

**Date: August 18, 2015**  
**Highway Committee Meeting**  
**Location: Highway Office**  
**Time: 8:00 AM**

**Meeting called to order by Chairman Aasen at 8:08 am.**  
**Open meeting law requirements have been met.**  
**Members present: Chairman John Aasen, Mike Nelson, Doug Winters, Curt Skoyen, Ernest Vold, and Commissioner Lyga.**

**Other persons attending: Tom Kloss~Equipment Discussion**  
**Representative from Mid-States~Chassis Discussion**

**Minutes of July 14, 2015 meeting were presented as drafted. Motion to accept by Curt Skoyen. Seconded Doug Winters. Motion Carried.**

**Motion to accept agenda by Mike Nelson. Seconded by Ernest Vold. Motion Carried.**

**Approval of vouchers approved by audit committee – July Vouchers #559 to #575 for \$25,926.58. July Vouchers #576~#582 for \$81,731.97. Motion to pay by Mike Nelson. Seconded by Doug Winters. Motion carried.**

**August Vouchers #583 thru #605 were audited in the amount of \$361,940.92. August Vouchers #606 thru #678 for \$585,794.79. Motion to pay by Ernest Vold. Seconded by Doug Winters. Motion Carried.**

#### **BUILDINGS and GROUNDS DISCUSSION/ACTION**

**Tom Kloss received a quote from Central Builders for the materials to repair a 18' X 33' section of the Salt Shed Roof in Galesville. The quote was for \$2194.00. The County employees will remove old shingles, add OSB board, a vapor barrier, and steel. John Aasen made the motion to proceed with the repairs purchased through Central Builders. Motion was seconded by Mike Nelson. Motion Carried.**

**A quote was received from NetGuard for a security system at the Whitehall Shop. The quote was for \$17,136.93 installed. No action was taken. Committee requested that more quotes be obtained and information be brought to September meeting.**

#### **EQUIPMENT DISCUSSION/VIEWING/PURCHASE**

**Tom Kloss presented updated information to the committee in regards to the chassis bids from the July 14, 2015 meeting.**

**Doug Winters made the motion to purchase a Single Axle Chassis for a County section from Mid-States Equipment for \$103,345.00. Ernest Vold seconded the motion.**

**Motion Carried.**

**Mike Nelson made the motion to purchase a Single Axle Chassis for a State section from V & H for \$103,379.00. Ernest Vold seconded the motion. Motion Carried.**

**Ernest Vold made the motion to purchase a Tandem Axle Chassis for a State section from V & H for \$114,701.00. Mike Nelson seconded the motion. Motion Carried.**

**Information was presented to the committee about the 2012 Router the County is currently renting. The Router had 123 Hours on when County began its rental agreement. County understood the rent charge would be a per hour basis (only used 16 Hrs at this point).**

Sherwin Industries contacted Tom Kloss and stated the rental agreement should be \$350.00 per day. County had the Router for 52 days meaning the current charge would be \$18,200.00. Trempealeau County is in need of this router. An offer to purchase was made to Sherwin Industries of \$8,500.00. Sherwin Industries countered with \$9,000.00. A new router costs approximately \$13,000.00. Ernest Vold made the motion to purchase the Router from Sherwin Industries for \$9,000.00. Motion seconded by Curt Skoyen. Motion Carried.

The two pickups should be built this week. Arcadia Motors expects delivery in the middle of September.

Commissioner Lyga and the Committee discussed the use of Rumble Strips. The County tested a set of strips while working near Blair. A committee member stated that he happened to go through this area when the strips were in use. He felt the strips worked exactly like they should to help increase the safety of the County Employees by slowing down the traffic. The committee felt there should be signing to warn of the rumble strips while in use. Mike Nelson made the motion to purchase a set of Portable Rumble Strips. Ernest Vold seconded the motion. Motion Carried.

#### **HIGHWAY VIEWING and MAINTENANCE DISCUSSION**

A legal description has been written for the land needed to reconstruct a corner on County Road Q. The area needed was .89 of an acre. The description has been taken to a title company. The title company will return paperwork to Rian Radtke for review. Mr. Radtke will give the Highway Department the final approval for payment.

Commissioner Lyga explained some of the work completed to this point along with work still remaining to be done. Seventy-One and One Half Miles of roads have been sealcoated. There are many paving jobs to be done yet this year.

The 2016 Bridge Petitions are being collected from the eligible townships.

In 2015 the State awarded Trempealeau County over 10 Million feet of painting. Only two counties were doing all of the painting for the State Highways. In 2016, the State will split the painting contracts between three counties. Trempealeau County will still receive approximately 9 Million feet.

Commissioner Lyga received the first signing plan for the Bike Trail. The plan was developed by Westbrook Engineering. Commissioner Lyga felt the plan was acceptable. The State also approved the plan. The Bike Trail Signing can begin on the first loop.

#### **PERSONNEL DISCUSSION**

The Parts Manager position has been filled and the new employee began work on August 17, 2015.

Mike Nelson made the motion to move to Closed Session. Motion was seconded by Doug Winters. Roll Call vote was taken and all members voted "Yes".

Moved to Closed Session at 9:25 am.

Committee reconvened to Open Session at 10:00 am.

Doug Winters left the meeting at 10:00 am.

Commissioner Lyga informed the committee that the Office Coordinator position and the Payroll Clerk position have both been filled.

**APPEARANCES**

**Elsa Kulig attended the meeting during the Personnel Discussion.**

**BUDGET DISCUSSION/ACTION for 2016**

**The Committee and Commissioner Lyga discussed the 2016 budget. The Committee was in agreement as to how Commissioner Lyga should proceed with the Highway Budget.**

**The next Committee meeting was set for September 8, 2015 at 8:00 am at the Highway Office in Whitehall.**

**Meeting was adjourned by Chairman Aasen at 10:15 am.**

**Respectfully Submitted,**

**Debra Haines  
Recording Secretary  
Trempealeau County Hwy Dept**



