

Trempealeau County Executive/Finance Meeting

Committee Members: Doug Winters, Dick Miller, John Aasen, Tim Zeglin, Sally Miller. Others in attendance: Paul Syverson, Jami Kabus, Rian Radtke, Bill Thoma

- 1 Meeting called to order by Chair Doug Winters at 9:00 a.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, December 1st, 2014.
- 2 Notice was posted according to open meeting law requirements.
- 3 Adoption of the Agenda – **M/2nd by D. Miller/S. Miller to adopt the amended agenda; Motion carried.**
- 4 Adoption of minutes from previous meeting – **M/2nd by D. Miller/Zeglin to adopt the minutes from the 11/3/2014 meeting. Motion Carried.**
- 5 County Sales Tax Update: Handouts was reviewed. No action taken.
- 6 General Fund Update: Handout reviewed. No action taken.
- 7 Department requests:
 - a. Quarterly Department Updates:
 - i. Veteran's Service Office: Bill Thoma addressed the committee, updating them with transition preparations while the County is in-between VSO. He also thanked the County and advised he enjoyed working with the Veterans and the County Board.
 - ii. Corporation Counsel: Radtke advise the committee of some of the projects he is working on and that he is busy with this in addition to his regular duties.
 - b. IT Department:
 - i. Cartridge Cabinet and Door Locks: Currier advised of the need to move the cartridges out of the closet, as that will now be used as an office space. The purchase of the cabinet would store the County's computer cartridge supply. Also requested was doors and strikes, as outlined on a quote she shared with the committee, totaling \$3,354.24. she advised this money would be available through unspent dollars in her budget. **M/2nd by Aasen/S. Miller to approve the purchase and funding for the locked cabinet, door and swipes. Motion Carried.**
 - c. County Clerk:
 - i. MCDC Update: Syverson advised that Quarles & Brady believes the cost for their service may be lower than originally anticipated. They found that we do not have to report continuing disclosure.
- 8 Codification of Ordinances: Radtke advised that the subcommittee continues to meet. Several ordinances were sent to standing committees to review. More will likely come to County Board in January.
- 9 Establish Book of Resolutions: Radtke has made contact with several area colleges that have paralegal programs for internships for this project.
- 10 Pump house issue update: Radtke advised that a permit application has been approved, but work may not happen until spring.
- 11 Closed session per WI Statute 19.85(1)(c) to review applications for the Veterans Service Officer Vacancy. **M/2nd by S. Miller/Aasen to go into closed session at 9:29 am. Roll Call Taken. Motion Carried.**
- 12 **M/2nd by Aasen/Zeglin to reconvene into open session at 9:58 am. Roll Call taken. Motion Carried.**
- 13 Items for next agenda: minutes from 1/5/2015 meeting, County Clerk MCDC update, Codification of County Ordinances, Book of Resolutions, Pump House Issue, Strategic Planning, Land Management Budget request, closed session for VSO position.

14 Date for next regular meeting: 1/5/2015, 9:00 am

15 Chair Doug Winters adjourned the meeting at 10:01 am.