

Trempealeau County Human Services Board Meeting

Meeting called to order by Mr. Vold at 6:02 p.m. in the County Board Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Tuesday, May 18, 2010.

Board Members Present: Tina Kupka, Hensel Vold, Dr. William Baxa, Rob Reichwein, Dora Jean Blaha, Dr. Joanne Selkurt, Rod Severson, Arild Engelién

Staff Present: Jeff McIntyre, Nicole Hunger, Cheryl Rhoda, Carol Bawek, Judy Fredrickson, Kathy Gauger

Notice was posted according to open meeting law requirements.

Adoption of Agenda - Motion by Mr. Engelién to adopt the presented agenda; seconded by Mr. Severson. Motion carried.

Minutes of Prior Health & Human Services Board Meeting – Motion by Mr. Severson to accept the minutes from the April 26, 2010 meeting; seconded by Mr. Reichwien. Motion carried.

Public Comments - NONE

6. Unit Clarification

In Health and Human Services there are two separate unions, Para-professional, Professional Human Services and now the Courthouse union. We are hopefully bringing all the different unions together into the Human Services Union. Currently the wage scales are different. The Courthouse union gets full benefits at 30 hrs/wk and nurses earn double time on weekends and holidays. Personnel committee will be making the decision. Ms. Gauger would support the Senior Services Department to be in the Human Services Union. Mr. McIntyre stated not everyone has to come over to Human Services Union. Selected positions can come over. Mr. McIntyre stated anyone coming over would get equal pay or get an increase in salary. Ms. Kabus, Human Resources, will also advise.

7. Inspection Fees

Ms. Hunger presented the Public facilities inspection fees structure. Restaurant, hotel, motel, swimming pools consist of public facilities. Ms. Hunger also inspects the retail facilities for the Department of Agriculture. The State will be increasing current license fees, so therefore the county needs to increase their fees. 10% of those fees goes to State. Ms. Hunger went on to explain the various classifications within the fee structure. Discussion followed. **A motion was made by Dr. Baxa, seconded by Ms. Kupka to accept the increase in the public facilities annual license fees. Motion carried.** Further discussion lead to the Human Health Hazard Ordinances and the tire issues in the county. Letters were sent to area farmers addressing their tires and pooling of water which is a habitat for mosquitoes. Holes in tires can eliminate the collection of water. We want to see progress in eliminating the

problem. The Trempealeau County Sheriff's Department brought approximately 150 more tires to the Dejno Family Farm. Mr. Engelién stated we need to publish in the media educating the area farmers of the hazards of using these tires.

8. STRAP Grant – La Crosse

Ms. Kathy Gauger, Senior Services, stated La Crosse Aging Unit wrote a grant for approximately \$163,000 with Franciscan-Skemp and Gundersen Clinic to provide transportation for the elderly to their clinics. Franciscan-Skemp Clinic backed out of the match amount. \$32,000 match could be in-kind match. We already have transportation in the Aging Program. We don't have the time to schedule. Ms. Gauger was advised not to enter into this agreement because of the additional funds and time needed.

9. ADRC Budget Resolution/Senior Services Budget Resolution

Aging and Disability Resource Center assists citizens with information and assistance to access services. Our ADRC was one first eight in the state in 1998. The ADRC is totally funded by state and federal funds. There is no county level funding. Ms. Gauger explained that due to the consolidation there was some funding reallocation that needed to occur. A resolution was presented to allow for the changes. **A motion was by Dr. Baxa, Seconded by Mr. Rechwien to accept the resolution. Motion carried.**

Ms. Gauger also presented a resolution that would allow for changes in the Senior Services budget. She requested an addition of \$3,501 in county level to allow volunteer drivers to be reimbursed at the IRS rate of .50 cents per mile. Medical Assistance reimburses at .24 cents/mile. If Senior Services did not supplement the rate, we would not have volunteer drivers. **A motion was made by Ms. Blaha, seconded by Mr. Engelién to accept the resolution to request \$3,501 from County levee and submit to the full County Board for approval. Motion carried.**

10. Scanner – Family & Children Services

All children placed in alternate care are required to have all legal documents scanned into state automated system, eWisacwis. The price of the scanner is \$3,213. State mandated to scan these documents and background checks of foster homes. **A motion was by Mr. Engelién, seconded by Mr. Severson to approve the purchase of the scanner. Motion carried.**

11. Public Health Supervisor/Health Officer

The full county board requested that the recommendation to hire a Public Health Supervisor/Health Officer be taken back to Health and Human services board. Ms. Rhoda is doing an excellent job in filling in the Interim Supervisor/Health Officer position. Mr. McIntyre, Ms. Giese, Director of Eau Claire/Western Regional office, Ms. Kabus will be on the hiring committee. Ms. Kupka also expressed interest in being on the hiring committee.

12. Justice Sanctions

Mr. McIntyre requested a work group to review the Justice Sanctions Program. We need to focus on the price and the savings to be incurred. This committee will report back to the full county board.

13. Community Support Program

Mr. McIntyre reported that we are presently contracting with Franciscan-Skemp to administer the Community Support Program (CSP). It is costing \$280,000 a year. Mr. McIntyre would like to bring this program in house. There are presently 39 people in the county on the program.

14. Sealed Bids – Vehicle Lettering

One sealed bid was received and opened. It was submitted by Kabus Auto Body and Recovery from Independence, WI. **A motion to accept was made by by Mr. Engelien and seconded by Ms. Blaha to accept the \$1,925. 00 bid for the lettering on the Senior Services buses and vans from Kabus Auto Body and Recovery. Motion carried.**

15. Western Dairyland Agreement for Head Start Physicals

Contract with Head Start to do physicals and bill Head Start. **A motion to accept the contract with Western Dairyland was made by Dr. Baxa, seconded by Mr. Reichwien Motion carried.**

16. Western Dairyland Shining Smiles Grant

A motion was made by Dr. Baxa seconded by Mr. Severson to sign the Contract with Western Dairyland for the Shining Smiles Contract. Motion carried.

17. WALHDAB Ballot

On hold.

18. Board of Health Training

Mr. McIntyre encouraged the Board members to attend the June 4th training session held in Eau Claire. The time is from 9:30 to 2:30 p.m. with a \$25.00 fee.

19. Trempealeau County Alliance for Youth

Mr. McIntyre held a discussion regarding the harmful effects of under age drinking and the need for prevention. Mr. McIntyre encouraged County Board members to attend the next meeting on May 25.

20. Board Member for MVHS Commission

The Mississippi Valley Health Services Commission represents 12-14 counties. As a member we only have to pay \$45.00/day for M.A. eligible patients. It is a good alternative to Winnebago and Mendota, which can cost \$800/day. The commission meets four times a year at Lake View Health Care Center. Mr. McIntyre stated we need a representative. Ms. Kupka expressed interest in being the representative. **A motion was made by Mr. Vold, seconded by Mr. Rechwein to accept Ms. Kupka as a representative of Trempealeau County at the Lake View Health Care Center meetings. Motion carried.**

21. Health & Human Services Board Meetings

A motion was made by Ms. Blaha and seconded by Ms. Kupka to meet the first Monday of the month at 6:00 p.m. Motion carried.

22. Review Voucher Summaries – Health & Human Services 2010

- a. **Human Services** (Now using the county system for the schedule of bills)
\$18,462.55; \$34,038.42; \$59,191.25
- b. **Public Health** \$5,550.82
- c. **Senior Services** \$34,518.85

A motion was made by Mr. Reichwien seconded by Mr. Severson to accept the Health and Human Services vouchers for the month.

23. Director's Report

Credit Card

Mr. McIntyre stated Human Services and Public Health had separate credit cards. We now have only one with a \$750.00 limit.

Comp Time

Family Services Social Workers are on-call and get on-call time or comp time. We have not budgeted for comp time pay out. Starting July 1, 2010, on call staff will be paid out for comp time per union contract interpretation.

Undesignated Fund Balance

Mr. McIntyre will request to have a \$400,000 undesignated fund balance. Human Services has \$300,000 balance from Senior Services budget and Public Health has \$70,000 in their contingency budget. With the over runs of the budgets from 2009 this would be established as to not utilize the general fund for emergencies.

CFSR Child and Family Services Review

Previously, every county in the state failed the QSR. Not every County was reviewed in 2010, only four counties in April.

Workshops coming up

- Chronic Disease Self Management program
- Asthma Workshop
- Mr. McIntyre will be on vacation next week. The four managers will be available to fill in for his vacation. Two managers will be in the building at all times.
- Orientation Handbook – please review

24. Adjourn

Motion was made by Mr. Engalien, seconded by Ms. Blaha to adjourn the Health and Human Services Board Meeting. Motion carried. Time: 7:49 p.m.

Respectfully submitted,

Mr. Robert Reichwein
Secretary