

Trempealeau County Executive/Finance Meeting

Meeting called to order by Chairman Mike Nelson at 9:02 a.m. in the Trempleo Room at the Trempealeau County Government Center, Whitehall, Wisconsin on Monday, June 11th, 2012.

Committee Members Present: Ernie Vold, Dave Suchla, John Aasen, Tom Bice, Mike Nelson

Others Present: Paul Syverson, Jami Kabus, Arild Engeliem, Sally Miller, Olin Fimreite, Dick Miller, Rich Anderson, Rian Radtke, Jim Johnson, Bonnie Kindschey, Bruce Cheline, Cindy Currier, Laurie Halama, Martha Riley, Jim Riley

Notice was posted according to open meeting law requirements.

Adoption of the amended Agenda – **Motion/Second: Aasen/Bice to adopt the agenda; Motion carried.**

Adoptions of the Minutes from Previous Meetings – **Motion/Second: Aasen/Vold to approve minutes from previous meeting. Motion Carried**

5. County Sales Tax Update - handout reviewed. No action taken

6. General Fund Update – handout reviewed, no action taken.

- a. Designation of funds for next callable bond (2014) – Postponed until after the audit has been completed.
- b. Funding Highway projects – Johnson advised that he prepared a resolution that he will be presenting to the Highway Committee at their meeting on 6/12/2012. Radtke advised that the resolution being presented is a different resolution than what was at the May County Board meeting. Discussion was had on highway projects and funding. Nelson scheduled a special E/F meeting to be held prior to the 6/18/2012 County Board meeting to act on the resolution after the Highway committee addresses in their committee meeting.
- c. Fund for Unemployment and Retirement Payouts – Syverson explained the history and process currently used to pay for unemployment and retirement expenses. Syverson would like to see a separate account set up to fund these expenses, rather than them coming out of each department budget. Suchla requested a resolution be drafted and brought back to the Committee at their July monthly meeting.
- d. Transfer from General Fund to Maintenance for County share – City Parking lot: Nelson read a resolution prepared for County Board to contribute money towards the City of Whitehall parking lot. **M/2nd by Suchla/Aasen to approve and forward to County Board. Motion Carried.**
- e. Presentation on Debt Levy, Levy Limit, General Fund & Fund Balances – Dave Suchla: Suchla distributed a graph showing Levy vs Reserve and defined several terms used throughout the budgeting process. It was discussed and concluded that working capital was not reflected in this graph data. Miller suggested having this discussion after the auditors have finished with their report and that the County should consider strategic planning.

7. Department Updates/Requests:

- a. TV Studio – Fimreite addressed the committee with information regarding a void in leadership in the studio, reviewed statistics and the need for balance, and review of policies and guidelines for the studio. Bice would like private sector funding researched as a source of revenue. Comments in support of the TV studio were added by Martha and Jim Riley. Suchla said the studio is not a vital entity of government and would work to end funding for this department if programing issues were not addressed. Active exchange was had

between committee members on future funding, community value, ethical, fair programming, but that it cannot happen without leadership in place. **M/2nd by Bice/Vold to approve the position and forward to County Board. Motion Carried.**

- b. Coroner – Bonnie Kindschey-Radio Problems – Kindschey advised on issues with the radios for herself and the Chief Deputy. The radios have become obsolete with the change to narrow band. She suggested two way radios. Through discussion, it was concluded that the Sheriff and the EM Manager will discuss funding the replacement radios within the budget. Bice brought up coverage issues in the Dodge area. No action taken.
 - c. IT Department – Cindy Currier – IT Intern: Currier reviewed the internship request, including special projects this person would be involved in. She advised that she would have the funds in her budget to cover the expense and would not need any additional monies. This internship would run through December, 2012. She advised that she may return to the committee if she is considering continuing this program into the future. **M/2nd by Vold/Suchla to approve the internship request. Motion carried.**
 - d. Maintenance – Bruce Cheline – Boiler Replacement: Cheline presented plans he received regarding replacing the courthouse boiler system. He advised that the next step would be to go out for bids. The committee reviewed the plans and further discussed the courthouse system. **M/2nd by Vold/Suchla to proceed with the project. Motion Carried.**
8. Approval of bids on tax foreclosure properties – Rian Radtke advised the committee that three properties went out to bid, with two of the properties receiving bids. He is requesting approval to accept the bids that were submitted on two of the properties. **M/2nd by Suchla/Aasen to approve the two bids received. Motion carried with Bice abstaining.**
 9. Authorization to rebid tax foreclosure properties – Radtke advised the committee that the third property did not receive a bid and is requesting authorization to rebid the property. Radtke reviewed the re-bid process. **M/2nd by Suchla/Vold to approve to rebid the property. Motion Carried.**
 10. County Bank investments – Halama advised that she researched investments and did not find better investments than what the county currently is receiving. No action taken.
 11. Level of formality in conducting committee meetings – Nelson inquired on setting the level of formality in the E/F committee. Radtke advised that the committee can set their own level.
 12. Written definition of Employee, Elected County Board Members and Elected Officers – Radtke asked the committee for direction as to their wishes on this topic, as this was initiated by Smick who is no longer on the County Board. Nelson advised the group will drop this issue.
13. Items for next agenda: VAV replacement.
 14. Set date for next regular meeting: 6/18/2012 at 6:30 pm and 7/9/2012 at 9:00 am.
 15. M/2nd by Bice/Aasen to adjourn. Motion Carried. Meeting adjourned @ 11:35 AM.