

Trempealeau County Human Services Board Meeting

Meeting called to order by Michelle Haines at 6:00 p.m. in the County Board Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, June 7, 2010.

Board Members Present: Hensel Vold, Tina Kupka, Dora Jean Blaha, Michelle Haines, Dr. William Baxa, Arild Engeliem, Dr. Joanne Selkurt

Staff Present: Jeff McIntyre, Judy Fredrickson, Sandy Palkowski, Mary Manka Sherry Rhoda, Kathy Gauger, Katie Guestback (Dr. Selkurt's Med. Student)

Notice was posted according to open meeting law requirements.

Adoption of Agenda – Motion by Mr. Vold to adopt the presented agenda; **seconded** by Ms. Blaha. **Motion carried.**

Minutes of Prior Health & Human Services Board Meeting – Motion by Mr. Vold to accept the minutes from the May 18, 2010 meeting; **seconded** by Dr. Baxa. **Motion carried.**

Public Comments - None

6. Public Health Supervisor/Health Officer

Mr. McIntyre commented that for this position it will be the second time going through the committees. The Exec Finance Committee approved the hiring of the Health Officer today. On June 21 it will go before the full County Board for their approval to create this new position. If approved, the next step would be to go ahead and advertise and then interview. Ms. Kupka indicated an interest in conducting the interviews. If anyone else is interested, please let Mr. McIntyre know. No motion needed.

7. Income Maintenance Call Change Center

Ms. Palkowski explained to the committee the operation of the Western Wisconsin Change Reporting Center which will be located in La Crosse, Wisconsin. Trempealeau County is involved with seven other counties. It is being funded by \$348,000 stimulus dollars to pilot the Center for one year. There are no county levy dollars used. Ms. Palkowski stated that Trempealeau County averages 700 to 800 changes reported every month. It was suggested that La Crosse County do a presentation to this Board after the program has been in progress a few months. If this program should fail, it will go back to the way it was. Trempealeau County goes live on June 21, 2010. Calls should be answered in La Crosse by an employee in less than one minute. Trempealeau County will have a dedicated phone line in the office, just off the reception area, for customers to place their calls. Re-certifications and renewals will still be done in the office here. Dr. Baxa suggested that we have evaluation forms available for our customers to fill out to see how the program is working. We will wait a few months to check on the progress. If it looks like we will be losing a position in Trempealeau County, one of our staff would be able to take on the job here in our office in Whitehall. We would bill La Crosse for costs of room and board, etc. We will revisit the Call Change Center at a later date.

8. Senior Services Vehicle Sale to Trempealeau County Health Care Center

Mr. McIntyre informed the group that the seven new vehicles for Senior Services have been lettered with Senior Services of Trempealeau County. More lettering is needed on the front of the vehicle to identify the vehicle better. We will use trust fund dollars to pay for the lettering. We have six vehicles for sale. Mr. Borreson from the Trempealeau County Health Care Center is interested in purchasing a vehicle. Kevin Lien gave us an estimate of \$7,725 for the vehicle. Mr. McIntyre suggested charging \$3,700. **Motion** was made by Mr. Vold to allow the TCHCC to purchase one of the vehicles at the above stated price; **seconded by Mr. Engeliem. Motion carried.**

9. Undesignated Fund Balance Increase

Mr. McIntyre stated that Public Health Department has \$70,000 in an undesignated fund account; Human Services had a \$200,000 balance when we merged with Unified Board. A motion was needed for approval from this committee to have \$100,000 in Public Health and \$300,000 in Health & Human Services. **Motion** was made by Mr. Vold to move this on to the Exec Finance Committee, **seconded by Ms. Haines. Motion carried.**

10. Board of Health – Eau Claire Training Day

Mr. McIntyre as well as Sherry Rhoda, Michelle Haines, Dora Jean Blaha, Hensel Vold attended the one day training of the Wisconsin Association of Local Health Departments & Boards (WALHDAB). All those attending thought the experience was very informative and worthwhile.

11. Mileage Comparison

Mr. McIntyre distributed a mileage comparison chart showing the costs from 2008 thru May 2010. Next month there will be more discussion regarding vehicles and staff utilizing these vehicles. We are still using the Emergency Management vehicle. Looking at the possibility of replacing the Public Health vehicle.

12. Justice Sanctions Work Group

Mr. McIntyre spoke briefly on an alternative program to the new jail. There is a work group that consists of Mr. McIntyre, Becky Suchla, Judge John Damon, Jeri Marsolek, Ms. Cherise Nielsen from Probation & Parole and a citizen. Impacts on saving vs. being incarcerated. They are looking at other Justice Sanctions run in other counties. La Crosse County runs a large program that is run under Human Services and involves the treatment component as well.

13. Public Health Refrigerator Alarm Monitors

Mr. McIntyre informed the committee that the alarm monitors have been installed. The chain of notification if the alarm should sound is: Carol Bawek, Barb Barczak, Sherry Rhoda and Jeff McIntyre.

14. Children and Family Services Review Roundtable

Mr. McIntyre reported that the Federal Government is doing a Child and Family Service Review. They are checking to see how Family & Children's Services is communicating with the court system. In the prior CFSR review, all states failed. The Federal government sets standards that were to be met. Now another review is being done evaluating Wisconsin's progress in meeting the standards. Four counties had cases reviewed. Wisconsin did not meet the standards that the government had set and a new plan with increased service requirements will be implemented.

15. Review Voucher Summaries – Health & Human Services 2010

- a. Human Services \$179,254.05 – \$18,414.74**
- b. Public Health – \$6,042.56**
- c. Senior Services - \$10,961.01**

Motion by Ms. Blaha to approve payment of the vouchers; **seconded by** Dr. Baxa.
Motion carried.

16. Director's Report

Mr. McIntyre informed the Committee that two employees, Ms. Rhoda and Barb Barczak from the Public Health Department are trained for mask fitting (chemical and TB). There is an annual fit testing and training.

WALHDAB's state representative wants to communicate with all the Board of Health Chairpersons.

The National Association of Local Board of Health (NALBOH) is stressing the need for membership. Mr. McIntyre will put on July's Board Meeting agenda for further discussion to see what the benefits would be for our local health department.

Questions were asked regarding funeral expenses. Mr. McIntyre informed the Committee that funeral directors work the families because they know what will be paid by the county.

Mr. McIntyre last week received information regarding a Coordinated Service Team. Barb Barczak, the Sheriff's department, the school system are on this team. It is a voluntary program that is not affiliated with the county and would like to get the community involved. There are already seven families on the team. Ms. Haines is a trained leader. Funding may be around \$16,000 and we have been notified that we are eligible for another grant that could be around \$50,000. It is federally funded. The key to this program is to keep the children in the home. Zac Todd from TCDHHS coordinates our Families First program. Grants will start July 1, 2010.

Mr. McIntyre explained the MOU with Child Support Agency where interpreter services are needed. They could utilize Maria Rivera from our agency as well as from the Public Health Department. It would be a cooperative type of agreement.

Tina Kupka has been appointed to the Mississippi Valley Health Commission by Wally Geske.

The Exec Finance met today. A zero percent budget increase is recommended. Mr. McIntyre will work with staff, Ms. Fredrickson, Ms. Rhoda and Ms. Gauger on this. Hopefully the budgets will be set by the end of August. Mr. McIntyre will present to this group for suggestions/changes/questions and approval. A PowerPoint will be done and a paper copy will be mailed to committee members.

Meeting was adjourned at 7:02 and moved into closed session.

17. Closed Session Per Wis. Stat. 19.85 (1)(c) to Consider Employment, Promotion, Compensation or Performance Evaluation Date of a Public Employee

At 7:11 p.m. **Motion** made by Mr. Vold to return to open session, **seconded by Ms. Blaha. Motion carried.**

Next meeting will be Monday, July 12, 2010

18. Adjourned at 7:12 p.m.

Respectfully submitted,

Rob Reichwein
Secretary