

Date: July 14, 2015
Highway Committee Meeting
Location: Highway Office
Time: 8:00 AM

Meeting called to order by Chairman Aasen at 8:06 am.
Open meeting law requirements have been met.
Members present: Chairman John Aasen, Mike Nelson, Doug Winters, Curt Skoyen, Ernest Vold, and Commissioner Lyga.

Other persons attending: Tom Kloss (Buildings/Grounds and Equipment Discussion)
Six Representatives from Bidding Chassis Companies

Minutes of June 23, 2015 meeting were presented as drafted. Motion to accept by Ernest Vold. Seconded by Curt Skoyen. Motion Carried.

Motion to accept agenda by Mike Nelson. Seconded by Doug Winters. Motion Carried.

AUDIT

Approval of vouchers approved by audit committee – July Vouchers #491 to #498 for \$329,351.47. July Voucher #499 for \$518.85. July Vouchers #500~#558 for \$192,260.14. Motion to pay by Doug Winters. Seconded by Curt Skoyen. Motion carried.

BUILDINGS and GROUNDS DISCUSSION

30' section of roof on the Galesville Salt Shed needs to be repaired. Waiting for Central Builders to present their recommendation and price for the project.
The committee discussed the need or lack of security cameras for the Highway Department property. The committee asked Tom Kloss to investigate different types of security cameras and costs. Tom will bring this information to the August meeting.

HIGHWAY VIEWING and MAINTENANCE DISCUSSION

Commissioner Lyga prepared a list of work already completed in 2015 as well as planned work for this season.

The bridge replacement near the Nelson Farm was discussed and more information will be presented at the August meeting.

EQUIPMENT DISCUSSION/VIEWING/PURCHASE

The bids were reviewed on the three chassis the county would like to purchase.
The representatives from the bidding companies each spoke briefly about their bid and the chassis they bid. The committee asked questions and discussed the information and bids that were received. Tom Kloss prepared a spreadsheet of bids, delivery dates, warranty, and if the chassis met specs. Mike Nelson made the motion to table the purchase of any of the chassis until Tom can further review specs and CAD Sheets for each chassis. Tom will appear at the August meeting and give his recommendations. Motion was seconded by Curt Skoyen. Motion Carried.

The bids were reviewed for the equipment to be installed on the new chassis.
Doug Winters made the motion to accept all three bids for equipment from Universal Highway Products. Seconded by Ernest Vold. Motion Carried.

PERSONNEL DISCUSSION

No county employee posted for the position of Parts Coordinator. The position is now posted on the county webpage and in the local newspaper. The applications will be accepted until Tuesday, July 21 at 4:30 pm.

The Accountant/Office Coordinator recently resigned from the position. The position has been posted in-house for replacement. Three interviews will be done this afternoon. The wage for this position will be brought to Personnel and Bargaining Committee on Thursday, July 16, 2015 for consideration.

Doug Winters made the motion to allow Rollin Gjestvang to attend the State Compass Training in Wausau, WI on August 12 & Aug 13, 2015. Motion was seconded by Ernest Vold. Motion Carried.

Ernest Vold made the motion to allow Commissioner Lyga to attend the Fall Commissioner's Training in Elkhart Lake, WI on Oct 28 & Oct 29, 2015. The motion was seconded by Mike Nelson. Motion Carried.

Mike Nelson made the motion to send up to five highway employees to the CHEMS Training in Green Bay, WI on Oct 15 & Oct 16, 2015. Motion was seconded by Ernest Vold. Motion Carried.

The next Highway Audit Meeting will be held on Tuesday, August 18, 2015 at 8:00 am. The meeting will be held at the Highway Office in Whitehall.

The meeting was adjourned by Chairman Aasen at 9:45 am.

Respectfully Submitted,

**Debra Haines
Recording Secretary
Trempealeau County Hwy Dept**

