

Date: June 10, 2014
Highway Committee Meeting
Location: Highway Office
Time: 9:00 AM

Meeting called to order by Chairman Aasen at 9:00 am.
Open meeting law requirements have been met.
Members present: Chairman John Aasen, Mike Nelson, Doug Winters, Curt Skoyen, Ernest Vold, and Commissioner Lyga.
Members absent: None

Other persons attending: One Citizen

Minutes of May 13, 2014 meeting were presented as drafted. Motion to accept by Ernest Vold, seconded by Curt Skoyen. Motion Carried.
Minutes of June 5, 2014 meeting were presented as drafted. Motion to accept minutes by Mike Nelson and seconded by Doug Winters. Motion Carried.
Motion to accept agenda with amendment to C1 should be County F not County G by Doug Winters, seconded by Mike Nelson. Motion Carried.

OLD BUSINESS:

AUDIT

May Mid-Audit Vouchers #409 through #424 for \$43,141.89 were audited. Motion to pay by Mike Nelson. Doug Winters seconded the motion. Motion Carried.

Vouchers #425 thru #499 were audited in the amount of \$505,012.64. Motion to pay by Ernest Vold. Seconded by Curt Skoyen. Motion Carried.

BUILDINGS and GROUNDS DISCUSSION

Electrical work has been completed at the Galesville shop. The lot in Galesville is in need of some repair.

No new information on Whitehall Shop roof. Highway Department will advertise for Bids to repair the roof on the Whitehall Shop. More information will be brought to the July Highway Committee Meeting.

HIGHWAY VIEWING and MAINTENANCE DISCUSSION

The committee discussed the Road Agreement that the County has with Kraemer Company. Kraemer Company will re-shoulder and pack Whistle Pass to County "F" to State Highway 35.

A portion of County Q has been milled and paved. This expense will be paid by the Bond the County has with Hi-Crush. Hi-Crush (Gerke Trucking) Trucks are forced to use County Q to Independence because of the bridge being taken out in Independence. There is some concern with the condition of County Q because of the increased truck traffic to Independence.

EQUIPMENT DISCUSSION/VIEWING/PURCHASE

The End Loaders have been delivered and are in use.

Commissioner Lyga explained to the committee the need to replace the current Skid Steer. The current skid steer is a 2004 Case. The county placed after market tracks on this unit. The unit can not handle the tracks without it causing damage to unit after long use. John Aasen made the motion to advertise to replace the Skid Steer. Mike Nelson seconded the motion. Motion Carried.

PERSONNEL DISCUSSION

The committee discussed the three truck driver positions. The county has taken applications within the last year for truck driver position(s). It was felt the County can fill these three positions from these previous applications and interviews.

The County has accepted applications and performed interviews for a paver position within the last year. The committee felt the position could be filled from these applications. The Highway Committee reviewed the open positions of Centerline Truck Operator, Paving Crew/Grader Operator, Shop Superintendent, Patrolman/State Maintenance (Interstate) and Patrolman (due to retirement).

Mike Nelson made the motion to post for all five positions In House. The department is to continue the Recruitment process until all Vacant Budgeted Positions are filled. Curt Skoyen seconded the motion. Motion Carried.

APPEARANCES

Jami Kabus spoke briefly about the interview process. Ms. Kabus suggested that interviews be conducted for all posted positions. All qualified applicants would be interviewed even for all In House Postings.

NEW BUSINESS

Comissioner Lyga informed the committee that he would like to address the Executive-Finance Committee on a monthly basis. He would keep the committee updated on current projects, costs related to projects, and funds balances.

The next Audit Meeting was set for July 8, 2014 at 9:00 am at the Highway Office in Whitehall.

Doug Winters made the motion to adjourn meeting, seconded by Curt Skoyen. Motion Carried.

Meeting adjourned at 11:15 am.

Respectfully Submitted,

**Debra Haines
Recording Secretary
Trempealeau County Hwy Dept**