

## Trempealeau County Executive/Finance Meeting

Committee Members: Doug Winters, Tim Zeglin, Dick Miller, John Aasen. Others in attendance: Kathy Zeglin, Rian Radtke, Elsa Kulig, Dan Schreiner.

- 1 Meeting called to order by Chair Doug Winters at 6:30 p.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, March 21st, 2016.
- 2 Notice was posted according to open meeting law requirements.
- 3 Adoption of the Agenda – **M/2<sup>nd</sup> by Aasen/Zeglin to adopt the agenda; Motion carried.**
- 4 Funding for Purchase and Installation of HVAC System for Dispatch Center: A draft resolution was reviewed. Discussion was had as to the need for a standalone HVAC unit for the Dispatch Center. If/when the Dispatch Center moves the unit would also be able to be moved. **M/2<sup>nd</sup> by Aasen/D. Miller to approve the resolution (resolution attached) as amended; Motion carried.**
- 5 Chair Doug Winters adjourned the meeting at 6:57 p.m.

**RESOLUTION**

**2016 Budget Amendment Appropriating Funds to Purchase Dispatch HVAC System and Authorization to put the Project out to Bid**

WHEREAS, presently the county's dispatch center is located in the south basement in the courthouse, and dispatch employees have raised concerns regarding the air quality in the dispatch center room, and

WHEREAS, based upon the current design of the county's heating, ventilation, and air conditioning ("HVAC") system, there is low air flow in the dispatch center room, and

WHEREAS, the county originally desired to move the dispatch center out of its current location to address such concerns, however, due to courthouse space limitations, a relocation is not possible at this time, and

WHEREAS, the county desires to install a stand-alone HVAC system for the present dispatch center in order to improve air quality and air flow, and

WHEREAS, the county maintenance director has obtained a cost estimate to purchase and install such HVAC system, and the estimated cost is approximately \$34,431.00.

THEREFORE, BE IT RESOLVED that the Trempealeau County Board of Supervisors amends the 2016 budget by transferring funds from the unassigned General Fund (101.32100) in the amount of \$35,000.00 to the 2016 budget – Courthouse Capital Outlay account (101.51600.810) to be utilized for payment of the installation and purchase of such HVAC system.

BE IT FURTHER RESOLVED that the county <sup>Property Committee</sup> maintenance department is authorized to put the installation of the dispatch HVAC system project out to bids, and the property committee shall be authorized to review/award bids and oversee the project.

Dated at Whitehall, Wisconsin, this 21<sup>st</sup> day of March, 2016.

Respectfully submitted,

EXECUTIVE/FINANCE COMMITTEE:

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Dick Miller

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Douglas Winters

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John Aasen

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Sally Miller