

Trempealeau County Executive/Finance Meeting
MINUTES 8.1.2016

Committee Members: Tim Zeglin, Dick Miller, John Aasen, Sally Miller, Doug Winters. Others in attendance: Rian Radtke, Elsa Kulig, Becca Zaccaria, Paul Syverson, Deb Suchla, Rose Ottum, Dick Frey, Laurie Halama, Nancy Knudtson.

- 1 Meeting called to order by Chair Tim Zeglin at 10:30 a.m. in the Wisconsin Room of the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, August 1, 2016.
- 2 Notice was posted according to open meeting law requirements.
- 3 Adoption of the Agenda – **M/2nd by Aasen/Winters to adopt the agenda; Motion carried.**
- 4 Adoption of minutes from previous meeting – **M/2nd by S. Miller/D. Miller to adopt the minutes from the 7/5/2016 meeting. Motion Carried.**
- 5 Public Comment Period (15 Minutes) *Members of the public will have a 15 minute block of time to comment on today's agenda items. Members of the public must be present at the beginning of the meeting or comment period will be waived. Public comment period may be extended or curtailed at discretion of the chair and after advisement by the Exec/Finance Committee.:* No comments from the public were made.
- 6 County Sales Tax Update: Handout reviewed. No action taken. The county is slightly behind where it was last year.
- 7 General Fund Update: Handout reviewed.
- 8 Department Reports/Requests
 - A. Quarterly Department Update - Register of Deeds-Rose Ottum: Ottum handed out a comparison of certificates issued in 2015 to 2016 and explained fees collected by the ROD office.
 - B. Quarterly Department Update - County Treasurer, Laurie Halama: Halama reviewed the investment report and gave an update on her department.
 - C. Treasurer & Corporation Counsel
 1. Tax Foreclosed Properties-Establish Appraised Values of Acquired Properties: Radtke and Halama distributed a handout listing all properties to be addressed. Radtke brought up each property on the GIS Mapping Site.
Parcels:
016-00477-0001 Radtke advised that this property is all right of way. **M/2nd D. Miller/S. Miller to approve a \$1 minimum bid. Motion Carried.**
014-00559-0000 M/2nd Aasen/Winters to approve a \$750 minimum bid. Motion withdrawn. **M/2nd D. Miller/S. Miller to approve a \$1,500 minimum bid. Motion Carried.**
018-00717-0000 & 018-00719-0010 **M/2nd D. Miller/Aasen to approve a \$10,000 minimum bid. Motion Carried.**
026-00344-0005 **M/2nd Aasen/S. Miller to approve a \$10,000 minimum bid. Motion Carried.**
 - D. Senior Services – Designate Nutrition Funds: Suchla handed out a draft resolution detailing the plan to establish a senior nutrition reserve account from unspent levy fund 202. The fund would be created using up to \$100,000 unspent funds annually from fund 202 to be used for the senior nutrition program. A work group came up with this idea, so it wouldn't be necessary to ask for money from the levy. **M/2nd by Aasen/S. Miller to approve the Resolution and forward it to the County Board. Motion passed 3 to 2.**
 - E. District Attorney, Taavi McMahon – Funding Request: Discussion is postponed until September.
- 9 HIPAA Policy Review and Approval
 - A. Revise Complaints Received Internal or External Privacy Related Policy and Procedure (P&P)
 - B. Marketing of Protected Health Information P&P
 - C. Restrictions Request P&P
 - D. Revise Policy and Procedure Development Implementation Monitoring and Maintenance P&P
Radtke explained the changes and new policy. : **M/2nd by D. Miller/S. Miller to approve the HIPAA Policies. Motion Carried.**

- 10 Discuss Self-Organized County/Supervisor Staggered Terms: D. Miller noted the main reason to move to this would be for staggered terms. Zeglin noted that there needs to be a good reason to change. D. Miller recommended that it be taken off the future agendas as there don't appear to be much interest.
- 11 Trempealeau Pump House Update: Radtke noted that the pump house is very close to completion. He will report back at the next meeting.
- 12 Items for next agenda: Public Comment Period, County Sales Tax Update, General Fund Update, Pump House Update, DA's appearance, County Administrator discussion and appearance by Pat Malone.
- 13 Date for next regular meeting: Tuesday, September 6th, 9:00 am in the Wisconsin Room.
- 14 Chair Tim Zeglin adjourned the meeting at 12:26 pm.