

## Trempealeau County Executive/Finance Meeting

Meeting called to order by Chairman Mike Nelson at 10:42 a.m. in the Wisconsin Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, May 6<sup>th</sup>, 2013.

Committee Members: Mike Nelson, Ernie Vold, John Aasen, Tom Bice, David Suchla

Notice was posted according to open meeting law requirements.

Adoption of the Amended Agenda – **M/2<sup>nd</sup> by Vold/Bice to adopt the amended agenda; Motion carried.**

Adoptions of the Minutes from Previous Meeting – **M/2<sup>nd</sup> by Aasen/Bice to approve minutes from the 4/1/2013 meeting. Motion Carried**

5. Land Management –2012 Budget surplus Carryover to 2013 LIDAR Budget (\$100,000) Lien presented the LIDAR funding issue, noting that this project would benefit for mapping flood plain, road projects, mining industry, etc. Lien explained that Land Records department has \$80,000 to put towards this project and Land Management has a total of \$160,000 that would be put towards this. An updated cost estimate was priced at \$300,000. Discussion was had regarding budgeting processes, prioritizing and retaining fees. **M/2<sup>nd</sup> Suchla/Bice to return the \$160,000 from Land Management back to the unassigned General Fund, use the \$80K from the Land Records budget to put towards the LIDAR project, and loan the remaining \$220K to the 2013 LIDAR budget. M/2<sup>nd</sup> Suchla/Bice to amend that motion to include a ten year repayment plan. Motion on amendment carried with a NO vote from Vold. Amended motion carried, with a NO vote from Vold.**
6. County Sales Tax Update - handout reviewed. No action taken.
7. General Fund Update – summary handout reviewed.
  - a. 2012 Overruns- Syverson distributed a draft resolution and expenditure guideline spreadsheet on overruns for 2012 and would be updating information for Child Support and Victim Witness shortage in revenues. **M/2<sup>nd</sup> Suchla/Aasen to update and forward resolution to County Board. Motion Carried.**
  - b. Non-Lapsing Budget Carryover Funds to 2013 - Syverson advised that the Clerk's office is not done with the books yet, and is still updating this information. He will bring back this topic at next months meeting.
  - c. Budget Shortfall on 2013 Tax Deed Exp. Acct. – Item Dropped from agenda
  - d. Budget Shortfall on 2013 Charge Backs Acct. 101.51911- Halama presented a resolution regarding personal property chargebacks and chargeback of rescinded or refunded taxes, asking for \$203.10 to be added to the PP Chargeback account to offset the additional anticipated expenses. **M/2<sup>nd</sup> Suchla/Bice to approve the resolution and forward to County Board. Motion Carried.**
8. Centralized Gas and Fuel Purchasing – Bice contacted Kwik Trip(KT) to inquire about discounts for fuel purchases, including diesel. He reported that KT could offer a \$0.05/gallon discount to all departments, including TCHCC. This could increase to \$0.06 if the Highway department would open an account. If the Highway purchases 5,000 gallons/month, the Hwy would receive a \$0.07 discount. Questions were asked if this was just a discount or if it required exclusive sales by everyone. Johnson reviewed his current fuel purchase prices. Bice will ask KT to put this information in a proposal in which Radtke will review.
9. Land Records Director Increase in salary – Kabus advised the committee of the wage grade placement and history of this position. No further action taken.

10. Property Purchase and Disposal Policy Revision – Radtke distributed a draft of revisions to the policy. He pointed out updates and corrections he is suggesting. He advised that this draft was also shared with the Property committee. **M/2<sup>nd</sup> Aasen/Suchla to approve the changes and forward to County Board. Motion carried.**
11. Letter of Support for Elk Creek Watershed Grant – Lien explained that the Land Management department applied for this large scale grant for upto \$1 million dollars. He advised that although the grant has already been submitted, a letter of support from this committee would be beneficial. Suchla advised that he would write the letter of support for the grant.
12. Budgeting and Change in Fund Balance – Syverson explained his budgeting format and process and discussed structural deficits, carryover, non-lapsing funds, etc. No further action.
13. 2014 Budgeting Process – Syverson explained the general timeline for the upcoming budgeting season.
14. Items for next agenda:
  - a. Flight Schedule
  - b. 2014 Budgeting Process
  - c. Gas and Fuel Purchasing
15. Set next meeting date: 9:00 AM, June 3, 2013
16. Chairman Nelson adjourned the meeting @ 12:41 PM.