

Date: April 14, 2015
Highway Committee Meeting
Location: Highway Office
Time: 9:00 AM

Meeting called to order by Chairman Aasen at 9:05 am.

Open meeting law requirements have been met.

Members present: Chairman John Aasen, Mike Nelson, Doug Winters, Curt Skoyen, Ernest Vold, and Commissioner Lyga.

Members absent: None

Other persons attending: Travis Mossman, Representatives from bidding companies during bid openings and action, Tom Kloss, Paul Coburn. Rian Radtke arrived at 9:35 am and left meeting at 10:20 am.

Minutes of March 10, 2015 meeting were presented as drafted. Motion to accept minutes by Mike Nelson. Seconded by Curt Skoyen. Motion Carried.

Motion to accept agenda by Ernest Vold. Seconded by Doug Winters. Motion Carried.

Approval of vouchers approved by audit committee – Vouchers #177 to #179 for \$1,216.06. Vouchers #180 to #193 for \$62,356.27. Vouchers #194 to #196 for \$2,005.92. Motion to pay by Mike Nelson. Seconded by Doug Winters. Motion Carried. Motion carried.

Voucher #197 were audited in the amount of \$56,444.00. Vouchers #198 ~ #202 in the amount of \$5,849.15, Vouchers #203~#277 in the amount of \$90,867.70. Motion to pay by Ernest Vold. Seconded by Doug Winters. Motion Carried.

HIGHWAY VIEWING and MAINTENANCE DISCUSSION/ACTION

Motion was made by Curt Skoyen to accept the Highway Aid Resolution/Statute 83.03 (1,000/1/500). Seconded by Ernest Vold. Motion Carried.

Curt Skoyen made the motion to accept the Highway Aid Resolution/Stature 83.14 (Co-Aid Roads). Seconded by Doug Winters. Motion Carried.

Ernest Vold made the motion to accept the 2015 Pavement Marking TMA offered by the State. Mike Nelson seconded the motion. Motion Carried.

Rian Radtke and Commissioner Lyga have been working with Xcel Energy on a road Agreement on County Road AA. The Road Agreement has been agreed upon and signed. The State of Wisconsin has offered the County surplus land owned by the state. The small section of land is at the intersection of Hwy 95 and County Road D. After reviewing information, Rian Radtke felt the small parcel of land was of no use or value to the County. Curt Skoyen made the motion to opt out of the offer of the land from the state. Seconded by Ernest Vold. Motion Carried.

Rian Radtke presented information about the land known as Wilber Road that meets Hwy 93 near Arcadia. Ernest Vold made the motion to approve a Quit Claim Deed of Wilber Road to Kraemer Company. Motion seconded by Mike Nelson. Motion Carried.

Committee discussed the need to view the County Roads and discuss any road work to

be done in the 2015 construction season. A date for the road viewing was set for April 30, 2015 beginning at 8:30 am. Committee will meet at the Highway Office before they leave to view the roads.

Rian Radtke and Commissioner Lyga have been working with Kraemer Company for a Hauling Agreement for use of County D, DD, and F. A tentative agreement has been reached. The parties involved have a meeting scheduled for April 16, 2015.

PERSONNEL DISCUSSION/ACTION

One employee has turned in his retirement notice. The last day of work is May 6, 2015. Ernest Vold made the motion to post for a heavy equipment operator/winter general Maintenance person. Motion seconded by Mike Nelson. Motion Carried.

One employee has retired effective of April 9, 2015. Commissioner Lyga and Jami Kabus are working on a replacement.

APPEARANCES

Travis Mossman made a presentation about the Bike Trail Signing Project that he received a \$30,000 grant through the CAPX2020. Mr. Mossman had a handout available describing the regulations and sign size requirements. The committee was concerned with any legal ramifications of sign placement. Rian Radtke was asked to review the handout and have a recommendation ready for the meeting schedule for April 27, 2015. Mike Nelson made the motion to postpone any action until the April 27, 2015 meeting. The motion was seconded by Curt Skoyen. Motion Carried.

BID OPENING and ACTION

The committee reviewed the oil bids. Three representatives were available for questions. Ernest Vold made the motion to accept the oil bids with percentages listed on attached bid form. The higher bidding company must match the lower bid in writing to be awarded the 40%. The two bidding companies also must guarantee the minimum amount listed on sheet. Mike Nelson seconded the motion. Motion Carried.

Two representatives from Gerke were present to answer any questions involved with the Aggregate Bids. The committee discussed the bids and asked questions. Mike Nelson made the motion to purchase materials from the closest quarry to job site and/or the most advantageous to the county. Motion was seconded by Curt Skoyen. Motion Carried.

The committee reviewed the bids for Galvanized and Plastic Culverts. The committee asked Paul Coburn of working history of the bidding companies. After considering the working history with the companies, Ernest Vold made the motion to accept the bid from Contech Construction for the Galvanized Culverts. The motion was seconded by Curt Skoyen. Motion Carried.

Mike Nelson made the motion to accept the bid for plastic culverts from Farrell Equipment. Motion was seconded by Doug Winters. Motion Carried.

BUILDINGS and GROUNDS DISCUSSION

The materials have been purchased to repair the Salt Shed Roof in Whitehall. Aecom inspected the asphalt around the county salt sheds in 2014. The yard in Osseo needs to have repairs done to the entire lot around the Osseo shop. Aecom is scheduled for another inspection this week. Commissioner Lyga viewed the yard in Osseo. It was estimated that it will take 998 Tons of asphalt to replace the current blacktop. The cost will be approximately \$70,000.00 to replace.

Curt Skoyen made the motion to allow the highway department to do the necessary work to the Osseo yard. Motion was seconded by Ernest Vold. Motion Carried.

EQUIPMENT DISCUSSION/VIEWING/PURCHASE

Water truck has been delivered.

One tri-axle has been delivered to Universal today and the second truck will be delivered tomorrow. Both trucks should have equipment installed and be ready for the county to accept delivery by end of April.

The two arrow boards have been delivered and are ready for use. The county now has two arrow boards that Tom Kloss would like to dispose of. Tom Kloss explained how the state web site works to sell used equipment. Doug Winters made the motion to allow Tom Kloss to post the arrow boards for sale on the state web site. Motion seconded by Ernest Vold. Motion Carried.

Tom Kloss explained the condition of some of the plow trucks. Curt Skoyen made the motion to allow the county to advertise for bids for replacement plow trucks and equipment. Motion seconded by Doug Winters. Motion Carried.

Mr. Kloss informed the committee of the mileage and condition of the foremen pickups. Pickups had over 200,000 miles and engines are weak. The plan would be to purchase two new pickups, pass the foremen pickups down to other crews, and dispose of the oldest two pickups. Ernest Vold made the motion to advertise for quotes to replace two Pickups with specifications written by Tom Kloss. Motion was seconded by Doug Winters. Motion Carried.

Doug Winters made the motion for committee and commissioner to attend the Spring District Meeting May 14, 2015 in Spring Valley. Motion seconded by Curt Skoyen. Motion Carried.

The committee set April 27, 2015 at 8:15 am as the date to meet with the township representatives to discuss road work for the 2015 construction year.

Commissioner Lyga informed the committee about the Highway webpage that is currently being developed.

Commissioner Lyga informed the committee of the Spring Safety meeting being held on April 21, 2015 and that he would like to provide a meal. The meeting will last all day. Doug Winters made the motion to approve the meal reimbursement for the Spring Safety Meeting being held on April 21, 2015. Motion seconded by Curt Skoyen. Motion Carried. Ernest Vold made the motion to allow the committee and Commissioner Lyga to attend the 2015 Summer Highway Conference in Wisconsin Dells on June 8~10, 2015. Seconded by Doug Winters. Motion Carried.

Meeting was adjourned by Chairman Aasen at 11:50 am.

Respectfully Submitted,

**Debra Haines
Recording Secretary
Trempealeau County Hwy Dept**