

Date: August 20, 2013
Highway Committee Meeting
Location: Highway Office
Time: 9:00 AM

Meeting called to order by Chairman Aasen at 9:03 a.m.

Open meeting law requirements have been met.

Members present: Chairman John Aasen, Mike Nelson, Doug Winters, Curt Skoyen, Dave Larson, and Commissioner Johnson.

Members absent: None

Other persons attending: Ernie Vold arrived at 9:11 am. Left at 9:58 am

Dave Lyga and Rian Radtke arrived for the Building and Equipment Discussion.

2 Representatives from the I & S Group during Bid Opening

Minutes of July 9, 2013 and July 15, 2013 meeting were presented as drafted. Dave Larson asked that in the Highway Viewing Discussion, it was to be worded as Heavy Hauling Policy not Road Use Policy. Motion to accept minutes with the wording change was made by Dave Larson. Seconded by Doug Winters. Motion Carried.

Commissioner Johnson stated that the wording on the agenda should be Heavy Hauling Policy versus Road Use Policy. Also, there will be no appearances today. Motion to accept agenda with the changes was made by Mike Nelson, seconded by Dave Larson. Motion Carried.

OLD BUSINESS:

Approval of Vouchers approved by audit committee – Vouchers #582 to #611 for \$208,377.24. Approval of Vouchers by audit committee – August Vouchers #612-#679 for \$503,580.97. Motion to pay by Dave Larson, seconded by Curt Skoyen. Motion carried.

Voucher #680 thru #718 were audited in the amount of \$182,347.87. Motion to pay by Mike Nelson. Seconded by Dave Larson. Motion Carried.

BUILDINGS and GROUNDS DISCUSSION

Rian Radtke presented information concerning the Whitehall Shop Roof Warranty issue. The warranty and claim submitted is for a complete replacement of the roof. The County Insurance Company denied the claim. An investigator was hired by the insurance company who felt the damage was not due to hail. Corporate Counsel, Rian Radtke, sent the first certified letter to the roofing company in March of 2013. Another letter was sent to the roofing company on June 17, 2013 with a response deadline of July 31, 2013. No response has been received as of the time of this meeting. The Highway Committee discussed the department's options. Doug Winters made the motion to send letters to the County Insurance Company and the Roofing Company with an August 31, 2013 response time deadline. If response is not received, Corporate Counsel, Rian Radtke is to begin legal action against both parties. Dave Larson seconded the motion. Motion Carried.

HIGHWAY VIEWING and MAINTENANCE DISCUSSION

Commissioner Johnson informed the committee of the need to do centerline and fog line painting on the county roads. The cost to do a double yellow line in center and white fog lines on each side of the road is approximately \$1,200.00 per mile. It was felt that the county should be painting 1/3 of the county roads each year. This painting helps improve safety for the travelling public in our county. To be able to do any painting in 2013, the Highway Department would need additional funds.

No new information was presented in regards to the Heavy Hauling Policy. This topic will be put on the agenda for the September meeting.

Additional needed funds will be discussed during New Business.

EQUIPMENT DISCUSSION/VIEWING/PURCHASE

Dave Lyga explained the mileage of the Commissioner's vehicle as well as the Patrol Superintendent vehicle. Mr. Lyga feels it would be advantageous to the department to trade these vehicles to get the best trade in value. This time of year, offers opportunity to purchase a new vehicle off the lot at a reduced price and able to receive rebates to lower the final costs even more.

Mike Nelson made the motion to advertise for bids to replace the two vehicles. Seconded by Dave Larson. Motion Carried.

PERSONNEL DISCUSSION

One employee is off work (non-work related) medical issue. No return date at this time.

APPEARANCES: None

NEW BUSINESS

Only one bid was received for County "C" Construction Project. The two representatives from I & S Group reviewed the bid finding a \$24.00 calculation error.

With the correction, the total bid was for \$258,861.50. All other aspects of the bid was in order. Mike Nelson made the motion to accept the bid of \$258,861.50 from Hegg Contractors. Motion seconded by Dave Larson. Motion Carried.

Mike Nelson made the motion to re-submit the resolution requesting additional funds of \$525,000.00 to complete work in 2013. Seconded by John Aasen. Motion Carried.

No questions were asked in regards to the Audit Report.

The Highway Committee reviewed the proposed 2014 Budget in great detail. The committee felt a few changes needed to be made to the budget before it was to be submitted. With the adjustments made, John Aasen made the motion to approve the 2014 Highway Budget. Seconded by Curt Skoyen. Motion Carried.

Commissioner Johnson requested permission to allow Highway personnel to attend the 2013 CHEMS/WisDot Annual Training in October. Mike Nelson made the motion to allow the employees to attend this training session. Seconded by Doug Winters. Motion Carried.

The next Audit Meeting will be held on September 10, 2013 at 9:00 am at the Highway Office in Whitehall.

Chairman Aasen adjourned the Audit Meeting at 11:40 am.

Respectfully Submitted,

**Debra Haines
Recording Secretary
Trempealeau County Hwy Dept**

