

**Date: September 13, 2016**  
**Highway Committee Meeting**  
**Location: Highway Office**  
**Time: 8:00 AM**

**Meeting called to order by Chairman Aasen at 8:03 am.**

**Open meeting law requirements have been met.**

**Members present: Chairman John Aasen, Mike Nelson, Doug Winters, Curt Skoyen, Ernest Vold, and Commissioner Lyga.**

**Other persons attending: Tom Kloss ~ Equipment & Building Discussion**  
**Fred Gruber ~ Highway Discussion**  
**State DOT Reps ~ Future Road Projects**

**Minutes of August 9, 2016 meeting were presented as drafted. Motion to accept by Mike Nelson. Seconded by Curt Skoyen. Motion Carried.**

**Motion to accept agenda by Doug Winters. Seconded by Ernest Vold. Motion Carried.**

**Approval of vouchers approved by audit committee –August Vouchers #740 to #792 for \$417,019.36. September Voucher #793 thru #844 were audited in the amount of \$198,784.89. September Vouchers #845 thru #896 in the amount of \$189,182.78. Motion to pay by Ernest Vold. Seconded by Doug Winters. Motion Carried.**

#### **BUILDINGS and GROUNDS DISCUSSION**

**State Salt Shed Inspections have been completed. Some repairs needed to be done. The Whitehall Salt Shed Lot has been sealcoated. The Arcadia Lot will be paved within one to two weeks. The Osseo Lot will be repaired yet this Fall.**

#### **EQUIPMENT DISCUSSION/VIEWING/PURCHASE**

**Tom Kloss informed the committee of the need to replace two quad axle trucks and one single axle truck. The two quad axle trucks that need to be replaced are 2005's with over 450,000 miles. The single axle truck would be kept in the fleet as a spare truck. Doug Winters made the motion to advertise for two quad axle trucks with equipment and one single axle truck with equipment. The motion was seconded by Mike Nelson. Motion Carried.**

**Tom Kloss explained the need to purchase two additional lawn mowers. Since the mowers would not have high hours of usage each season, it was felt that good, used mowers would be sufficient for the highway department. There was some discussion among the committee about purchasing New versus Used. Doug Winters made the motion to purchase two New/Used mowers at Tom's discretion. Motion was seconded by Mike Nelson.**

**Motion Carried with 4 YES votes and 1 NO vote (Ernest Vold).**

**It was explained to the committee that in 2017 the Loader at the Hot Mix Plant needs to be replaced. More information will be brought to the committee at a later meeting.**

#### **HIGHWAY VIEWING and MAINTENANCE DISCUSSION**

**Fred Gruber from Jewell and Associates informed the committee of the progress with the Bridge Project on County Road F. Commissioner Lyga was asked to sign the Right of Way Documents.**

**Commissioner Lyga signed the Parcel Payment Report for Nordie & Leque Lane Bridge Projects.**

**Commissioner Lyga presented information about the current costs and estimated costs for the August 11, 2016 flood damage repairs. The county qualifies for Wisconsin Disaster Relief Funds. This program is for Cities, Towns, Villages, and Counties. Reimbursement would be for 75% of costs to repair the travel portion of the road(s) only.**

**Interstates, State, and Major Collector Roads qualify for Wisconsin Emergency Relief Funds. The county has a list of what is considered major collectors for our county.**

**Curt Skoyen made the motion to apply for reimbursement through the Wisconsin Disaster Relief Funds Program. Motion seconded by Ernest Vold. Motion Carried.**

**Mike Nelson made the motion to apply for the Wisconsin Emergency Relief Funds. The motion was seconded by Doug Winters. Motion Carried.**

**The state has offered Trempealeau County five Discretionary Maintenance Agreements (DMA). Ernest Vold made the motion to accept the five DMA's with the state. The motion was seconded by Mike Nelson. Motion Carried.**

**Commissioner Lyga informed the committee that during the flood repair process, the county was in urgent need of shale. A verbal agreement was entered into with a landowner to allow the county to purchase shale to do the emergency repairs. Commissioner Lyga has spoken with Corporate Council about entering into an extended agreement with the landowner for future needs of the Highway Department. The county will need to complete an application to permit this land as a shale pit. The approximate ½ acre area will need to be fenced in with a locked gate. It was estimated that the fencing would cost about \$3,000.00 to complete. There will be a \$175.00 application fee for the permit.**

**The committee felt this shale pit would be advantageous for the county to have access to for future material needs. Mike Nelson made the motion to enter into an agreement with Peter Bautch for the potential shale pit. Curt Skoyen seconded the motion. Motion Carried.**

#### **PERSONNEL DISCUSSION**

**The Highway Department has hired a mechanic who has begun working. The Limited Term Employee has been hired and is working.**

**The employee who was off work for three months (Non-Work Related) has returned to work.**

**BRIDGE PETITIONS were reviewed and discussed. There was \$38,000.00 in petitions submitted this year. Doug Winters made the motion to approve the Bridge Petitions that were presented. Ernest Vold seconded the motion. Motion Carried.**

**BRIDGE CONSULTANT SELECTIONS that were approved at the August 9, 2016 meeting were reviewed. The state has approved the consultants. The consultants can now be notified of the bridges they were awarded. John Aasen made the motion to accept the consultants as per the attached list and to notify all consultants of the awarded bridges. Curt Skoyen seconded the motion. Motion Carried.**

**FALL COMMISSIONER TRAINING on October 17 & 18, 2016 was discussed. Doug Winters made the motion to allow Commissioner Lyga to attend the Fall Training in Wausau. Curt Skoyen seconded the motion. Motion Carried.**

**“JUST FIX IT” Campaign will be hosted by Trempealeau County on September 29, 2016 at the Courthouse at 7:00 pm.**

**DOT UPDATES** were presented by representatives from the state. A list and map with the State's 6-Year Improvement Plan was handed out to the committee. Two chip seal projects with fog seal are planned for 2017. A list of candidate roads that have the potential to be pulled into the 6-Year Plan was reviewed. The committee asked questions of the representatives from the state.

**2017 BUDGET** was discussed. Commissioner Lyga explained the line items on the budget. A report with completed projects over the previous 4 years and the costs for each was presented to the committee. A report comparing our work and costs to other counties in our district was handed out for the committee to review.

The next Audit Meeting will be held on October 11, 2016 at 8:00 am.

Chairman Aasen adjourned the Highway Committee Meeting at 10:52 am.

Respectfully Submitted,

**Debra Haines**  
**Recording Secretary**  
**Trempealeau Co Hwy Dept**



