

Trempealeau County Executive/Finance Meeting

Meeting called to order by Chairman Mike Nelson at 9:00 a.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, August 12th, 2013.

Committee Members: Mike Nelson, Ernie Vold, Tom Bice, David Suchla, John Aasen
Others in attendance: Sally Miller, Paul Syverson, Jami Kabus, Laurie Halama, Cindy Currier, Mary Gullicksrud, Ashley Berg, Michelle Weisenberger, Sheriff Anderson, Gene Dubiel, Pete Olson, James Bongard, Amanda Mboga

Notice was posted according to open meeting law requirements.

Adoption of the Amended Agenda – **M/2nd by Suchla/Bice to adopt the agenda; Motion carried.**

Adoption of Minutes from previous meeting(s): **M/2nd by Suchla/Aasen to approve the minutes from the 7/1/2013 meeting. Motion Carried.**

5. County Sales Tax Update - handout reviewed.
6. General Fund Update – handout reviewed.
7. Exit interview with Auditor – 2012 Financial Statement: Ms. Mboga reviewed the 2012 Financial Statements with the committee. Discussions were had regarding the designation of fund balance accounts and the year in which it is assigned to, GASB rules, recommendations and professional standards updates.
8. Former owner buy-back of tax foreclosed property – James Bongard. Bongard approached the committee requesting a 90 day extension. He is delinquent on his 2009 taxes. He advised that he was out of the state from January to July, 2013 and was not aware of the foreclosure. Halama advised the committee that the County had already taken possession of the property. **M/2nd by Suchla/Bice to grant a 90 day extension. Motion carried with a NO vote from Bice.**
9. Department Updates/Requests:
 - a. Corporation Counsel
 - i. 2013 Tax Foreclosed Properties – Set appraised values for Bid Sale. Halama distributed a handout listing all properties to be addressed and set a minimum bid. Parcel #:

121-00189-0005	M/2 nd Aasen/Bice to set minimum bid at \$3,500.00. MC
022-00385-0005	M/2 nd Bice/Aasen to set minimum bid at \$1.00. MC, with NO vote by Vold.
241-00278-0000	M/2 nd Bice/Suchla to set minimum bid at \$8,000.00. MC.
016-00155-0005	M/2 nd Vold/Bice to set minimum bid at \$500.00. MC.
020-00529-0000 & 020-00634-0000	M/2 nd Vold/Bice to set minimum bid at \$500.00 for the two properties combined. MC.
 - b. IT Department
 - i. Archiving and reviewing committee meetings via our website – Currier presented a resolution to the committee regarding archiving and reviewing committee meetings via our website for any meetings that are recorded. This would be a blanket approval used so that if recording and streaming of a particular meeting is approved by the standing committee, it would not have to go to county board each time. Currier advised that UW-Extension approved the streaming, trying to make staff available if needed. Currier advised that our

system could handle the storage. M/2nd by Suchla/Bice to approve the resolution. **M/2nd by Bice/Suchla to amend the original motion that, whenever possible, that all committee meetings are to be held and recorded in the County Board Room and included on the website for viewing. Motion carried, and motion is amended. Vote on the motion original motion as amended was taken. Motion carried.**

ii. Video Conferencing Equipment for Court System – Currier and Weisenberger addressed the committee regarding video conferencing equipment for the courtrooms. The current system is 8 years old with intermittent issues. A purchase order was presented, which included the both court rooms. Currier advised the committee of the equipment included. **M/2nd by Suchla/Vold to approve the request. Motion Carried.**

c. Human Resources

i. Health Insurance deductible fund – A board member had inquired of the balance in the Flex spending account for the remainder of 2013. Kabus advised the committee that it is a fixed expense and that it is based on enrollments in 2012. She advised the committee that once an employee hit the expense limit, which could be early in the year, late in the year or not used at all, no more expense could be claimed. She advised that this is not an account that would show 50% spent in 6/2013. It is not expensed that way. No further discussion.

ii. Workers Comp premium billing based on claims – Discussion was had as to how the premium for workers comp is billed out each year to the Highway, the Health Care Center and the Court House. Kabus advised that she bases the premiums based on how the County's payroll is categorized into WC job classifications, as defined by the state. Job classifications are rated based on inherent risk of the job. The Committee was advised on how the County planned out building the self-insured fund over several years, basing premiums as if we were self-insured. Kabus shared the number of claims and cost of claims over the past several years. Suchla said we should be looking more at who is making more claims and base the premium billing off of that. Much discussion was had as to how to bill the premium. The committee will discuss maintaining the TCHCC premium at the current level and possibly lower the Highway and Courthouse portion, but would slow the process to hit the account goal. More discussion will happen during the budget meeting. No further action.

d. County Clerk – amend 2013 budgets with 2012 non-lapsing funds – Syverson distributed a handout of all the 2012 non-lapsing fund balances. Looking for committee to approve and take to county board, as this would amend the 2013 budget. The Sheriff advised that he had dissolved one of the Sheriff's Office non-lapsing funds, air cards for approximately \$12,000, with those funds going to the General Fund. Discussion was had to do away with all non-lapsing funds. **M/2nd by Aasen/Bice to approve and forward tot the County Board. Motion carried with NO votes from Bice and Suchla.**

10. Associated Snowmobile Clubs request for Groomer Loan – Gene Dubiel and Pete Olson addressed the Committee on behalf of the Associated Snowmobile Club of Trempealeau County. They are requesting to borrow funds from the County in order to purchase a new groomer unit. They distributed a proposal, asking for \$145,000. This would be a 10-year loan, although the club has normally paid off previous loans early. Discussion was also had in considering a collaboration between the Highway and the snowmobile club to rent the tractor for mowing usage, so the tractor is used year round. **M/2nd by Suchla/Vold to approve the loan. Motion Carried.**

11. Annual WCA Convention Meeting place – Syverson distributed a resolution he received from Barron County recommending and supporting the idea of the WCA holding their fall convention at a central location in the WI Dells area every year. The committee liked the idea, but no action was taken.

12. County Board Rules –

- a. Reading of resolutions: Combined with 12.b.
- b. Video Resolutions: Suchla is recommending that rather than Syverson reading the full resolution at county board meetings, that the resolutions be projected onto the screen and let the public read it for themselves. If a board member would like to have the resolution read out loud, they can make a motion to do so. He said it would make the meetings go faster. Concerns were made regarding citizens with vision issues and cannot see the screen and rely on the audio or those who are hearing impaired may rely on the closed caption. **M/2nd by Suchla/Bice to post the resolutions on television and read the last therefore be it resolved. Motion Carried.**
- c. Appointment Committee: Suchla suggested appointing a committee that would recommend replacement committee members (citizen members) to be considered for vacancies. Currently department heads forward recommendations to the County Chair to choose from. Syverson advised the committee of the Attorney General's opinion that does not allow for appointment of a committee to come from a committee. Suchla said that the recommendations come from the committee and forwarded to the County Chair for the decision. The decision is still comes from the Chair. **M/2nd by Bice/Suchla to approve the creation of the Appointment Committee to recommend citizens for committee vacancies to the Chair. Motion Carried.**

13. 2014 Budget process:

- a. Preliminary Equalized Value: \$1,758,603,400
- b. Preliminary Net New Constructions: 0.82%
- c. Establish dates and schedule for department hearings: 9/12, 9/13, 9/17, 9/18, 9/19 and 9/20.

14. Items for next agenda: Selling of County Property

15. Next Meeting date: 9/3/2013

16. Chairman Nelson adjourned the meeting at 12:26pm.