.** Some ADRC funds could be used.

12. TPR and CHIPS

Mr. McIntyre explained the TPR and CHIPS process. It is now designated to the District Attorney's Office. An option would be to move TPR and CHIPS to Corp. Counsel and then out to a private attorney. At present we are out of compliance with the Federal Families Act. There was a concern for liability process that we are not meeting this requirement. Ms. Marsolek commented that she was not aware of any cases out of compliance. Getting the children through the process in a much more expedient way is of the utmost importance. The parents do have the right to ask for more time and the Judge has to grant them the time. The State does keep track of how many cases we have every year.

Motion by Mr. Severson to keep working with the DA's office for TPR and CHIPS cases if not overburdening them, **seconded** by Mr. Engeliem. **Motion carried.** The next time this can be discussed is in 2013.

13. Families First Service Coordinator Contracted Position

We are in the process of negotiating with person. This is the CST Grant of \$50,000. It would be for 20 hours a week depending on costs. The position would be contracted through county. We should have an agreement in place by the next meeting. No county

levy, all funded with the grant. Provide in home therapy to set up things for the family, parent skills, getting kids to attend school. Program is not intended to be run by the county, but by people in the community.

14. Supportive Employment Evidence Based Practice Grant Update

At the last meeting Mr. McIntyre had reported applying for the grant with TCHCC. We were not awarded the grant, but will apply again. Discussion on grants received by Tribes.

15. 2011 Budget & ETF Deductible HMO Plan

In Human Services the cost of the deductible was brought into the budget. We picked up the expense of the deductible for the employees. We may be able to cover some of the expenses with our revenue.

16. Truancy Ordinance

In 2002 a truancy ordinance was adopted. Mr. McIntyre wanted to make this Board aware that every four years it needs to be reviewed. Mr. Mike Beighley, Whitehall School Superintendent, has put together a group of 20-25 people to review the adoption of 2002 ordinance. This ordinance mirrors the State Statute. There is the need to review this to make sure everyone is going through the proper steps. The Judge has the authority to discipline. Sanctioning could cause problems with our budget. Judge John Damon and Ms. Marsolek are discussing the possibility of a Truancy Mentoring Program. Carol Bawek, Health Department, chairs the Alliance for Youth Program.

17. Citizen Member to Human Services Board

Mr. Severson recommended Bridgett Thundercloud as a citizen member to the Human Services Board. She is interested in getting her Social Work degree. It would also be good to get someone from the Hispanic community. **Motion** by Mr. Severson to approved Bridgett as our citizen member; **seconded** by Ms. Haines. **Motion carried.**

18. Review Voucher Summaries – Human Services 2010 –

- a. **Human Services - \$402,369.59**
- b. **Senior Services - \$31,850.29**

Motion to approve vouchers by Mr. Reichwein, **seconded** Mr. Engeliem. **Motion carried.**

19. Director's Report

- CSP/AODA Outpatient: Mr. McIntyre has explored bringing these services in-house. Reviewed some costs for the Board. May be able to bill Medical Assistance which would save us on levy dollars. Would like by 2012 an in-house clinical program. Would need to hire county employees. Will look at it in 2011.
- Court ordered people at the Trempealeau County Health Care Center budget. In 2011 there may be two or three people that may not need to be in IMD but support them in the community – large cost savings. Do receive some revenues from IMD and CSP.
- Detentions are down from last year from 90 to 78 through October.

- We are in need of upgrading our Payables Program. The estimated cost would be between \$440-\$616, which is very reasonable. **Motion** to approve the upgrade for Payables by Mr. Severson; **seconded** by Ms. Blaha. **Motion carried.**

20. Next meeting will be Monday, January 3, 2011.

21. Motion by Mr. Vold to adjourn at 6:55 p.m.; **seconded** by Ms. Blaha. **Motion carried.**

Respectfully submitted,

Rob Reichwein
Secretary