

Trempealeau County Human Services Board Meeting

Meeting called to order by Michelle Haines at 6:00 p.m. in the Packer Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, July 12, 2010.

Board Members Present: Dora Jean Blaha, Arild Engelién, Rob Reichwein, Dr. William Baxa, Rod Severson, Michelle Haines, Hensel Vold, Dr. Joanne Selkurt

Staff /Guests Present: Jeff McIntyre, Judy Fredrickson, Kathy Gauger, Sherry Rhoda, Mary Manka, Ed & Pam Nelson, Barb Barczak, Bobbi Guthrie and Medical Intern

Notice was posted according to open meeting law requirements.

Adoption of Agenda – Motion by Mr. Vold to adopt the presented agenda; **seconded** by Mr. Reichwein. **Motion carried.**

Minutes of Prior Health & Human Services Board Meeting – Motion by Mr. Vold to accept the June 7, 2010 minutes as corrected (agenda item #6 Ms. Kupka indicated an interest in “conducting the interviews”...; **seconded** by Mr. Reichwein. **Motion carried.**

Public Comments - None

6. Public Service Commission Grant Award

Mr. McIntyre reported that he is involved in a grant application with Trempealeau County Health Care Center through the Public Services Commission. The \$34,142 grant is to be applied toward the purchase of a medical telecommunication system. Three counties involved: Clark County Unified Board, Buffalo County DHHS and Pigeon Falls Health Care Center. One TV and one monitor would be purchased to start with. No definite location of where the equipment would be stationed has been decided.

7. Resolution – Undesignated Fund Balance

Mr. McIntyre mentioned that he had discussed the Undesignated Fund Balance issue previously but needed a motion to move this forward. Human Services has \$300,000 undesignated funds, with Public Health at \$70,000. Mr. McIntyre would like to see Public Health bumped up to \$100,000. This committee would decide where the money would be spent. **Motion** by Mr. Severson to approve to move forward; **seconded** by Mr. Reichwein. **Motion carried.** Mr. McIntyre will get this on the Exec Finance agenda.

8. GPS Equipment to Land Records

Mr. McIntyre reported that the Public Health Department had purchased two GPS units in 2005. The Sanitarian found the results were not accurate and presently not using it. Martin Goettl, Land Records Coordinator, is currently using one. He is not interested in purchasing one. Highway Department may have a use for them. After some discussion it was decided to table for now and put back on agenda in August.

9. County Health Rankings

Ms. Rhoda reported on the county health rankings. Trempealeau County is number 56 out of 72 counties. Ms. Rhoda mentioned that the Health Improvement Plan is due and is looking for volunteers to be on this committee. Not sure on how many meetings there would be, could be once a month or less. The committee will need to determine how to get the informational survey out to the people. Some suggestions were via the internet, Community TV, newspapers, etc. Ms. Rhoda would like to see one or two County Board Members on this committee. Ms. Haines suggested putting a note in the Board of Supervisors mailboxes asking for volunteers as well as input as to what would be on the survey. Contact Ms. Rhoda if anyone is interested.

10. Copier/Fax/Scanner in Public Health

Mr. McIntyre stated that the copier/fax/scanner in Public Health is not working. Ms. Currier, IS Director, has given Ms. Rhoda some quotes on cost. PHEP monies could be used. Cost is \$3,125. **Motion** by Dr. Baxa to purchase a copier/fax/scanner; **seconded** by Mr. Engeliem. **Motion carried.**

11. Health Officer Report

Ms. Rhoda reported on the new Senate Bill #414, School Nurse Bill, to become effective March 1, 2011. The bill requires all school nurses to have a four year nursing degree with community health. This could be a problem with surrounding schools (including private schools) that do not have a nurse. The purpose of this bill is to maintain safety for our children in school. Children bring medications (in original container) to school. Schools have to provide care during the time the child is there. In some cases the staff might not be trained appropriately. Training will be set up to include an online course that consists of five questions. To pass requires 100 percent accuracy. The question is how this will impact the Public Health Department. Mr. McIntyre will follow-up with Mr. Michalak, Corporation Counsel.

Ms. Rhoda spoke briefly on communicable diseases – 44 cases of Lymes; 23 cases of Chlamydia reported.

Still waiting for the alarm to be connected to the refrigerators. The State wants to evaluate this system.

Ms. Rhoda reported that the satellite line needs to be properly connected. This is checked quarterly by Emergency Management. Because of this, requirements are not being met.

Ms. Rhoda would like to hire a LTE (less than 20 hours/week – funded by tax levy) to assist with communicable disease follow-up that is mandated and help maintain our Level II health department. Other duties would be updating policies, reports, etc. This Board can approve expenditure of this. Ms. Rhoda suggested Pam Nelson to fill this position. **Motion** by Mr. Engeliem to hire a LTE position; **seconded** by Dr. Selkurt. **Motion carried.**

12. Senior Services – Volunteer Drivers Policy

Ms. Gauger reported that currently we have 43 trained volunteer drivers. We feel we are very fortunate to have this many drivers. The problem is that we do not have a policy in place when we encounter complaints about the drivers from the riders. Currently, we just do not utilize them. Ms. Gauger distributed a sample policy. **Motion** by Mr. Severson to give each driver a copy; **seconded by** Ms. Blaha. **Motion carried.**

13. Whitehall Congregate Meal Site

Ms. Gauger stated that we currently have six sites: Eleva (Pammy K's), Strum (Coffee Cup), Osseo (Norske Nook), Centerville (Toad's Cove), Pine Creek church, Blair (Poor Richards Café). In July, surveys went out with Housing Authority rent bills. Of the 80 surveys sent, 42 were returned with 50 percent showing an interest in congregate meal sites. The City Café as well as Brookside Housing shows an interest in providing these meals. Another suggestion was to provide congregate meals at an elementary school where the seniors would be involved with the students. We do have a van available to provide transportation between 10:30 a.m. and 1:30 p.m. Congregate meals provide socialization as well as good nutrition.

14. Rescind Senior Services Resolution

Ms. Gauger stated that the requested county levy was no longer needed.

Motion by Mr. Severson to rescind the motion; **seconded by** Mr. Reichwein. **Motion carried.**

15. MOU – ES Shared Services

Mr. McIntyre updated the committee that we have offered the services of our Spanish speaking ES employee to assist Western Wisconsin ES Change Reporting Center in La Crosse, Wisconsin. We will be charging \$38/hr. for 20/hrs./week, which will cover salary, benefits and 15 percent overhead costs. The program is scheduled to run until the end of June 2011 and at that time will re-look at this again. Mr. McIntyre is working with Corp. Counsel and will bring back to this committee.

16. Public Health Supervisor/Health Officer

Mr. McIntyre combined agenda #16 & #17. At the last County Board meeting this position was tabled. Not much discussion took place. Mr. McIntyre, along with Buffalo County Director, has discussed a joint county collaboration to provide public health services. It is in the infantile stages for right now. Regionalization is coming. Key is to get both County Boards to agree. No services would be lost. Each county would only be paying for one-half of the salary and benefits; could be a savings of \$40,000. **Motion** by Mr. Reichwein to move forward to the Personnel Committee; **seconded by** Dr. Baxa. **Motion carried.**

17. Multi-Jurisdictional Health Departments – distributed a handout.

18. Tire Inspection Report from La Crosse County Public Health

Mr. McIntyre passed out a report listing all the places that had been visited in Trempealeau County. It is worthwhile to look at and discuss next month when Ms. Hunger would be available for an update. We are looking for some direction on which way to go on this. An ordinance has been passed through the County Board.

19. Review Voucher Summaries – Health & Human Services 2010

- a. **Human Services** –\$ 96,592.31; \$133,301.97; \$14,608.73; \$123,848.20; \$2,635.14
- b. **Public Health** – \$5,942.00
- c. **Senior Services** – \$20,297.12

Motion by Mr. Engeliem to approve the vouchers; **seconded by Ms. Blaha. Motion carried.**

20. Director's Report

- Families First fund raiser will be held on Wednesday, July 14 from 11:00 a.m. to 1:00 p.m. in the courthouse. They will be serving hot dogs, chips and desserts. It was suggested to contact Ashley's Angels for a donation to this worthwhile cause.
- Unit clarification meeting was held today; courthouse coming into the Human Services Union. Still has to go to the Personnel Committee. There will be more to come on this. Unions do not have to join – just easier to manage. County could request it to happen.
- Signage is on the back of Senior Services vehicles, but needs to be on the front as well. Approved trust fund dollars.
- Economic Support Unit has to have identification out in front of building that identifies that there is a Health & Human Services agency. There is a possibility that it could be put on our current ADRC sign. Mr. McIntyre will take to Property Committee.
- Refer Wally Geske to the next meeting in August for the Children's Long Term Support Advisory Committee that deals with children's waivers only. Membership includes citizens and people receiving services. No County Board members required.
- When a Sheriff's squad car becomes available, would like to request purchasing another vehicle.
- Meeting with Patti Hopkins, Cascade Communications, Inc., does marketing for our ADRC and would like her assistance in doing public relations with our Public Health Department.
- Busy preparing the 2011 budget. Due to County Clerk by August 22. This will be the main agenda item for our August 2 meeting. It was requested that we do comparables with seven other counties in our region. Goes to the County Board in November.
- The 2011 budget will be two percent less in basic county allocation for Family & Children's Services – eight percent less in 2012.

The next Health & Human Services Board meeting is scheduled for Monday, August 2.

21. Adjourn

Chair, Michelle Haines, adjourned the meeting at 7:50 p.m.

Respectfully submitted,

Rob Reichwein
Secretary