

**Date: October 11, 2011
Highway Committee Meeting
Location: Highway office
Time: 9:00 AM**

**Meeting called to order by Chairman Vold at 9:07 am.
Open meeting law requirements have been met.
Members present: Chrm. Ernest Vold, Mike Nelson, Tom Bice and
Commissioner Johnson.
Members absent: John Aasen and Rodney Severson**

**Other persons attending: Dave Lyga during Buildings and Equipment Discussion.
Jamie Kabus Part Time Employees Discussion**

**Minutes of September 13, 2011 meeting were presented as drafted. Motion to accept
by Mike Nelson. Seconded Tom Bice. Motion Carried.**

Motion to accept agenda by Tom Bice, second by Mike Nelson. Motion Carried.

OLD BUSINESS:

**Voucher #780 thru #850 were audited in the amount of \$459,765.29. Motion to pay by
Mike Nelson. Seconded by Tom Bice. Motion Carried.**

BUILDING and GROUNDS DISCUSSION

**Dave Lyga presented information on the Strum overhead door quotes. Mike Nelson made
the motion to accept bid of \$2650 from American Overhead Door Company. Tom Bice
seconded the motion. Motion Carried.**

**Rian Radtke and Dan Schreiner met with landowner for tower site. Owner is open to a
monthly rental agreement. This current tower needs new coax cable. Highway
Department would be responsible for all upkeep costs and monthly rent.**

**The Village of Strum council approved the use of the water tower for placement of our
radio equipment. There would be no monthly rental cost. Highway Department would
have to pay the electrical usage costs only at the approximate cost of \$20 per month.
There would be an initial cost to move the equipment of approximately \$6000.**

**With the current employees and time of the season, Dave Lyga and Commissioner Johnson
felt there would only be time to complete one roof. The Salt shed roof in Arcadia has the
highest need for replacement. Mike Nelson made the motion to accept the bid from
Halverson Lumber for materials to repair the roof in Arcadia. Tom Bice seconded the
motion. Motion Carried.**

HIGHWAY VIEWING and MAINTENANCE DISCUSSION

**Paving projects will resume as soon as the paver has the necessary repairs completed.
Currently centerline painting in Pepin County.**

A couple of culverts need to be replaced before winter.

Work and paving to be done on the tower access road on the Phillips property.

Commissioner Johnson is working on a CHIP-D application for funding to do work on County "C" near Ettrick to Hegg.

Commissioner Johnson working on applications for CHIP funding to do some work on County "E" near Whitehall or County "O" by Pleasantville.

Two to three miles of overlay still needs to be completed.

EQUIPMENT DISCUSSION/VIEWING/PURCHASE

One of the new plow trucks is in service. The second truck should be in service next week. The John Deere 2755 Tractor is still for sale. The remaining pieces of used equipment have been sold. The chip spreader was sold this morning.

Commissioner Johnson explained to the committee that there is a unit that can be attached to our current office copier to allow for more efficient use. The unit would allow employees to send reports to copier as well as double side them. Ernest Vold made the motion to purchase the unit for \$750.00. Second by Mike Nelson. Motion Carried.

The two base radios are at Rassbach being programmed. Rassbach plans to install the two units this week.

PERSONNEL DISCUSSION

Only one employee off on work comp. Hopes to return after doctor's appointment on October 13, 2011.

No action taken on Hours of Work –OT. Will be reviewed at the November meeting.

APPEARANCES: Due to conflicts, there were no appearances.

NEW BUSINESS

After a brief discussion, Tom Bice made the motion to accept the State 2012 Routine Maintenance Agreement for \$1,281,100.00. Seconded by Mike Nelson.

Motion Carried.

Four township submitted Bridge Petitions. The county share of these petitions is \$65,039.11. Ernest Vold made the motion to accept the bridge petitions. Seconded by Mike Nelson. Motion Carried.

Only one bid was received for the Hot Mix Plant rock. Mike Nelson made the motion to accept the bid from Kraemer Company. Seconded by Ernest Vold. Motion Carried.

Commissioner Johnson and the committee discussed the increased truck traffic on Trempealeau County Roads. County "J" is the only road affected now with increased heavy truck traffic. The loaded trucks are traveling a short distance on County "J" to reach a State Highway. The empty trucks are using a few different routes to return to site.

Tom Bice addressed the committee about the possible need to hire part time employees. Tom Bice felt the committee should be prepared with additional employees in the event that we do not have enough available employees to plow snow. No action was taken in regards to part time employees at this time.

After much discussion, Tom Bice wants Snow Plow Training on the November agenda. Viewing County roads and road projects had no action.

The next audit meeting was set for November 8, 2011 at 9:00 am at the Highway Office in Whitehall.

Mike Nelson made the motion to adjourn the meeting. Tom Bice seconded the motion. Motion Carried.

Meeting was adjourned at 11:01 am.

Respectfully Submitted,

**Rodney Severson, Secretary
Trempealeau County Highway Committee**

