

Date: April 8, 2014
Highway Committee Meeting
Location: Highway Office
Time: 9:00 AM

Meeting called to order by Chairman Aasen at 9:01 am.

Open meeting law requirements have been met.

Members present: Chairman John Aasen, Mike Nelson, Doug Winters, Curt Skoyen, Dave Larson, and Commissioner Johnson.

Members absent: None

Other persons attending: Dave Lyga (Building & Equipment Discussion), Tom Kloss(Culvert bid opening), Dean Dale (Aggregate Bid Opening), 2 Citizens, Company Representatives during respective bid openings.

Minutes of March 11, 2014 meeting were presented as drafted. Motion to accept minutes with a minor change to page two by Dave Larson. Seconded by Mike Nelson.

Motion Carried.

Motion to accept agenda by Dave Larson, seconded by Mike Nelson. Motion Carried.

OLD BUSINESS:

Approval of vouchers approved by audit committee – Vouchers #182 to # 199 for \$14,804.96. Motion to pay by Mike Nelson. Seconded by Dave Larson. Motion carried.

Voucher #200 thru #268 were audited in the amount of \$105,668.92. Motion to pay by Dave Larson. Seconded by Curt Skoyen. Motion Carried.

BUILDINGS and GROUNDS DISCUSSION

Roof on Salt Shed in Whitehall being replaced.

Galesville Salt Shed needs to be rewired. Estimated cost to wire is \$1268.00 plus cost of new lights. Plan to install motion sensor lights.

Rian Radtke suggested getting a new estimate to replace roof on the Whitehall shop to submit to insurance company. The estimate received was for \$61,000.00. Two nearby buildings had hail damage to their roofs at the same time as the shop roof was damaged. Both of these other buildings had repair to roofs paid for by insurance.

HIGHWAY VIEWING and MAINTENANCE DISCUSSION

The committee reviewed the proposed road agreement in regards to County Road “Q”. Mike Nelson made the motion to accept the agreement. Doug Winters seconded the motion. Motion Carried.

Funds for 2014 road work were briefly discussed.

April 29, 2014 was set as the date for the Highway Committee to view the County roads. The committee will meet with township representatives on May 6, 2014.

EQUIPMENT DISCUSSION/VIEWING/PURCHASE

Dave Lyga explained the need to upgrade the plow on the interstate truck. The current plow will be placed on the new truck that was recently ordered. The upgraded plow which is designed for interstate use will be placed on the interstate truck. The cost of the upgrade is \$1650.00. Curt Skoyen made the motion to approve the purchase of the upgraded plow. Mike Nelson seconded the motion. Motion Carried.

PERSONNEL DISCUSSION

One employee off work with Work Comp injury.

Commissioner Johnson announced his retirement on May 8, 2014.

John Aasen made the motion to accept Commissioner Johnson's Retirement resignation.

Dave Larson seconded the motion. Motion Carried.

Jamie Kabus explained the procedure to hire a new Highway Commissioner.

The standing committee will be involved with the interview process. The County Ordinance states that a person can be nominated to the County Board for this position. The successful person will be placed on a one year probation period and after one year brought back to County Board for final approval to hire.

The Committee asked questions concerning the chain of command during the period that the County will be without a Commissioner. It was felt the Patrol Superintendent would be the first person with authority, second would be the Chairman of the Highway Committee.

John Aasen made the motion to allow Jamie Kabus to begin the process to hire a new Highway Commissioner. Dave Larson seconded the motion. Motion Carried.

Commissioner Johnson informed the committee that he felt there is a need to change some job descriptions. The new descriptions are not completed yet. No action was taken.

Recommended putting this item on the May agenda for discussion.

APPEARANCES

Nick Scholtes from CORRE, Incorporated made a short presentation about his company.

Mr. Scholtes thanked the committee for the opportunity to work with Trempealeau County.

Jamie Kabus spoke with the committee during the Personnel discussion.

NEW BUSINESS

Commissioner Johnson presented the Highway Aid Road Petition Sec. 83.03 (1,000/1,500). Doug Winters made the motion to accept the petition. Dave Larson seconded the motion. Motion Carried.

The Highway Aid Road Petition Sec. 83.14 Co-Aid Roads was presented to the committee. Curt Skoyen made the motion to accept the petition. Dave Larson seconded the motion. Motion Carried.

Bituminous Oil Bids were open at 10:00 am. The motion was made by Mike Nelson to accept the oil bid on a percentage basis from the two bidding companies. The lowest price much be matched for company to receive their portion of the oil orders. Motion seconded by Doug Winters. Motion Carried.

Aggregate bids were open at 10:30 am. After reviewing the information, John Aasen made the motion to purchase aggregate from the closest and most advantageous quarry for Trempealeau County to each individual job sites. Seconded by Dave Larson. Motion Carried.

Culvert bids were opened at 11:00 am. Curt Skoyen made the motion accept the bid for steel culverts from Contech and plastic culverts from Farrell. Doug Winters seconded the motion. Motion Carried.

Dave Larson made the motion to allow the Highway Committee and Commissioner to attend the Commissioner/Committeemen meeting in Jackson County on May 16, 2014. Mike Nelson seconded the motion. Motion Carried.

Curt Skoyen made the motion to allow the Committee to attend the Summer Road School in Wisconsin Dells June 2 to 4, 2014. Dave Larson seconded the motion. Motion Carried.

The next Audit meeting will held on May 13, 2014 at 9:00 am at the Highway Office in Whitehall, WI.

Chairman Aasen adjourned the meeting at 11:30 am.

Respectfully Submitted,

**Debra Haines
Recording Secretary
Trempealeau County Hwy Dept**