

Trempealeau County Human Services Board Meeting

Meeting called to order by Michelle Haines at 6: 05 p.m. in the Packer Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, April 26, 2010.

Board Members Present: Michelle Haines, Hensel Vold, Arild Engelién, Rob Reichwein, Dick Miller, Rod Severson, Dr. Joanne Selkurt, David Suchla, Olin Fimreite

Staff Present: Jeff McIntyre, Judy Fredrickson, Sherry Rhoda, Kathy Gauger

Others Present: Tim Ringhand, Regional Office; Shirley Roberts

Notice was posted according to open meeting law requirements.

Adoption of Agenda – Motion by Mr. Vold to adopt the presented agenda; **seconded** by Mr. Engelién. **Motion carried.**

Minutes of Prior Health & Human Services Board Meeting – Motion by Mr. Vold to accept the minutes from the March 24, 2010 meeting; **seconded** by Mr. Reichwein. **Motion carried.**

Minutes of Prior Board of Health Meeting – Motion by Mr. Vold to accept the minutes from the March 16, 2010 meeting; **seconded** by Mr. Engelién. **Motion carried.**

Public Comments - None

7. Resolutions – Aging Director

One of the requirements for the Senior Services Department is an appointment by Statute for a Director of Aging. Kathy Gauger has been Acting Director. The resolution will come before the entire County Board. ADRC/Senior Services Supervisor would be her title. **Motion** by Mr. Engelién to appoint Kathy Gauger as the Aging Director, **seconded** by Mr. Vold. **Motion Carried.**

8. Bunko-Silos and Tires

Mr. McIntyre gave a brief update. Trempealeau County passed a county ordinance in 2005 that individuals that have bunko-silos with tires are against this ordinance. Mr. Palmer has sent out nine letters to farmers regarding the complaints that they are not in compliance with this ordinance. He heard back from one asking for an extension. Options were given: get rid of the tires, store where they don't get rain on, cover, or cut up the tires. Mr. McIntyre had received a call regarding the cost of this action. Nicole Hunger is back from her leave of absence, so we will be working on this issue. They have been given six months to work on the problem and we want to see some type of action going forward. Mr. Engelién feels the publicity on this is very important. Mr. Palmer has provided the farmers with information of how to properly dispose of the tires. A discussion on cost and enforcement followed.

- 9. Approval to Purchase Alarm System for Public Health Refrigerator**
The refrigerator in Public Health office stores vaccines and needs to have an alarm system. The cost is \$395.00. Public Health emergency funds could be used. It was questioned if we need a company to install the alarm or it is possible for someone else to do it. A **motion** was made by Mr. Engeliem to purchase the alarm system; **seconded** by Mr. Vold. **Motion carried.**
- 10. Mileage Reimbursement**
Mr. McIntyre updated the Board on the cost savings since we made the purchase of cars. There has been a decrease in the amount of mileage paid out to staff. It is proving to be a good purchase. The hope is to also include Public Health.
- 11. Department Sick Leave Policy/Procedure**
Mr. McIntyre explained a policy he would like to have in the department for sick leave. The employee would need to speak with a supervisor and not just leave a voice mail. **Motion** by Mr. Severson to adopt the sick leave policy/procedure, **seconded** by Mr. Engeliem. **Motion carried.**
- 12. Wisconsin New Anti-Tobacco Law Effective July 5, 2010**
Mr. McIntyre handed information out regarding this law. County policy can only smoke 20 feet from any part of the building. This is an ordinance Mr. McIntyre has dictating what the fine would be for those who do not follow the policy. Fines could range from \$50.00 - \$200.00. An owner of a tavern can also be fined. The property committee has the ability to not allow any smoking on government property. No smoking in county vehicles is in place now.
- 13. Public Health Supervisor/Health Officer**
Mr. McIntyre informed the Committee that this was in front of the whole County Board and it was recommended to bring it back to Committee. Mr. McIntyre handed out information on some savings. It addresses the positions that were laid off due to the proposed merger and Board of Health meetings. Two committees were eliminated. Post consolidation is for the position that has been sent back to this committee. One of the laid off employees has been hired back with no levy dollars. Senior Services will not have any levy dollars in the EBS position due to the time reporting which brings in Federal dollars. Questions were asked about what is the Public Health Department against. Grant dollars cannot be moved to other program areas. The County Board can re-look at the merger and review. They could possibly look at it in three months. We have not decreased or cut services. The goal is to get WIC up to 1,000 which is currently at 750. Mr. Fimreite feels that it is not going good with two bookkeepers laid off as well as the Director. Mr. Miller asked Mr. Fimreite about the services that have slipped; we need specific issues. Mr. Ringhand stated that the State wants a stable Health Department. The question is how do you want to measure or review the merger. Mr. Suchla suggested we use the doctors. Mr. McIntyre asked about what it is the Board mainly concerned about. Mr. McIntyre stated his job is to get the Supervisor hired. The State has the right to come in and take over. Mr. McIntyre wants to get some stability, as does the Public Health staff. Mr. Reichwein is confused over the merger and now we are hiring back. Mr. Miller suggested we work with Mr. Ringhand to evaluate. Mr. Miller also explained that Public Health is important.

Questions on the employees followed. Public Health has worked with B-3 staff and with FCS on removing the kids from homes. Mr. Engeliem stated that we have to work forward, review and make adjustments to improve. Kathy said we have to make sure things run right, when you are over-budget you either cut services, raise taxes or cut staff. You do look at administrative jobs, the work is still there and you find a way to get it done. More than 15% of her time goes into Aging. Cross training will be done for administrative staff. It was all administrative staff that was cut. Ms. Gauger stated there were three choices: cut services, increase taxes or cut staff. We took the best of the evils. We will give people the best services out there and we will be accountable for our work. Mr. Fimreite stated that one of the perceptions is that Mr. McIntyre was hired as a Human Services Director and will be fair. Mr. McIntyre asked Mr. Fimreite if that means he would not be fair and Mr. Fimreite stated yes. Mr. Fimreite asked about the supervisor and what percentage of time will be supervision. If you have good staff you let them do their jobs. The position needs to move forward. A **motion** was made by Mr. Vold to move forward and hire a Supervisor/Health Officer, **seconded** by Ms. Haines. **Motion carried.**

14. Funeral/Burial/Cremation Assistance

Skipped

15. Environmental Health Services

Mr. McIntyre has approached Buffalo County about us jointly providing the environmental health services. The State would still get the 10%. We could not take it on with just Ms. Hunger alone. They may need some assistance. Mr. Palmer does not have the time either.

16. Senior Services/ADRC

The ADRC is now located in the Senior Services office. Peggy answers the phones for both. Ms. Gauger is working on some budget adjustments. Ms. Gauger said the past budget had the Freedom Grant. We had decided to decline it this year. Mr. Syverson, County Clerk, told Peggy she needed to keep reporting according to the budget. The ADRC is fully State funded. We were fortunate to be a Generation 1.

17. Citizen Members to HHS Board

Mr. McIntyre recommends the following to individuals: Dr. Joanne Selkurt has agreed to stay on as a citizen member. She functions as the Medical Director for the department; Dr. William Baxa is a dentist; Tina Kupka, RN, receives services; Dora Jean Blaha will represent the aging population. At the May 17th meeting it will be presented to the full County Board. **Motion** made by Mr. Reichwein to accept the above mentioned individuals to the Health & Human Services Committee, **seconded** by Mr. Severson. **Motion carried.**

18. Contract for Mosquito Control Services

We need to contract to do the necessary spraying for mosquito control in different areas in our county. It is in the budget – estimated cost would be around \$2,600. **Motion** made by Mr. Engeliem to contract for mosquito control services, **seconded** by Mr. Severson. **Motion carried.**

19. Review Voucher Summaries

a. Human Services

Ms. Fredrickson distributed vouchers for approval and signatures. Supplemental for March was \$243,567.97; first run in April was \$40,081.30; second run in April was \$78,961.14.

b. Public Health

One audit run for \$5,550.82

c. Senior Services

First audit run was \$26,123.31; seconded audit run was \$9,501.12

20. Director's Report

Ms. Rhoda reported: Immunized 657 students. There had been a chicken pox outbreak in Trempealeau County a few years and that is the reason for the second Varicella (chicken pox) shot. They are in the process of catching up getting all the children vaccinated. Meningitis is very common in college. She recommends receiving an initial shot at age 12 or 14 or prior to college. One shot is for lifetime.

The H1N1 vaccine is still being offered. The flu has been lasting into May.

Ms. Barczak and Ms. Larson of the Health Department are on the Asthma Coalition. Ms. Barczak applied for a scholarship and will be attending in Washington.

Animal to Human Bites - we are now compliant with the State.

Viterbo College students from La Crosse have been helping with chronic illnesses. They did a survey of about 90 people to find out what people are really concerned about. They are looking at how to get accessible information out to the people of Trempealeau County. They have helped us develop a lot of unique tools. They were able to attend all the school immunizations.

Ms. Hunger, Health Department, may have an intern working with her this summer.

Mr. McIntyre stated that Ms. Kabus and he met with the Union representative to bring the courthouse employees into the Human Services Unit. Now with a new Personnel Committee, we will see where it should go. One item of concern is the on-call pay, nurses get double time; Human Services employees receive comp time at straight time. There are three areas of disagreement that will need to be looked at and the Council can be brought in on the discussion.

County Board Training will be Friday, June 4, 2010 from 9:00 a.m. to 2:30 p.m. in Eau Claire at the Best Western Trails. This is a mandatory Board of Health training. Those who have not attended before will need to attend.

20. Set Meeting Dates

Meeting dates for the Health & Human Services Committee was decided they be held on the third Tuesday of each month at 6:00 p.m., starting with the May 18th meeting.

21. Adjourn

Motion was made by Mr. Reichwein to adjourn at 7:45 p.m., **seconded** by Mr. Severson. **Motion carried.**

Respectfully submitted,

Robert Reichwein