

**Trempealeau County Executive/Finance Meeting**  
**MINUTES 11.7.2016**

Committee Members: Tim Zeglin, Dick Miller, John Aasen, Sally Miller. Others in attendance: Rian Radtke, Elsa Kulig, Paul Syverson, Deb Suchla, Richard Frey, Kevin Lien, Olin Fimreite, Jon Schultz, Laurie Halama, Rose Ottum, Jeanne Nutter, Kirstie Heidenreich, Sara Ecker, Jean Galasinski, Debbie Foss, Sheriff Anderson, Harlan Reinders, Ann Hempel, Chuck Walek.

- 1 Meeting called to order by Chair Tim Zeglin at 9:02 am in the Wisconsin Room of the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, November 7, 2016.
- 2 Notice was posted according to open meeting law requirements, certified by the County Clerk.
- 3 Adoption of the Agenda – **M/2<sup>nd</sup> by Aasen/D. Miller to adopt the agenda; Motion carried.**
- 4 Adoption of minutes from previous meeting – **M/2<sup>nd</sup> by D. Miller/S. Miller to adopt the minutes from the regular 10/3/2016 meeting. Motion Carried.**
- 5 Public Comment Period (15 Minutes) *Members of the public will have a 15 minute block of time to comment on today's agenda items. Members of the public must be present at the beginning of the meeting or comment period will be waived. Public comment period may be extended or curtailed at discretion of the chair and after advisement by the Exec/Finance Committee.* No comments from the public were made.
- 6 County Sales Tax Update: Handout reviewed. No action taken.
- 7 General Fund Update: Handout reviewed, no changes.
- 8 Department Reports/Requests
  - A. Quarterly Department Update – Register of Deeds-Rose Ottum: Ottum explained a handout that noted a running total of last year's revenues compared to where this year's revenues are at. She anticipates she will meet anticipated 2016 revenues by the end of the year.
  - B. Quarterly Department Update – County Treasurer-Laurie Halama: Halama reviewed the financial report that was in the agenda packet and updated the committee on tax delinquency data.
  - C. Review of Lease Agreement for Former Mattka Law Office-Deb Suchla: Suchla indicated that they have meet with the landowner and worked through a few questions they had. Rian is working on the lease. They are in the process on checking the utility costs. They did receive an award from the state to do the remodeling. An ADA review will be done on the building November 15<sup>th</sup>. The next step is to share the lease with the landowner once the price is agreed upon. Then the Human Services Board, Exec Finance Committee and Full County Board will need to approve the lease.
- 9 Inventory of County-Owned Real Estate Properties, for Committee review: Zeglin put this item on the agenda. He wanted to let the committee know what land assets the County owns. He thanked those who put together the handouts which included maps and a detailed listing of the properties. The County owns recreation and farm land to the North of Blair and by the Health Care Center. An issue arose of there being a quorum of the Property Committee and County Board. The issue was resolved by some attendees leaving the meeting.
- 10 2017 Proposed Budget
  - A. Disposition of Levy Funds Made Available by Change in Property Contingency Fund Request, Line 101.51601: Zeglin noted that there is \$128,000 in the budget that has been assigned yet. D. Miller noted two options: earmark in the form of an amendment or leave the money in a fund for the board to hear testimony and debate where to allocate the money; he mention that they do not need to have the discussion twice. **M/2<sup>nd</sup> by D. Miller/Aasen to leave the \$128,000 in the contingency fund and ask that the Full County Board discuss how to allocate the funds at the County Board Meeting. Motion Carried.**
- 11 Items for next agenda: Public Comment Period, County Sales Tax Update, General Fund Update, Human Services Lease Agreement for Building across the Street.
- 12 Date for next regular meeting: Monday, December 5th, 9:00 am in the Wisconsin Room.
- 13 Chair Tim Zeglin adjourned the meeting at 10:00 am.