

**Date: October 9, 2012**  
**Highway Committee Meeting**  
**Location: Highway office**  
**Time: 9:00 AM**

**Meeting called to order by Chairman Aasen at 9:02 am.**

**Open meeting law requirements have been met.**

**Members present: Chairman John Aasen, Mike Nelson, Doug Winters, Curt Skoyen, Dave Larson, and Commissioner Johnson.**

**Members absent: None**

**Other persons attending: None**

**Minutes of September 20, 2012 meeting were presented as drafted. Motion to accept by Dave Larson. Seconded by Doug Winters. Motion Carried.**

**Motion to accept agenda by Mike Nelson, seconded by John Aasen. Motion Carried.**

**OLD BUSINESS:**

#### **AUDIT**

**Voucher #835 thru #906 were audited in the amount of \$154,898.10. Motion to pay by Mike Nelson. Seconded by Doug Winters. Motion Carried.**

#### **BUILDINGS and GROUNDS DISCUSSION**

**Salt Shed in Galesville had some repair work done.**

**Inspection of roof on the Whitehall Shop showed some minor damage. Company that placed the new coating on the roof has been contacted in regards to possible warranty coverage.**

#### **HIGHWAY VIEWING and MAINTENANCE DISCUSSION**

**Culverts being installed on County "O".**

**Overlay has been completed on County "G".**

**Contractor has begun work on County "J" Project. County will place the first mat on County J this year as soon as contractor work is completed.**

**A culvert project for Town of Arcadia will be done this fall.**

**Some centerline painting need to be completed yet.**

**No new information or requests for Road Agreements.**

#### **EQUIPMENT DISCUSSION/VIEWING/PURCHASE**

**All trucks and pickup that committee approved have been ordered.**

#### **PERSONNEL DISCUSSION**

**No employees off work.**

**Commissioner Johnson informed committee that one employee recently turned in their retirement effective first part of November. Mike Nelson made the motion to post in house to fill this state position. Curt Skoyen seconded motion. Motion Carried.**

**APPEARANCES: None**

**NEW BUSINESS:**

**Commissioner Johnson spoke with the committee for the need to have an Automated External Defibrillator (AED) available for use if necessary. The cost could range from \$1,200 to \$2,000. Commissioner Johnson would like to order an AED that is recommended by the Trempealeau County Nurse's Department. Curt Skoyen made the motion to purchase the AED unit. Seconded by Dave Larson. Motion Carried.**

**The committee reviewed Bridge Petitions that have been submitted from the Townships. Doug Winters made the motion to approved the Bridge Petitions with the county costs of \$59,303.91. Mike Nelson seconded the motion. Motion Carried.**

**The committee briefly spoke about the Employee Handbook that is being work on. Commissioner Johnson will submit to the committee a proposed handbook from the Highway Department at the November meeting.**

**Due to a conflict with the County Board's November meeting, the Highway Committee will meet on Thursday, November 15, 2012 at 9 am.**

**Mike Nelson made a motion to adjourn the Audit Meeting. Seconded by Curt Skoyen. Motion Carried.**

**Audit Meeting adjourned at 10:10 am.**

**Respectfully Submitted,**

**Debra Haines  
Recording Secretary  
Trempealeau County Highway Department**



