

**Date: February 11, 2014**  
**Highway Committee Meeting**  
**Location: Highway Office**  
**Time: 9:00 AM**

**Meeting called to order by Chairman Aasen at 9:00 am.**

**Open meeting law requirements have been met.**

**Members present: Chairman John Aasen, Mike Nelson, Doug Winters, Curt Skoyen, Dave Larson, and Commissioner Johnson.**

**Members absent: None**

**Other persons attending: Dave Lyga, Shop Supt. and Stan Hauser from River States during Truck and Equipment bid openings. Representatives from Ayres Associates, 2 City of Whitehall Representatives, 3 Trempealeau County Citizens, Dave Suchla and Paul Syverson.**

**Minutes of January 10, 2014 meeting were presented as drafted. Motion to accept by Dave Larson. Seconded by Mike Nelson. Motion Carried.**

**Motion to accept agenda by Doug Winters, seconded by Dave Larson. Motion Carried.**

#### **OLD BUSINESS:**

#### **AUDIT**

**Approval of 2013 vouchers approved by audit committee – Vouchers #1193 to #1198 for \$893.64 and 2014 vouchers #14 to #16 for \$1,595.27. 2014 Vouchers #17 to #19 for \$5,193.28. Motion to pay by Doug Winters, second by Curt Skoyen.**

**Motion carried.**

**Vouchers #21 thru #97 were audited in the amount of \$174,626.48. Motion to pay by Curt Skoyen. Seconded by Doug Winters. Motion Carried.**

#### **BUILDINGS and GROUNDS DISCUSSION**

**No new information to report in regards to the Whitehall Shop Roof. Due to the extreme cold weather; the Strum, Arcadia, and Whitehall shops are running water to prevent frozen water pipes.**

#### **HIGHWAY VIEWING and MAINTENANCE DISCUSSION**

**The cost of Winter Maintenance for the month of January 2014 was \$170,000 for Labor and Equipment. \$55,000 for Materials. Total cost of \$ 225,000.**

#### **EQUIPMENT DISCUSSION/VIEWING/PURCHASE**

**The Shop Supt. found some used pavers but did not receive any information back to bring to the February meeting.**

**The Highway Committee viewed the bid results for 2 Quad Axle Trucks. The committee asked if trucks being bid met spec requirements. A lot of questions were asked about one of more recent trucks that was purchased. The committee also discussed the many options of trading any one to four trucks. Mike Nelson made the motion to not trade in truck #40 and to try to sell on our own, through a broker, or trade on any future truck purchase.**

**Motion was seconded by Doug Winters.**

**Motion Carried. Doug Winters made the motion to purchase two Quad Axle Truck Chassis with trading in Trucks #90, #91, #92 from V & H, Inc. Purchase price of \$193,044.00. Seconded by Mike Nelson. Motion Carried.**

**The Highway Committee reviewed the 3 bids received for the truck equipment.**

**Mike Nelson made the motion to accept the bid from Universal Highway Products for \$75,792.00. Seconded by Curt Skoyen. Motion Carried.**

**Dave Lyga explained that the plan was to replace Fuel Pumps at the Whitehall Shop with the same type of mechanical pumps the county currently used. After talking with reps from fuel pump company, he was informed that the mechanical pumps are almost outdated and parts to repair are not readily available. Placing Fuel Hose Retractors on each pump was recommended. The cost to upgrade the pumps to electronic and adding retractors at \$225.00 each, the costs would exceed the approved \$10,000.00 that was previously approved. Doug Winters made the motion to approve the additional \$1,800.00 to purchase electronic pumps and retractors. Seconded by Curt Skoyen. Motion Carried.**

#### **PERSONNEL DISCUSSION**

**Currently all employees working.**

**The department had an employee lose his battle with cancer. Commissioner Johnson asked that he could post this opening internally to attempt filling the position. Doug Winters made the motion to post in house to fill State Patrol position in Galesville area. Dave Larson seconded the motion. Motion Carried.**

#### **APPEARANCES**

**Dave Walker from Strand Associates took a few minutes to introduce his company to the Highway Committee. Booklets were handed out to show the work performed by Strand Associates.**

#### **NEW BUSINESS**

**The Committee reviewed the bridge inspection bids. Only 2 bids were received. Curt Skoyen made the motion to accept the Bridge Inspection Bid from CORRE, Inc. Total cost of \$27,287.50. Mike Nelson seconded the motion. Motion Carried.**

**Commissioner Johnson and the committee discussed the Spring Road Bans for County Q. No date has been set to place road bans. The date for the road bans will depend on the weather this Spring.**

**Many questions were asked in regards to the water main to be installed along County Q. The representatives from Ayres Associates answered many questions. The citizens attending the meeting asked questions as well as expressing concerns. The 16" water main will be placed in the County Right of Way. It is the belief of the Reps from Ayres, that Midwest Gas plans to run a new line at the same time as the water main is being installed. The new Natural Gas Line and Water Main will be a benefit to the area residents who may use these lines. Mike Nelson made the motion to approve the County Q Utility Permit to place the water main in the County Right of Way as long as the Natural Gas Line is placed at the same time. County Q must also have one Lane of Traffic remain open during this entire process. Seconded by Curt Skoyen. Motion Carried.**

**Dave Suchla and Paul Syverson prepared a proposed 10 year budget for the Highway Department. This budget will allow Commissioner Johnson to maintain the County Roads. Questions were asked about if borrowing funds, does the County need to take all the funds at once or can they be taken as needed. The general idea of the proposed budget is to try to avoid borrowing funds. Borrowing funds would only occur if some part of the proposal is not available to the Highway Department. John Aasen made the motion to create a Resolution using the numbers on this proposed budget to present to the Executive Finance Committee for further action. Dave Larson seconded the motion. Motion Carried.**

**Commissioner Johnson informed the committee that he was approached with the possibility of purchasing the reclaimed asphalt from the Highway 93 Project in Independence. The company wants a close location to haul the asphalt. The Highway Department would only need to pay for trucking. Curt Skoyen made the motion to allow Commissioner Johnson to purchase the reclaimed asphalt. Mike Nelson seconded the motion. Motion Carried.**

**The next Highway Audit Meeting will be held on March 11, 2014 at 9:00 am at the Highway Office in Whitehall.**

**Chairman Aasen adjourned the meeting at 12:17 pm.**

**Respectfully Submitted,**

**Debra Haines  
Recording Secretary  
Trempealeau County Hwy Dept**



