

Trempealeau County Executive/Finance Meeting

Committee Members: Doug Winters, Dick Miller, John Aasen, Tim Zeglin, Sally Miller. Others in attendance: Paul Syverson, Jami Kabus, Rian Radtke, Rose Ottum, Deb Suchla, Curt Johnson, Jerry Deetz, David Kimball-ADG, Jeremy Drake- Market & Johnson, Linda Massman

- 1 Meeting called to order by Chair Doug Winters at 9:02 a.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, November 3rd, 2014.
- 2 Notice was posted according to open meeting law requirements.
- 3 Adoption of the Agenda – **M/2nd by Zeglin/Aasen to adopt the agenda; Motion carried.**
- 4 Adoption of minutes from previous meeting – Postpose until 11/10/2014 meeting to approve, as the minutes from 10/13/2014 meeting were not included in the agenda packet.
- 5 County Sales Tax Update: Handouts was reviewed. No action taken.
- 6 General Fund Update: Handout reviewed. No action taken.
- 7 Department requests:
 - a. Quarterly Department Updates:
 - i. Rose Ottum addressed the committee, sharing with them handouts of statistics of real estate documents recorded and revenues received in her department. She advised how beneficial it is that her department maintains electronic documents .
- 8 Health Care Center addressed the committee regarding new facility plans. Discussion was had regarding the medical model currently in place and the move to a social model. Johnson provided background and handout information regarding the challenges and need for improvements, including researching remodeling, adding on or building a new facility. He covered costing of a new facility, shared a proposed blueprint, contract relationships with other counties that house their residents in our facility which include 68/72 Counties. Johnson advised that a new facility would create approximately a 12% increase in daily rates, but reduce stays by 12%, overall a savings. Additional discussion was had about the ability to add on to the new facility if it were a need in the future. **M/2nd by D. Miller/Aasen to approve the proposal and forward to the County Board as follows: an informational presentation at the November meeting, and a resolution in December, 2014. Motion Carried.**
- 9 As part of the Ordinance review being done by the appointed subcommittee, Radtke brought forward an ordinance change proposal regarding the Health Care Center Board of Trustees ordinance. It currently reads that the committee must have a member of the Farm/Ag Committee appointed. Radtke advised that since the TCHCC is not engaged in any agriculture practices, the ordinance may be change to eliminate that requirement. **M/2nd Aasen/D. Miller to eliminate the reference of requiring a member of the Farm/Ag Committee to be on the TCHCC Board of Trustees. Motion Carried.**
- 10 Radtke shared another ordinance change for consideration regarding the personal use of County Vehicles by employees. According to IRS Code, an employee must be charged imputed income tax for the benefit of taking a vehicle home for work purposes. He advised of examples of when this would happen and that the amount would be the tax on approximately \$3.00 that would need to be deducted from the employee's paycheck, roughly \$0.45. He also advised that the definition of who was covered by this has changed over the years. Discussion was had on ordinance update options to consider. **M/2nd D. Miller/S. Miller to amend the ordinance to allow the county employee to reimburse the county for the "benefit" value and to remove management as an exception. Motion Carried.**
- 11 Radtke shared another ordinance change for consideration regarding Public Records that included an incorrect statutory reference. He advised that the correct statute to be referenced was §59.52. **M/2nd Aasen/Zeglin to correct the statute referenced in the ordinance to §59.52. Motion Carried.**

- 12 Chrisann Lemery spoke with the committee via telephone regarding the need to change order to increase hours and project costs of the HIPAA project. She advised that because of additional review of the Jail and the Health insurance, this would need 11 more hours, resulting in \$1,650 in costs. **M/2nd Aasen/Zeglin to approve a budget amendment of \$1,650 from the County Board Fund and forward a resolution to the County Board. Motion Carried.**
- 13 Discussion was had regarding the relationship between the County and the TC Housing Authority. Curt Johnson explained the structure and history of the housing authority. He advised that the purpose was to create housing in the County, especially for the elderly and disabled populations. He clarified that there is no financial responsibilities of the County, as the TC Housing Authority is a separate Corporation. The only involvement is that the County notifies the TC Housing Authority if there is or is not a need for housing and receives an annual financial report. No action taken, information only.
- 14 Tax Delinquent Parcels – removed from agenda.
- 15 Codification of Ordinances: Radtke advised that the subcommittee continues to meet and is nearly half way completed with the project. Once all the ordinances are updated to current processes, the next step would be to index them.
- 16 Establish Book of Resolutions: Radtke has made contact with several area colleges that have paralegal programs for internships for this project. He is anticipating interest in the internship soon.
- 17 Pump house issue update: Radtke advised that a permit application has been submitted.
- 18 A handout regarding the National Joint Powers Alliance was shared. This was to make the committee aware of this program that establishes an alliance between buyers and suppliers for use by government agencies. No action taken, information only.
- 19 2015 Budget: Deb Suchla advised that a limited grant has now become a regular funding source, allowing for her to establish a regular Full Time position in the Human Services department that is now a contracted service. She distributed a handout outlining the funding, resulting in no levy. She has requested to change her submitted budget to reflect the deletion of the contract, add a regular position, change in revenue, resulting in no change in levy request. **M/2nd by Aasen/Zeglin to approve the change in the Human Services budget and include in the budget that is forwarded to the County Board in November. Motion Carried.**
- 20 Items for next agenda: Contact Paul Syverson with agenda items
- 21 Date for next regular meeting: Joint Meeting with Highway Committee - November 10, 2014 at 9:00 AM,
Monthly E/F Committee - December 1, 2014 at 9:00 am
- 22 Chair Doug Winters adjourned the meeting at 11:04 am.