

## Trempealeau County Human Services Board Meeting

Meeting called to order by 5:03 p.m. by Chair Michelle Haines in the Packer Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, November 1, 2010.

**Board Members Present:** Michelle Haines, Hensel Vold, Dora Jean Blaha, Arild Engelién, Rob Reichwein

**Staff Present:** Jeff McIntyre, Jami Kabus, Kathy Gauger, Judy Fredrickson, Mary Manka

Notice was posted according to open meeting law requirements.

**Adoption of Agenda – Motion** by Mr. Engelién to adopt the presented agenda; **seconded** by Mr. Vold. **Motion carried.**

**Minutes of Prior Health & Human Services Board Meeting – Motion** by Mr. Engelién to accept the minutes from the October 4, 2010 meeting; **seconded** by Mr. Vold. **Motion carried.**

**Public Comments – None**

### **6. Closed Session Per Wis. Stat. 19.85(1)(c) to Consider Employment, Promotion, Compensation or Performance Evaluation of a Public Employee**

#### **7. Aging Director's Report**

Ms. Gauger reviewed a couple of programs that are run through Senior Services. The Transportation Program has four routes – REACH in Eau Claire and three that go to Arcadia. More information will be provided in December on volunteer drivers. The bus provides transportation to doctor appointments as well as shopping. There is an increase in passengers taking advantage of the bus from 2009. Home delivered meals are up from 16,099 meals in 2009 to 17,910 in 2010. There was a decrease in the frozen meals. Customers are now able to order from a menu and receive the meals in the mail; if refrigerated will stay fresh for two weeks.

Through program income from the 1990's, Senior Services has had a Certificate of Deposit that can only be used for nutrition programs and transportation. It is due to renew in November, 2010. Ms. Gauger needed a motion as to what to do with this money. **Motion** by Ms. Blaha to put into a regular savings account until it is known if it will be needed for 2010, at which time it should be deposited into a nine month CD; **seconded** by Ms. Haines. **Motion carried.**

Since Human Services merged with Senior Services we have three employees that have earned a Certificate of Appreciation: Marcie Lovette, Carol Anderson and Peggy Granberg.

## **8. Senior Services Position Descriptions**

Ms. Gauger is re-looking at job descriptions for Peggy Granberg as well as Carol Anderson who is currently the Nutrition and Transportation Coordinator. Ms. Gauger is recommending that Ms. Anderson be reclassified. She has been under-valued in her position.

## **9. Disability Benefit Specialist Position Follow-Up**

Ms. Gauger stated that bringing this position into the union was defeated at the full County Board meeting. It was suggested to contract through Kelly Services. This is a very technical full time position requiring a four year degree. There is no county levy in this position. We will be going forward to fill this position as soon as possible.

## **10. Out-of-Home Care Update**

No discussion

## **11. Families First Service Coordinator**

We received a \$50,000 grant and will be working through Gemini to coordinate this grant. Have an individual in mind which Gemini will contact. We also need to look at how we will sustain this program after the grant is done. Next week will be meeting with Mary Kennedy on how MA dollars could be used.

## **12. 2010 Budget Update**

Mr. McIntyre handed out the 2010 Budget update through July. So far it is looking pretty good. Hopefully there will be some monies to be placed in the non-lapsing account due to anticipated future problems.

## **13. 2011 Proposed Budget Changes**

The board had decided to go with a deductible for the health insurance. Potential savings of \$18,000 but some were not levy dollars. After the Exec Finance meeting today an expense of \$24,500.00 will be added to the Human Services budgets. We presented a zero per cent budget increase in Human Services, slight increase for Senior Services. We will not know for sure until after the full County Board meeting on November 9.

## **14. Community Support Program/Outpatient AODA**

Contract with Franciscan Skemp. We continue to be concerned that they will leave the Arcadia campus. Mr. McIntyre is considering bringing CSP and outpatient services in-house. This would mean hiring additional staff and working with the TCHCC. Once HSF 34 certified we would be able to bill MA.

## **15. Polycam/Televideo Conferencing Equipment**

We have received the equipment and should be ready in mid-November. Once ready, staff will not have to travel for some meetings and could save more on mileage.

## **16. Proposal to Enhance Supportive Employment**

Along with the TCHCC a grant was applied for. Implement the individual support program. Currently we have four to six people on the IMD program that could be placed in the community. One person would save \$100,000. It would save on levy dollars. Most of our levy goes to the TCHCC for court ordered placements. Three counties and one tribe will receive the grant. We feel that Trempealeau County would have a good chance at receiving the grant.

**17. Review Voucher Summaries – Human Services 2010**

- a. **Human Services** - \$360,382.26
- b. **Senior Services** - \$49,009.71

**Motion** by Mr. Engeliem to approve the vouchers; **seconded** by Mr. Reichwein.

**Motion carried.**

**18. Director's Report**

- TPR's - the original intent is to move this from the District Attorney to Corporate Counsel, but it will be on hold due to the fact that it can only be done on the odd numbered years. It may not happen until 2013. We will know more at the December meeting.
- Increase in truancy. Ms. Oates and Mr. McIntyre met with Judge Damon to review what makes a child truant. School by statute must do four things. Judge Damon now understands the ordinance.
- A person came in with documents for Food Share with instructions, "do not mail back to me I will pick up". They were mailed out accidentally and got lost in the mail. Mr. McIntyre apologized to the person and put a trace on the items.

**19.** Next meeting will be Monday, December 6, 2010 at 5:00 p.m.

**20. Motion** by Mr. Engeliem to adjourn at 6:18 p.m., **seconded** by Ms. Blaha. **Motion carried.**

Respectfully submitted,

Rob Reichwein  
Secretary