

Date: April 9, 2013
Highway Committee Meeting
Location: Highway office
Time: 9:00 AM

Meeting called to order by Chairman Aasen at 9: am.
Open meeting law requirements have been met.
Members present: Chiarrman John Aasen, Mike Nelson, Doug Winters, Curt Skoyen, Dave Larson, and Commissioner Johnson.
Members absent: None

Other persons attending: Tom Kloss during Culvert Bids
Rian Radtke left after Motion to counter offer land sale

Minutes of March 12, 2013 meeting were presented as drafted. Motion to accept by Doug Winters. Seconded by Dave Larson. Motion Carried.

Motion to accept agenda by Doug Winters, second by Dave Larson. Motion Carried.

OLD BUSINESS:

Approval of vouchers approved by audit committee – Vouchers #181 to #206 for \$68,654.68. Motion to pay by Mike Nelson, second by Curt Skoyen. Motion carried.

Voucher #207 thru #270 were audited in the amount of \$113,622.17. Motion to pay by Dave Larson. Seconded by Doug Winters. Motion Carried.

BUILDING and GROUNDS DISCUSSION

No new information has been received in regards to the claim to repair roof on the Whitehall Shop.

HIGHWAY VIEWING and MAINTENANCE DISCUSSION

There are no updates on Road Agreements to report at this April meeting.

Commissioner Johnson is updating road work report for any work that needs to be done in 2013 and any available or needed funds.

April 15, 2013 at 8:00 am, the committee will meet at the Whitehall Highway Office to spend the day viewing the County Roads and discuss necessary work to be done on the roads.

EQUIPMENT DISCUSSION/VIEWING/PURCHASE

Only one quote was received for the possible purchase of a Loader Scale. The base unit is quoted at \$9,540.00. If the County wants to add the Materials Management System to the unit the total cost would be \$12,405.00. Committee requested more information be brought to the May 14, 2013 for further discussion.

The two new Patrol trucks are in service.

The quad axle truck should be completed at Universal this week.

At the March Committee Meeting, the committee approved the purchase of the system to computerize the Hot Mix Plant. This update did not include the Warm Mix Pump.

Curt Skoyen made the motion to purchase the Warm Mix Pump for \$12,195.00. The motion was seconded by Mike Nelson. Motion Carried.

Dave Lyga will be working on specifications to replace the plow truck that was rolled on its side recently during a Winter Storm. The Highway Department has total Replacement Insurance on this piece of equipment. More information will be available for the May 14, 2013 Audit Meeting.

PERSONNEL DISCUSSION

All employees currently working.

Four new employees have been hired. Three have already started their positions. One person will be starting later in April.

APPEARANCES: None

NEW BUSINESS

Rian Radtke (Corporation Counsel) presented the offer to purchase to the committee. This offer involved small parcels of land adjacent to the Galesville Shop. Dave Larson made the motion to move to Closed Session to discuss the Offer to Purchase in more detail. Doug Winters seconded the motion. Individual votes were called for by Chairman Aasen with all members voting "Yes" to move to closed session. Moved to closed session at 9:32 am.

Mike Nelson made the motion to Reconvene to open session. Dave Larson seconded the motion. Motion Carried. Meeting reconvened into open session at 9:48 am.

Dave Larson made the motion to counter offer the price of \$2000.00 to purchase the land adjacent to the Galesville Shop. Seconded by Mike Nelson. Motion Carried.

Doug Winters made the motion to accept the Highway Aid Road Petition Sec. 83.03 (\$1,000/\$1,500) Seconded by Curt Skoyen. Curt asked for clarification of this petition. Commissioner Johnson explained that this petition asked for the Towns, Cities, and Villages within our county to pay \$1,000 to this fund. The County pays \$1,500. After this explanation, a vote was called for by Chairman Aasen. Motion Carried.

Mike Nelson made the motion to accept the Highway Aid Road Petition Sec. 83.14 Co-Aid Roads. Seconded by Curt Skoyen. Commissioner Johnson explained that this petition has been increased to \$400,000.00. Motion Carried.

At 10:00 am the Bituminous Oil bids were opened.

Mike Nelson made the motion to accept the lowest bid for each type of oil. Lowest bidder has been offer 60% of oil purchases with the competitor being offer 40% of purchases, if they match low bid. Dave Larson seconded the motion. Commissioner Johnson requested a signed letter from each bidder stating they will match low bid for any oil purchased by Trempealeau County Highway Department. Motion Carried. See Attached Bid Sheet.

Aggregate bids were opened at 10:30 am. After reviewing the bids, Dave Larson made the motion to accept the bid(s) for aggregate that are the most advantageous for the Highway Department. Motion seconded by Curt Skoyen. Motion Carried. See Attached Bid Sheet.

**The bids for Galvanized Steel and Plastic Culverts were opened at 11:00 am.
Mike Nelson made the motion to accept the culvert bids from the lowest bidder.
The bid was awarded to Contech. Curt Skoyen seconded the motion. Motion Carried.
See Attached Bid Sheet.**

**Dave Larson made the motion to allow Commissioner Johnson and the committee members to attend the Commissioner/Committeemen Meeting on May 10, 2013.
Doug Winters seconded the motion. Motion Carried.**

Mike Nelson made the motion to allow Commissioner Johnson and the committee members to attend the Summer Road School, June 3-5, 2013 in Wisconsin Dells. Motion was seconded by Curt Skoyen. Motion Carried.

Next Audit Meeting will be on May 14, 2013 at 8 am at the Highway Office in Whitehall.

**Doug Winters made the motion to adjourn the meeting. Seconded by Dave Larson.
Motion Carried.**

Meeting adjourned at 11:00 am.

Respectfully Submitted,

**Debra Haines
Recording Secretary
Trempealeau County Highway Dept**

