

**Date: June 14, 2016**  
**Highway Committee Meeting**  
**Location: Highway Office**  
**Time: 8:00 AM**

**Meeting called to order by Chairman Aasen at 8:04 a.m.**  
**Open meeting law requirements have been met.**  
**Members present: Chairman John Aasen, Mike Nelson, Doug Winters, Curt Skoyen, Ernest Vold, and Commissioner Lyga.**

**Other persons attending: Rollin Gjestvang, Tom Kloss, Robert Baecker, Karl Kopacz, Matt Thorsen and Fred Gruber.**

**Minutes of May 10, 2016 meeting were presented as drafted. Motion made to accept by Curt Skoyen and seconded by Ernest Vold. MCU**

**Motion made to accept agenda by Mike Nelson and seconded by Curt Skoyen. MCU**

#### **AUDIT**

**Approval of vouchers approved by audit committee – Vouchers #403 for \$1,020.00. Vouchers #404 ~ #458 for \$200,461.48. Motion made to pay by Curt Skoyen and seconded by Mike Nelson. MCU**

**June Vouchers #464 thru #497 were audited in the amount of \$84,003.55. 2<sup>nd</sup> June Audit Vouchers #498 thru #552 were audited in the amount of \$631,272.41. Motion made to pay by Mike Nelson and seconded by Curt Skoyen. MCU**

#### **APPEARANCES**

**Karl Kopacz and Matt Thorsen from the Wisconsin DOT spoke about the Interstate 94 project over CTH NN and the Buffalo River that will be replacing four bridges. They will try to maintain four lanes of traffic at most times. The project is scheduled to start the spring of 2020 and will be completed in the fall of 2021. It is possible that this project could be moved up to start in 2018. This would require only a few times a year of complete closure on County Road NN in the evenings for certain parts of the project. Discussion was held.**

**Fred Gruber from Jewell and Associates updated the committee on the County Road F Bridge easement approval process. He said the bridge is designed and they are on the final plan with a let date of March 2017. Motion made by Mike Nelson to approve Fred to be the negotiator on the project. It was seconded by Doug Winters. MCU. A motion was made by Ernest Vold to approve the relocation order and the right of way plat as signed and approved and Curt Skoyen seconded it. MCU. Fred will head to the Courthouse next to record everything today. He will be back next month to discuss the Sales Study and the Offering Letter.**

## **BUILDINGS AND GROUNDS DISCUSSION**

**Office Entry – Tom Kloss reported that this has been completed and looks good.**

**Strum Lunchroom Roof Replacement – Tom said we are a little short staffed for various reasons so replacing the shingles with metal will wait until this fall.**

## **EQUIPMENT DISCUSSION/VIEWING/PURCHASE**

**Boom Tractor – Tom reported that it is here and they are making brackets for signs and adding Plexiglas to protect the windows.**

**Mechanic's Truck – Tom said it is here, everything has been completed and it is being used. Tom also reported that we have two patch trucks, one mechanic truck and a roller to be sold.**

## **HIGHWAY VIEWING AND MAINTANENCE DISCUSSION**

**(3) DMA Projects – Dave reported that we have DMA projects approved for \$75,000 for a bridge on Hwy 35 towards Buffalo County, a \$39,000 Sealcoat project on Hwy 95 from Golden Plump west to the Buffalo County line and an \$112,000 Sealcoat project on Hwy 121 in Pigeon from Hwy 53 east to the Jackson County line. Dave also said there will be a project on Dettloff Drive in Arcadia from Shopko to Tractor Central.**

**Seal Coat – Robert Baecker reported that they are starting sealcoating on County Road “T” in the Town of Albion, then on to County Road “U” then going towards Osseo and Whitehall then on the Ettrick.**

**Deer Pickup Contract – Discussion was held on our current contract and what other counties do. Brad Wehrwein asked that we enter into a new contract with him. Dave drafted a new contract for \$250 a month for deer removal on County and Local roads, two times a week and within three days of a dead deer. Mike Nelson made a motion to approve the new contract and Curt Skoyen seconded it. MCU.**

## **PERSONNEL**

**Employee Retirement – Danny Bettsworth retired after 40 years with the Highway Department on June 2, 2016. Gerry Ryan has taken Danny's position as a Patrolman in the Galesville area but no official start date yet.**

**April 26, 2016 Safety Meeting Meal Reimbursement – The committee remembered talking about this safety meeting but overlooked the prior approval of payment for the meal. Mike Nelson made a motion to approve reimbursing Tom Kloss for the April 26<sup>th</sup> meal and Curt Skoyen seconded it. MCU. Curt Skoyen made a motion to approve specific people to attend the Foreman's Convention in Green Bay in September and Ernest Vold seconded it. MCU.**

**Update of Part Time Employee – Dave said this position is working out very well. The part time person works mainly with Steve Tidquist on the paint crew, but has filled in here and there as well.**

**Wage Scale – Much discussion was held. Ernest Vold made a motion and Mike Nelson seconded it to increase the wages of the Patrolman/Interstate to Range 3 from 3A and send this on to Personnel/Bargaining Committee for approval. MCU. John Aasen made a motion and Mike Nelson seconded it to recommend moving the Foreman pay up \$1.00 per hour which includes two full time positions and one position during summer hours and send this to Personnel/Bargaining for approval. MCU. Next month the committee will have further discussions on the wage scale.**

**“Just Fix It” Campaign Resolution – Dave talked about the resolution which all 72 counties are planning on signing to petition the state for more money. Ernest Vold made a motion to support this and Mike Nelson seconded it. MCU.**

**Chair Aasen adjourned the meeting at 9:50 a.m.**

**Minutes taken by M. Martin**