

EXECUTIVE & FINANCE COMMITTEE MINUTES
DEPARTMENTAL BUDGET MEETINGS

SEPTEMBER 19, 2014

Meeting was called to order by Chair Douglas Winters at 8:30 am in the County Board Room of the Courthouse in Whitehall, Wisconsin.

Members present: Douglas Winters, Timothy Zeglin, Dick Miller, Sally Miller & John Aasen. Also County Clerk Paul L. Syverson, Acting Secretary

Motion by John Aasen seconded by Dick Miller to approve the agenda. Motion carried.

County Clerk Syverson explained the Levy Limit Worksheet and how he had calculated it. The Net New Construction equals only about 1.16%. He has not received the estimates for Shared Revenues. The Committee discussed the budget and that they will be pulling out all new projects (extras) and wants until at the end.

County Treasurer: Laurie Halama presented her budget. Levy is actually down \$2,464.93. She gave an overview of the chargebacks.

Public Health Dept.

Presenting were Sherry Rhoda and Carol Bawek

Public Health: Levy is down \$1,090.23 but they would like to have the levy the same so this amount could be put back in some program. They would like it in Spanish services for a brochure. Discussed hiring of nurses, but the salary even at the mid-point range is under the competition. It is hard to attract nurses.

Information Technologies Dept.

Cindy Currier presented.

Cindi showed how she keeps track of all equipment and when it should be replaced. She is always over budget. Her budget is up \$185,125.27, noting that she is requesting one more employee. This part is \$76,894.50. The committee removed the employee for now. Cindy has many titles/jobs.

The 911 grant is done so she had to add \$57,357.07 to the levy.

Projects were also added for \$47,524.00. This was also removed from levy by the committee.

Register of Deeds.

Rose Ottum presented.

Her budget is up only the 1 ½ salary increase.

Child Support:

Renee Lyon was present.

She has two new employees, so the salaries and fringe benefits are less. She has not received her incentives yet. She did not calculate the Health Insurance yet, but her levy will be down about \$18,222.99. After discussion, it was agreed to add \$500 to object code 204 Interpreter. This would also add a little to the revenue. Net effect is \$170.

Circuit Court:

Michelle Weisenberger was present.

The Law Library is the same. She uses Lexis Nexis.

Page 2

Circuit Court (con't)

Court Services is up \$1,905.32. Jill Clark is ½ Court Services and ½ Circuit Court. Ann Bechard is only part time.

Circuit Court is up \$4,670.20. She has a new employee. Sue Geiger is budgeted based on the previous employee. We can reduce levy \$17,772.93 because she started at a lower rate of pay. (Salary \$542.88, Social Security \$33.66, Medicare \$7.87, Retirement \$36.92 and Health Insurance \$17,151.60). Court ordered doctor is up \$5,000, but she lowered object code 265 and 223, \$3000.00 and \$2,000.00 respectively.

Coroner:

Bonnie Kindschy was present.

Her budget/levy is up \$37,110.49. Costs have gone up. Plain body bags are \$10.00 and the good one are \$20.00 and higher. This budget is a more realistic budget. She explained the different types of autopsies and costs. Dick Miller would like to lower Medical Exams by \$10,000.00 to \$45,000.00.

The net reduction in levy for the day is \$152,021.43.

Doug Winters adjourned the meeting at 12:00 pm

September 23, 2014

Meeting Called to Order by Chair Doug Winters at 8:30 am in the County Board Room of the Government Center in Whitehall, Wisconsin

All Members present. Also County Clerk Paul L. Syverson, Acting Secretary

Construction of Sheriff Impound Shed

Sheriff Richard Anderson was present to discuss the Impound Shed that is located on the Health Care Center grounds. He would like to build an Ag-Type building around \$250,000. The Health Care Center will be presenting their plan for construction. Sheriff Anderson would like tentative approval to move forward on this project, but knows it is contingent on the Health Care Center's plan. A question was asked regarding the type of rafters. This will be worked out in the Study/Planning stage. Funds for this stage will come from the Support Services budget in the amount of about \$4,500. Anderson will come back to the committee and then to County Board.

UW-Extension

Steve Okonek and Pat Malone were present.

Youth Education: Levy up \$600 to \$1,800. This account was used for brochures, but now it is used to help with transportation costs for attendees to the Science meeting.

Solid Waste: A Clean Sweep will be on October 25th 9am to noon in the southern part of the county. This will be for electronics also and is also county-wide so smaller municipalities could participate. Committee reduced request by \$4,000.

PAT: No Levy and is Non-Lapsing.

Main Budget: Increase in object 326 advertising from \$100 to \$550. Increase in object code 339 Mileage from \$8,000 to \$10,750. Decrease in object 210 133 Contracts \$1,144. – Agent salaries. They are 3.8 FTE. Pat explained the 133 Contracts being 60% State and \$40 Local. Overall levy is up \$21,299.28

Page 3

District Attorney

Taavi McMahon presented

The levy is up \$4,186.84. They have combined the offices of District Attorney and Victim Witness. They increase the Interpreter budget as he wants to be Pro-Active.

Land Records

Ann Hempel presented. Her levy is down \$596.45
\$15,610 is for LIDAR.

Sheriff

Presenting were Rich Anderson and Carol Ressler

They want to add an additional secretary at 32 hours in the budget for \$41,355.78 or 40 hours at \$51,669.72. Would add \$10,333.94 for 40 hours. Dropped \$33,067.00 in Support Services for 2015- 16 repair services. Vehicle revenue adds \$30,000 from the SCAAP Program. Reduced Out of County Housing by \$22,000.

County Clerk Syverson's Accounts

Paul Syverson presented various accounts under his authority.

County Board – Lowered the levy and will check with Corp Counsel on requirement to publish County Board minutes.

800# - Levy is down \$500

Audit Services – Raised \$5,000 to \$65,000 to cover overrun

Indirect Cost Study – Same Levy

County Clerk – Levy is down slightly. The salary increases are all in. Health Insurance could go down a one may be taking single plan verses family. Drop \$1,000 in printing. Added \$6,000 for scanners to use in the office. And added \$1,500. for desk chairs.

Clerk Automation – up less than \$100

Elections – Same Levy – Explained the election cycle.

Risograph – No Levy

Unemployment Compensation – No levy.

Health Insurance Deductible – Up \$1,000

Unbudgeted Retirement – Levy dropped to \$8,318.36 to bring budget back to \$50,000.

MCO Payment – This was a five year programs, but we do not know if it will continue, so same levy as last.

Library – Up slightly.

Parks – Up \$10,000 due to the plans for expansion of camping area. Revenue budget is down over \$13,000 as no Non-Lapsing funds are available this year. Committee dropped Park Improvement \$6,000 to \$4,000 as will be getting CapX funding.

Economic Development – Same Levy

Snowmobile Trails – No Levy

Mississippi River Regional Planning Commission – Dues are calculated based on population so down slightly.

Vending Machines – No levy

Contingency Fund – Last year was \$175,000, but with known wage increases, just \$75,000 this year. Committee dropped this amount to \$35,000.

County Sales Tax Revenue – Raise amount to \$1,700,000.

Shared Revenue – Have not received State numbers yet, so put in the same as last year.

Tax Exempt Computers – Cannot calculate until done with levy. Estimating about \$14,000 as it seems to go down each year.

Debt Service – Paid off Co. Rd. J project. With new debt, levy will be up about \$4,222.

Dog Fund – Budget is up, but Revenues cover, so no levy.

Page 4

Meeting was adjourned by Chair Doug Winters at 2:15pm

September 24, 2014

Chair Doug Winters called the meeting to order at 8:33am.

Members present were John Aasen, Dick Miller and Douglas Winters. Tim Zeglin arrived at 8:36am

Also present was Stacy Sylla, Acting Secretary for the committee

General discussion about how much has been cut from the levy.

Corporation Counsel

Rian Radtke was present.

Their fax machine is on its last leg. He has budgeted for half as they split cost with Human Resources. Mileage and travel are up \$100. Mr. Zeglin asked about revenue from Child Support. Rian and Renee from Child Support tried to be more accurate on the revenue.

Western Dairyland

Jeanne Semb was not available so will move to Friday meeting.

Committee decided on the department that will be recalled: Parks, Museum, Human Services, Highway, Land Management and Sheriff.

Tourism

Jean Galasinski was present. She explained their budget and that because they were short, they had to cut. New brochures will be delivered tomorrow. The only marketing is the website and brochures.

Bike Club

Travis Mossman was present. They got 5,000 brochures last year. They need to change the map as two loops changed and they added one more loop.

Motorcoach Tours

Olin Fimreite and Duane Fredrick were present.

A handout was explained by Olin. They are combining two brochures, Places To Go and Scenic Tours into one. Committee asked about their overall budget.

TV Studio

Present: John Kelly

55610 Account is up as an employee is taking Health Insurance.

55615 Account is up because of increase in weekend/evening taping, but still no levy.

55617 Account No levy.

Discussion on Sales tax for the county and also La Crosse and Eau Claire counties as to what they recently had come back to the county.

Referred to Executive & Finance Committee, discussion on adding Tourism agendas to Parks and the RCU Credit Card Points accumulation.

Page 5

Douglas Winters adjourned the meeting at 11 am,

SEPTEMBER 25, 2014

Douglas Winters called meeting to order at 8:31am. Douglas Winters, Dick Miller, Tim Zeglin and Sally Miller. Also present Paul Syverson, Acting Secretary and George Brandt.

Paul summarized the cuts from previous days and we still have \$1,349, 052.32 to cut. He also handed out sales tax info on La Crosse and Eau Claire Counties as compared to Trempealeau County.

Health Care Center

Curt Johnson present. He gave an overview of Cedar Ridge – closed ICF(10 beds). They changed to Geriatric IMD. Increase from 101 beds to 113 beds. They are the only IMD in the state not owned by the state. Their cost runs about \$270 a day compared to Mendota and Winnebago at \$1,100 to \$1300 a day. Levy is the same as last year \$19,106.00. They serve 68 of the 72 counties in the state. This levy is getting close to the last year. Paul will check on this.

Land Management

Present were Kevin Lien, Vickie Stalheim and George Brandt

With the recent Reclass add \$10,440.00 and \$11,771.94. Health Insurance up.

Remonumentation is done this year so object code 212 will be down. The surveyor is in one day a week(8 hours). Building Inspection cushion .999 is Non-Lapsing. Object code 323 Continuing Education is needed as Kevin is the only licensed UDC and they need more licensed in that field. Levy is down \$64,426.12 versus \$71,946..28 with the 1 and a half per cent wage increase.

561XX – County Cost Share is a new program at \$47,000. Had been in the past. Started in the 1950's and stopped in 2003

Non-Metallic Mining – No Levy

Fish and Game – No Levy

Vehicles – No Levy

Planning – Levy \$6,600.

Wis. Fund – No Levy

Wildlife Damages – No Levy

TRM Cost Share – No Levy

LWRM Cost Share – No Levy

Highway Department

Commissioner David Lyga and Sandy Brandt were present.

Highway Administration is down because of the salary for new commissioner. Object code 358 Vehicles drop \$2,000 to \$8,000

Supervision, Radio, GPL Insurance included

Fringe Benefits (ILC) – No Levy

Machinery – No Levy

Bituminous – No Levy

General Maintenance – Levy is \$150,000, up from zero.

Winter Maintenance – Increased by \$150,000

Page 6

CTH Construction – Increased \$614,892.44. The committee dropped this amount by \$800,000. And then added back in \$185,000.

CTH Bridge Construction – added \$100,000. We need a long term plan on this.

County Fair

Present were Tim Byom and Kellen Nelson

Premiums are about \$24,000 and the state only pays \$6,000. The electricity is a fixed rate. Levy the same.

Recessed at 1:55 pm

Reconvened at 2:43 with 4 members present and Paul I. Syverson

Human Resources

Presenting was Jami Kabus.

Levy is up \$9,183.64. She explained the EAP (Real Living Achievement Program)

Workers Compensation, Liability and Property Insurance are the same.

Veteran Service

Bill Thoma present.

Veterans Relief – Same levy

Veteran Service – down over \$10,000

Veterans Transportation – down \$3,500

Care of Veteran Graves – Levy up by \$250 to \$3,000

Human Services

Deb Suchla presented.

She gave an overview of all programs and her Strategic Plan.

54400 – Same Levy

54402 – LTS – Levy down \$318,076.49

54405 – CC – No Levy

54406 – ADRC – No Levy

54409 – Included in new Behavioral Health

54500 – Admin – No Levy

54501 – Family & Children – levy is up \$10,323.81

545XX – New Program – Behavioral Health – Levy \$363,271.

Senior Services – No Change

Maintenance

Due to Bruce Cheline being ill, Michelle Haines, Chair of Property Committee was present.

51600 Acct is up \$18,876.50

51601 Property Contingency included New Generator (\$230,000), New Roof (\$152,000),

New Entry (\$115,500), Security Doors (\$10,000) Carpeting (10,000) and VAV

(\$100,000). Committee cut the Generator, Entry, and Security Doors.

County Clerk Accounts – If Needed

This was not needed as all items were addressed previously.

Page 7

Overall, the Committee cut \$994,711.94 today, but still need to reduce another \$354,340.38

Meeting adjourned by the Chair at 4:13pm.

September 26, 2014

Meeting called to order by Chair Doug Winters at 8:33am

All members present. Also Paul L. Syverson, Acting Secretary and Jeanne Nutter.

Maintenance

Committee discussed and dropped the roof project of \$152,000 and also discussed the dropping of the Security Doors project. Leave out at this time.

Human Services

Deb Suchla present

Committee asked about the General Fund request of \$150,000. Deb Suchla said it could be dropped to \$50,000, but for the system there would need to be \$35,000 and at least \$25,000 for software consulting.

Family and Children went over budget

Western Dairyland

Jean Semb was present and gave an overview of the homeless shelter. Trempealeau County only has one in Blair. – No Change

UW-Extension

Pat Malone Present

Discussed Museum balance. Committee decided to leave alone this year.

Parks

Jeanne Nutter and Paul L. Syverson present.

Committee discussed having Tourism, Bikes, and Motorcoach under Parks Committee and call it Park/Tourism.

Dropped \$6,000 in object code 244 Park Improvement

County Sales Tax

Increase Revenue \$100,000

Land Management

Dropped account 561XX of \$47,000.

Information Systems

Add Projects \$47,524 back into levy.

There still needs to be a reduction of \$144,288.26

Motion by John Aasen and seconded by Sally Miller to approve the budget at this time and put the remainder to cut on the October 13th agenda. Motion carried.

Page 8

Douglas Winters adjourned the meeting at 11:40am.

Respectfully submitted

Paul L. Syverson Acting Secretary