

## **Trempealeau County Health & Human Services Board Meeting**

Meeting called to order by Michelle Haines at 6:01 p.m. in the Packer Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, August 2, 2010.

**Board Members Present:** Michelle Haines, Hensel Vold, Arild Engelién, Rob Reichwein, Dora Jean Blaha, Rod Severson, Tina Kupka, Dr. Joanne Selkurt

**Staff Present:** Jeff McIntyre, Elizabeth (Lieske) Giese, Regional Office Director, Kathy Gauger, Judy Fredrickson, Mary Manka, Ed & Pam Nelson, Jami Kabus, Sherry Rhoda

Notice was posted according to open meeting law requirements.

**Adoption of Agenda – Motion** by Mr. Severson to adopt the presented agenda; **seconded** by Mr. Engelién. **Motion carried.**

**Minutes of Prior Health & Human Services Board Meeting – Motion** by Mr. Vold to accept the minutes from the July 12, 2010 meeting; **seconded** by Ms. Blaha. **Motion carried.**

**Public Comments - None**

### **6. Trempealeau/Buffalo Co. Shared Services Discussion**

After introduction of all members present, a discussion followed regarding the Shared Services meeting in Buffalo County. There are questions on governing issues and focusing on how to make this work. Next meeting will be Wednesday, August 4, 2010 at 1:30 p.m. in the Packer Room. Those present at the last meeting were: Paula Stansbury, Jen Rombalski, Public Health Supervisor; Del Twidt, Jeff McIntyre, Jami Kabus, Sherry Rhoda and Nicole Hunger. Mr. Severson asked if they knew what the plan is. At this point we don't know where Buffalo County stands. There are a lot of questions that still need to be answered. Ms. Giese stated that if Buffalo and Trempealeau Counties shared services it would bring strengths together and would add a whole variety of services. If this happens, it would be the first time in Wisconsin that two counties would merge. It is hard to put a timeframe on this; depends on politics and oversight bodies. The State would not mingle and do not stand opposed. Ms. Giese stressed that the Public Health Department does need to have a Health Officer. Ms. Haines suggested that a committee be formed to discuss where to proceed from here. Mr. Severson was going to try and get on the Buffalo County agenda to find out where they are at. Mr. McIntyre suggested that he contact Mr. Geske and share this with him.

### **7. Senior Services Budget Resolution**

Mr. McIntyre stated that it was necessary to do a budget resolution revision on the budget that was passed in November of 2009 for 2010. Title IIIB Elderly Benefit Specialist and Family Care dollars have changed. The changes were discussed. **Motion** by Mr. Vold to send on to the full County Board; **seconded** by Mr. Reichwein. **Motion carried.**

## **8. Health Officer**

Mr. McIntyre had invited Ms. Giese to attend this meeting to help us better understand what needs to be done regarding the Health Officer position. Ms. Giese explained the qualifications of a health officer and where the regional office stands. An interim is expected to be less than six months and we have exceeded that timeframe. We need leadership in this county. Ms. Rhoda is covering two positions and we are seeing effects of that position. Ms. Giese passed out handouts explaining the requirements and qualifications of a local Health Officer. The State's position is that we are required to have a Health Officer. We need someone that is directly responsible to the Board, solely responsible for the budget and works directly with the State. Ms. Giese stated that the State needs some decision on what the next step will be. There was some discussion on hiring within. Ms. Kabus will bring this to the Personnel Committee and will forward to Personnel Bargaining about a Supervisor being in the union.

**Motion by Ms. Haines to take this issue to Personnel and Bargaining; seconded by Mr. Reichwein. Motion carried.**

## **9. Purchase Copier/Fax/Scanner**

Mr. McIntyre informed the committee that our fax machine is dying a slow death. He is asking approval to purchase a copier/fax/scanner. He would ask Ms. Currier, IT Department, to look for the best deal. **Motion by Mr. Engelien to purchase a copier/fax/scanner as soon as needed; seconded by Ms. Haines. Motion carried.**

## **10. Public Health Nurse Position**

Mr. McIntyre informed the committee that Public Health is experiencing a lot of overtime. Mr. McIntyre is looking for approval from this committee to go forward for a Public Health Nurse position. It hasn't gone to Personnel Committee yet. **Motion by Mr. Severson to table until September meeting; seconded by Mr. Reichwein. Motion carried.**

## **11. Community Health Improvement Plan**

Ms. Rhoda is looking for more members to be on the Community Health Improvement Committee that will be looking at the health needs of people in Trempealeau County. Mr. Engelien, Ms. Blaha and Ms. Kupka volunteered to serve on this committee.

## **12. Approval to Purchase Sheriff Department Vehicle**

Mr. McIntyre commented on how much money we have saved since purchasing the two vehicles. He would like approval to purchase another squad car for \$3,000. **Motion by Mr. Vold to purchase another car; seconded by Ms. Kupka. Motion carried.**

## **13. Presentation of FY2011 Health & Human Services Budget**

Mr. McIntyre passed out an abbreviated version of the 2011 budgets. More detailed information is available upon request and welcome to go through it. It is likely this budget will change three to four times. Ms. Gauger explained the Senior Services and ADRC budgets. Discussion on the budgets followed. **Motion to push on to the Exec Finance by Ms. Blaha; seconded by Ms. Kupka. Motion carried.**

#### **14. Set Public Hearing Dates and Times**

Mr. McIntyre suggested Monday, August 16 from 6:00 to 7:00 p.m. for the Public Hearing. This allows the general public to have input on the budget. **Motion** by Mr. Engeliem to accept that date for the public hearing; **seconded** by Ms. Kupka. **Motion carried.**

#### **15. Review Voucher Summaries – Health & Human Services 2010**

- a. Human Services – \$10,057.50 - \$27,385.51 – \$49,765.98 – \$43,059.43**
- b. Public Health - \$612.46**
- c. Senior Services – \$18,224.89**

**Motion** to approve vouchers by Ms. Blaha; **seconded** by Mr. Vold. **Motion carried.**

#### **16. Director's Report**

- Mr. McIntyre stated that the ADRC designated parking sign located in the rear parking lot will be will be moved to the first parking spot on the south side of the parking lot (on the fence by the heating/air conditioning units).
- After the Management Evaluation Review (MER) review, we need a sign stating the Human Services is located in this building. It is proposed to put it on our already existing sign for ADRC.
- Request has been made again to have the freezer in the Health Department hooked up to the alarm system. Deadline is Friday, August 6, 2010.
- Ms. Rhoda from Public Health is looking at having their telephones hooked up to a satellite. In case of a power outage, this will ensure them telephone service.
- Next meeting will be Monday, September 13.

#### **17. Adjourn**

Ms. Haines adjourned the meeting at 8:22 p.m.

Respectfully submitted,

Rob Reichwein  
Secretary