

Date: August 12, 2014
Highway Committee Meeting
Location: Highway Office
Time: 9:00 AM

Meeting called to order by Chairman Aasen at 9:00 am.

Open meeting law requirements have been met.

Members present: Chairman John Aasen, Mike Nelson, Doug Winters, Curt Skoyen, Ernest Vold, and Commissioner Lyga.

Members absent: None

Other persons attending: Tom Kloss (Building and Equipment Discussion)
Four Trempealeau County Residents

Minutes of July 8, 2014 meeting were presented as drafted. Motion to accept minutes by Doug Winters. Seconded by Ernest Vold. Motion Carried.

Minutes of July 16, 2014 meeting were presented as drafted. Motion to accept minutes by Doug Winters. Seconded by Mike Nelson. Motion Carried.

Motion to accept agenda by Curt Skoyen, second by Ernest Vold. Motion Carried.

OLD BUSINESS:

AUDIT

Approval of vouchers approved by audit committee – Vouchers #587 to #630 for \$201,735.43. Motion to pay by Mike Nelson, seconded by Doug Winters. Motion carried.

Voucher #631 thru #691 were audited in the amount of \$559,883.47. Motion to pay by Doug Winters. Seconded by Curt Skoyen. Motion Carried.

BUILDINGS and GROUNDS DISCUSSION

The committee discussed the Shop Tool Box owned by Dave Lyga. Commissioner Lyga offered to sell this box to the Highway Department for \$700.00. Curt Skoyen made the motion to purchase Commissioner Lyga's tool box for \$700.00 Motion was seconded by Mike Nelson. Motion Carried.

The work will begin on the Whitehall Shop Roof on August 25, 2014.

HIGHWAY VIEWING and MAINTENANCE DISCUSSION

Commissioner Lyga informed the committee of three County roads that were approved for funding through the Local Road Improvement Program. County D was awarded at the cost to the county of \$427,385. Two sections of County E were awarded. The costs of these two sections were \$1,149,000 and \$358,000.

The committee discussed Highway Road Agreements. It was agreed by the committee that the department needs to standardized all road agreements.

Commissioner Lyga informed the committee of possible work being done to County Road C in the Village of Ettrick. The total cost of the project would be \$120,000. There is an opportunity to receive USDA grants and/or loans to reduce the cost of this project to approximately \$50,000.

Commissioner Lyga informed the committee that eight Bridge Projects were approved by the state. The bridge work needs to be completed within the next three years. The total cost to the county for these bridge projects is \$450,000.

EQUIPMENT DISCUSSION/VIEWING/PURCHASE

Skid Steer bids were reviewed at the July Highway Committee Meeting. The committee wanted the Highway Department to demo the skid steers and get the opinions of the Highway employees of the performance of these skid steers. Tom Kloss presented information in regards to the skid steer performance and concerns of possible any problems in the future. Ninety percent of the employees recommended the CAT 259D. The grinder attachment was also discussed. Ernest Vold made the motion to purchase the CAT skid steer from Fabco for \$37,982 along with a 24" grinder attachment for \$19,405. Motion was seconded by Doug Winters. Motion Carried.

The two quad axle trucks at Universal Highway Products to have equipment installed. Commissioner Lyga and Tom Kloss inspected the two trucks and found two switches that were not installed in trucks. These switches are being sent to Universal for installation. Equipment installation is scheduled to begin in September.

PERSONNEL DISCUSSION

A County Board member brought it to Commissioner Lyga's attention that John Aasen should be compensated for hours worked while no commissioner was in place.

Doug Winters made the motion to pay Chairman Aasen \$70 per diem for all days worked at the Highway Department. Seconded by Mike Nelson. Motion Carried.

Commissioner Lyga discussed the possibility of extending the four ten hour work weeks through September 25, 2014. John Aasen made the motion to extend the 4 ten hour work weeks. Seconded by Mike Nelson. Motion Carried.

APPEARANCES

B & B Sands represented by Tim Barth, Bruce Hoesley, Perry Hoesley and Robert Hoesley. B & B Sands and the Highway Committee discussed the proposed Road Agreement between the two parties. B & B Sands proposed a bond for \$300,000 plus \$1.25 per ton of sand hauled on the designated route. The mine site is at the intersection of County Road J and County Road JJ in the Town of Dodge. Commissioner Lyga explained the need for the upfront bond money to secure the County's interest. No action was taken. This appearance was for information only.

Four representatives from HI-Crush LLC appeared and discussed the current invoices and estimated costs of future work. Steve Moore felt the current invoices were in line and should be paid shortly. The road work on County Q from the corner to Highway 121 and the top lift to be placed on road from dry plant to Highway 121 also seemed correct. There was much discussion over who is responsible for the road damage on County Q West to Independence since the Bridge in Independence was closed. The Highway Department is asking HI-Crush to pay for the repairs.

BUDGET

The Committee reviewed the proposed 2015 Highway Budget. Commissioner Lyga explained the need to increase certain line items. John Aasen made the motion to present the 2015 Highway Budget as printed. Ernest Vold seconded the motion. Motion Carried.

TRAINING

Ernest Vold made the motion to allow the Highway Department to send employees to the CHEMS Training October 16 & 17, 2014. The two office staff employees may also attend the CHEMS Training October 15 to 17, 2014. Curt Skoyen seconded the motion.

Motion Carried.

The Leadership Development Group Training (Previously called the Foremen's Convention) will honor two of the Highway Department's Retirees. Wayne Lien would like to attend. Doug Winters made the motion to pay for Wayne Lien's Registration and Room Reservation. John Aasen seconded the motion. Motion Carried.

Ernest Vold made the motion to allow Commissioner Lyga to attend the Commissioner's Fall Training Conference. Seconded by John Aasen. Motion Carried.

USER FEES

Commissioner Lyga informed the committee that at this time the Highway Department does not charge for any permits. Many Counties in the state do have fees charged for permits. Some of the permits are time consuming. The Highway Department offers, Driveway Permits, Work on Right of Way Permits, Single Load Permits to name a few. The Highway Committee felt the department should obtain information from area Counties in regards to fees being charged for these permits. Information will be brought to the September meeting.

The next Highway Committee Meeting will be held on September 9, 2014 at 9:00 am at the Highway Office in Whitehall.

Mike Nelson made the motion to adjourn. John Aasen seconded the motion. Motion Carried.

Highway Meeting adjourned at 11:15 am.

Respectfully Submitted,

**Debra Haines
Recording Secretary
Trempealeau County Highway Dept**