

## Trempealeau County Executive/Finance Meeting

Meeting called to order by Chairman Mike Nelson at 9:02 a.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, July 1<sup>st</sup>, 2013.

Committee Members: Mike Nelson, Ernie Vold, Tom Bice, David Suchla, John Aasen  
Others in attendance: Paul Syverson, Jami Kabus, Rian Radtk, Nick Gamroth, Kathy Gauger, Sandy Palkowski.

Notice was posted according to open meeting law requirements.

Adoption of the Amended Agenda – **M/2<sup>nd</sup> by Suchla/Bice to adopt the agenda; Motion carried.**

Adoption of Minutes from previous meeting(s): **M/2<sup>nd</sup> by Suchla/Bice to approve the minutes from the 6/3/2013 meeting. Motion Carried.**

5. County Sales Tax Update - handout reviewed.
6. General Fund Update – summary handout reviewed
7. Human Services Bus Driver/Vehicle Coordinator position. Gauger presented a requisition for a new position to replace a current position. She summarized the current Bus Driver position and duties of that position. She advised that Senior Services has nine vehicles and Human Services has four vehicles in the department fleet. This new position, in addition to driving routes, would be responsible for cleaning, maintenance, inspections, etc. all the Human Services vehicles. She advised that the annual pay difference between a pay grade 4 and a grade 4A is approx. \$875.00. Since this position would now maintain other Human Services vehicles, in addition to the Senior Services vehicles, 6% of the annual pay for this position would be funded by the Human Services AMSO administration account, per Jeff McIntyre (prior to his departure). She advised that this would not require any levy. **M/2<sup>nd</sup> by Aasen/Vold to approve the Bus Driver/Vehicle Coordinator position and forward to the County Board. Motion Carried.**
8. Human Services Economic Support Specialist (Project Employee for Affordable Care Act) position. Sandy Palkowski presented a request for an Economic Support Specialist (Project Employee for Affordable Care Act) position. This position would be funded by federal funds for two years due to the requirements of the Affordable Care Act. The County would have funding for up to two positions, but is only requesting one. Discussion was had as to the duration and housing of the position. **M/2<sup>nd</sup> Suchla/Aasen to approve the position and forward a resolution to County Board to include details of funding and duration of position. Motion Carried.**
9. Merger of Real Property Lister into Division of Land Management Department. Gamroth addressed the committee as to the proposal to merge the department of Real Property Lister into Division of Land Management Department. He advised that the E/F Committee approved the merger nearly a year ago, but was never passed in Land Management Committee. He is requesting re-approval from this committee. He will then take the request to Land Management Committee for their approval, then to County Board. Discussion was had as to what the Pros and Cons were and when this would take effect. **M/2<sup>nd</sup> Bice/Aasen to approve the merger of Real Property Lister into Division of Land Management Department, with duties of the position falling under Department of Land Management upon County Board Approval and budget absorbed effective 1/1/2014. Motion Carried.**

10. County Board Rules - Discussion was had as to updating the County Board Rules to reflect the merger of and committee reporting responsibilities of the Real Property Lister into Division of Land Management Department. **M/2<sup>nd</sup> Aasen/Bice to approve updating the County Board rules to reflect the Real Property Lister reporting to Department of Land Management and oversight committee upon County Board approval. Motion Carried.**
11. 2014 Budget process: Syverson anticipates the audit report in time for the August committee meeting. The committee commented that they would like departments to budget more accurate projections for anticipated revenues. Syverson advised that he will be sending out initial budget announcements out to departments soon.
12. Items for next agenda: 2014 Budget process, County Board Rules, WC Billing, Video conferencing for court system, achieving minutes on website.
13. Next Meeting date: 8/5/2013
14. Chairman Nelson adjourned the meeting at 9:47 am.