

Trempealeau County Human Services Board Meeting

1. Meeting called to order by Michelle Haines at 5:04 p.m. in the Packer Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, January 11, 2010.

Board Members Present: Chuck Zauner, Dora Jean Blaha, Rob Reichwein, Hensel Vold, Arild Engelién, Rae Delle Nelson, Michelle Haines, Dick Miller

Staff Present: Jeff McIntyre, Jami Kabus, Judy Fredrickson, Mary Manka

2. Notice was posted according to open meeting law requirements.
3. **Adoption of Agenda – Motion** by Mr. Vold to adopt the presented agenda; **seconded** by Mr. Engelién. **Motion carried.**
4. **Minutes of Prior Human Services Board Meeting – Motion** by Mr. Engelién to accept the minutes from the December 14, 2009 meeting; **seconded** by Mr. Reichwein. **Motion carried.**
5. Public Comments - None

Agenda Items:

6. Update on 1915i Waiver Program

Mr. McIntyre informed the Board that the 1915i Waiver Program is for people with mental health issues. The State has submitted program to the Federal government. Once approved we can bill for MA clients and get some reimbursement from the government. Looking at starting in June or July. One requirement is that the adult family home has less than 16 beds. Mr. Borreson has one 17 bed facility, Farnam House. He has agreed to drop one bed.

7. Motion to Contract for TPR Services

Mr. McIntyre stated why it would be beneficial to proceed with contracting for TPR services. It would be beneficial for the children. The 90 day presentation to the Judge tells the court we are going to try and get child back with the parent. After six months we can change the permanency plan and see if parental rights can be terminated. IV-E dollars can be requested to reimburse these costs. If we were to contract with a law firm we could speed up the TPR services. In turn, saving dollars as we would not be paying for children in foster care.

As of now, we will potentially have five children terminating parental rights and will be up for adoption. They range in age from four months to 15 years old.

Motion by Mr. Engelién to have Mr. McIntyre proceed further, **seconded** by Mr. Vold. **Motion carried.** Mr. McIntyre will be meeting the DA office.

8. Discussion on Article 10, Sec. 6 (On-Call Provisions)

Mr. McIntyre read directly from Human Services union contract regarding on-call provisions. After the first 30 minutes, it is required that they get CT. It is easier to manage if workers are paid, rather than keeping track of it. We are allowed to do this per union contract. This basically involved the FCS staff. When on-call they earn one hour and one-half CT per night. One person on-call per night. Six employees in this department. For 2011 he would like to see a limit on the amount of CT earned. Presently it is 160 hours per year. Mr. McIntyre is basically asking for support in changing this and moving forward from there. Management reserves the right to do what is best. No motion is needed.

9. Update on Social Worker I Position

Mr. McIntyre, Ms. Kabus and Ms. Oates interviewed four people for the Social Worker I position. Kaylene Windjue, currently an LTE in the FCS section, was offered the position and accepted.

10. Update on ADRC Manager Position

Interviews were held on Friday, January 8. Three candidates were scheduled to interview, but two withdrew. Mr. McIntyre, Ms. Kabus and Ms. Gauger interviewed the one person. Further discussion is needed in closed session.

11. Update on Clerk II Posting

The Clerk II position has been posted. As of today, one person has posted. Ms. Kabus, Human Resources Director, will remove the posting at noon on Tuesday, January 12, 2010, and proceed with proper procedure.

12. Review Voucher Summaries – Human Services 2009

Ms. Fredrickson distributed vouchers for approval and signatures of the December second audit for \$104,847.77, December supplemental \$16,498.57. First run in January for \$60,403.41 and January supplemental for \$339.08. **Motion** by Ms. Nelson to approve the vouchers; **seconded** by Ms. Blaha. **Motion carried.**

13. Director's Report

- Mr. McIntyre informed the Board that when we become HFS 34 certified, we will be working with Mr. Borreson from the Trempealeau County Health Care Center. IMD clients are currently being charged \$250/day. If this client is on MA, we would be able to receive 40 to 50 percent of those dollars back. What we need to do is find a clinical supervisor for our on-call and mobile workers. Mr. Borreson has agreed to have one of his staff be that person. This person must have a master's degree and 3,000 hours working with people with mental health issues. They would need to meet with the staff once a month for a year and after that every other month. Mr. Borreson agreed to cover the cost. It would be a real benefit to have this program.
- Mileage reimbursement is still showing a savings: October 2009 \$2,200 less than 2008; November 2009 \$1,650 less than 2008. Mr. McIntyre will try to obtain another vehicle to allow us to save even more. Presently negotiating on a price.

- On January 18 -22 the Juvenile Assessment System will be here in the Trempló Room. The main goal is to try to keep children out of costly placements. Ms. Oates will do a PowerPoint presentation in the future after the training.
- Attended an Exec Finance meeting today. Resolution passed to consolidate Senior Services and Public Health under Human Services. Ms. Gauger is now the Acting Director of Senior Services. Mr. McIntyre is managing the seven new vehicles – two on the road, three will be shortly, and two just came in. Lettering still needs to be done.
- Mr. McIntyre with the assistance of Ms. Kabus is putting together a Public Health Supervisor job description.
- In February and March we will be having a Human Services, Commission on Aging and Board of Health meeting in the Trempló Room. Committees will be appointed after the Board of Supervisors elections are done. The new committee would consist of no more than 12 people. It is recommended to have a doctor, dentist and one nurse on this committee. Our intent is to keep the Senior Advisory Committee and the Transportation Committee.
- One other issue is union clarification; easier to function if all employees are in one union. Presently employees are not allowed to bump across unions. Other issues might be distinguishing who will be para-professional and who are professionals.

Motion to go into closed by Ms. Blaha, **seconded by** Ms. Nelson. **Motion carried.**

14. Closed Session Per Wis. Stat. 19.85 (i)(c) to Consider Employment, Promotion, Compensation or Performance Evaluation of a Public Employee

Motion to come out of closed session at 6:12 p.m. by Ms. Nelson, **seconded by** Ms. Blaha. **Motion Carried.**

15. Motion by Ms. Nelson to adjourn the meeting at 6:13 p.m.; **seconded by** Ms. Blaha. **Motion carried.**

Respectfully submitted,

Charles Zauner
Secretary