

Trempealeau County Human Services Board Meeting

1. Meeting called to order by Michelle Haines at 5:02 p.m. in the Packer Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, February 8, 2010.

Board Members Present: Chuck Zauner, Arild Engelién, Dick Miller,
Rae Delle Nelson, Dora Jean Blaha, Michelle Haines

Staff Present: Jeff McIntyre, Judy Fredrickson, Jami Kabus, Sandy Palkowski,
Mary Manka,

2. Notice was posted according to open meeting law requirements.
3. **Adoption of Agenda – Motion** by Mr. Zauner to adopt the presented agenda; **seconded** by Mr. Engelién. **Motion carried.**
4. **Minutes of Prior Human Services Board Meeting – Motion** by Mr. Zauner to accept the minutes from the January 11, 2009 meeting; **seconded** by Ms. Blaha. **Motion carried.**
5. Public Comments - None

Agenda Items:

6. **Child Care Certification Update**
Ms. Palkowski gave brief update on child care certification. It is mandatory that we have background checks on in-home child care providers four times a year, the spouse and children in the home 12 years of age and older one time per year. The cost is \$10.00 per time. What Ms. Palkowski is recommending and would like approval from this committee to charge the provider an upfront fee of \$40.00/year, do one billing, fee would be non-refundable. We currently have 41 providers, 41 spouses with 14 children 12 years or older in the household. A letter has been drafted and would be mailed to the providers explaining the changes. It would save time by doing the upfront fee. Any child turning 12 years old during the year, would be billed at that time. **Motion** by Mr. Engelién to proceed with the once a year billing; **seconded by Mr. Zauner. Motion carried.**
7. **2009 Mileage statistics**
Mr. McIntyre distributed a graph comparing the savings on mileage dollars spent since we started the Emergency Management vehicle. Comparison showed the savings from August thru December of 2008 and August thru December of 2009. There was a \$10,758.92 savings.
8. **Replacement for MVHS Board**
Since Mr. Zauner will not be running for County Board, a replacement is needed on the MVHS Board. It was suggested we wait until after the April elections. Meetings are held at Lake View in West Salem, averaging two meetings per year.

9. **COP Risk Reserve Discussion**
Mr. McIntyre stated that the COP Risk Reserve came into play after Family Care. The State allowed us to keep a portion of the reserve for clients we retain after Family Care. \$107,597 was to be transferred to UB to offset the levy. This did not happen. Currently an account at RCU has a balance of \$130,171.84. Mr. Miller recommended bringing to Exec./Finance on March 2, 2010.
10. **Discussion on Purchase of Sheriff Squad Car**
Mr. McIntyre mentioned that the Sheriff's Department has a transport car that is available to purchase. Asking price is \$3,000.00. It does not have emergency lights, just a cage in back that would need to be removed and convert the back seat door lock. If we had another vehicle available, this could be another way of saving on mileage paid to staff. We have an Emergency Fund balance of \$10,203.68 and a fund balance of \$50,771.18 that we could take the \$3,000.00 from. **Motion by Mr. Miller to pursue this purchase and take the money out of one of the funds mentioned above, seconded by Mr. Engeliem. Motion carried.**
11. **Update on Title IV Reimbursement for Legal Services**
Mr. McIntyre had mentioned a few months ago about the possibility of having a private attorney handle our Termination of Parental Rights (TPR) cases. Mr. McIntyre had met with some people from the State. We can bill Title IV-E Federal Match dollars for her services. Nancy Miller from St. Croix area is willing to do this for us. Costs are \$95/hr for actually performing services; \$75/hr. for legal services in her office, plus mileage. We currently expect five to seven TPR's to be done. Judge Damon has given his full approval and recommends that we move forward with this. We do have foster parents who want to adopt four of these children. This must be approved by the State before we can move ahead. **Motion by Mr. Miller to pursue a contract with Ms. Miller; seconded by Ms. Blaha. Motion carried.**
12. **Update on 2009 Budget**
Mr. McIntyre passed out some handouts explaining the 2009 budget. Ms. Fredrickson is in the process of finalizing the 2009 budget. The main concern is alternate care. Mental Health and AODA services are still coming in. We will be closing the books in March 2010 for all of 2009 expenses. No 2008 bills will be paid.
13. **Discussion on Consolidation as a Result of County Board Action**
Mr. McIntyre put this on agenda as a follow-up to the County Board action at the January, 2010 meeting. Since that time, a Board Member had requested a work group be put together to see what a plan would look like. There have been three meetings with people attending from the community, regional office and those running for County Board. The meetings were very open; everyone could speak. The plan was put together highlighting three areas: administrative, physical and fiscal structure. The work plan will be mailed to County Board members.
14. **Review Voucher Summaries – Human Services 2009**
Ms. Fredrickson distributed vouchers for approval and signatures. 2009 expenses paid in January, 2010 for \$286,173.07 and February, 2010 for \$17,113.47. January 2010 expenses for \$4,192.50; February 2010 for \$14,812.61. **Motion by Mr. Engeliem to approve the vouchers; seconded by Ms. Blaha. Motion carried.**

15. **Director's Report**

Mr. McIntyre gave a brief update of the JAIS training. Four staff went through the one week training. A follow-up will be done in March. Judge Damon went through the first day of training and thought it was very good. Now they are talking the same language in court. The District Attorney was invited, but did not attend. This training program looks at school, environment and social relationship.

Northwest Connections has four trained mobile workers. On-call hours are 4:30 p.m. to 12:30 a.m. seven days a week. Mr. McIntyre and Dee Ann Anderson will be on call. Next step will be to train law enforcement. Mobile workers are called by the Crisis Line only.

A worker from Jackson County Correctional Institute has been providing mental health services to the jail inmates every Monday. Sixty percent of inmates have mental health issues. At the next meeting, Mr. McIntyre would like to discuss how we can fund this program. Mr. Borreson from the Trempealeau County Health Care Center will be carrying the liability insurance. The cost to provide mental health care to people in jail is about \$5,160 for 2010.

16. **Closed Session Per Wis. Stat. 19.85 (i)(c) to Consider Employment, Promotion, Compensation or Performance Evaluation of a Public Employee**

Motion to go into closed session at 6:00 p.m. by Mr. Zauner, **seconded by** Ms. Nelson.
Motion Carried.

17. **Adjourn**

Chair, Michelle Haines, adjourned the meeting at 6:12 p.m.

Respectfully submitted,

Charles Zauner
Secretary